

Cabinet

Tuesday 17 December 2019

4.00 pm

Ground Floor Meeting Rooms, 160 Tooley Street, London SE1 2QH

Supplemental Agenda No. 5

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Item No. 23.	Classification: Open	Date: 17 December 2019	Meeting Name: Cabinet
Report title:		Policy and Resources Strategy 2020-21	
Ward(s) or groups affected:		All	
Cabinet Member:		Councillor Victoria Mills, Finance, Performance and Brexit	

FOREWORD - COUNCILLOR VICTORIA MILLS, CABINET MEMBER FOR FINANCE, PERFORMANCE AND BREXIT

This report sets out in detail the council's draft budget proposals for 2020-21 to support delivery of our fairer futures priority outcomes in a financially sustainable way.

In July we reported that local government was facing a period of maximum funding uncertainty principally due to the hiatus around Brexit and exacerbated by the Conservative Party election for a new leader to take over as Prime Minister. At that time, the Government was still intending to complete a multi-year Spending Review, to publish a Green Paper on long-term funding for Social Care, to implement a Fair Funding Review and to make major changes to the system of business rates retention, all to apply from April 2020.

In September, the Government published its 'one year only' spending plans for 2020-21, confirmed that the proposed changes to local government finance arrangements would be deferred until 2021-22 and that the much delayed social care Green Paper, originally announced as a 2017 Conservative Party manifesto commitment, would now be published "in due course". This causes significant uncertainty around the level of resources the Council will receive from 2021-22.

In previous years, we would have prepared and presented this report informed by the provisional local government finance settlement, which sets out the government's proposed funding levels for each authority. Parliament's decision to have an early general election meant that the provisional local government settlement, intended to have been published on 5 December 2019, has been delayed.

The funding assumptions included in this report are therefore based on the previous government's spending plans announced in September 2019 and which were subject to technical consultation. With Thursday's General Election returning a Conservative Government we would reasonably expect there to be limited changes to the previously proposed speed of publication of the Provisional Settlement and the level of funding provided.

We were pleased that the Spending Round provided much needed new money for social care in 2020-21 (including a 2% social care precept flexibility). However, despite central government announcing a series of financial 'sticking-plasters' in recent years, including the additional funds in the Spending Round, we still have scant information regarding sustainable funding for social care beyond 2020-21. In addition, the effective ring-fencing of elements of the settlement only adds to the difficulty of delivering a unified and 'one-council' approach to the challenges our communities face and the council's vision for public services fit for 2020 and beyond.

Following high levels of challenge and lobbying from the council and representative bodies, additional resources for children and young people with special education needs and disabilities was announced in the Spending Round. The additional funding, estimated at £5.1m in 2020-21, is welcome but falls short of the level of resources required and certainly will not be enough to pay down the accumulated deficit, estimated to be £18m by the end of March 2020. We are urgently seeking a meeting with the Department for Education to discuss our Dedicated School Grants (DSG) recovery plan to ensure that the government makes good on its assertion that 'DSG deficits should not be covered from general funds'.

In April 2019 the Council reinforced its commitment to combatting carbon emissions and rising global temperatures, by joining the international Climate Change Campaign and declaring a Climate Change Emergency. The council has been working to reduce its emissions for some time, cutting them by 37 per cent since 2010. Moving forward, it will join forces with everybody in the borough, to try to achieve carbon neutrality by 2030. However, it will be impossible to meet the 2030 target without bold steps from central government, transport improvements from City Hall and help from the construction industry, big business, individuals and more.

The council is currently engaging with residents, local groups and other stakeholders so that we can devise, with support from residents, ways to tackle the crisis by 2030. This will require significant revenue and capital investment to achieve. It is proposed that a fund of £2m is created with a view to making the necessary structural changes to revenue and capital budgets from 2021-22 onwards.

Local government pay is now the lowest in the public sector. Negotiations on the 2020-21 pay settlement are ongoing. The budget proposals presented today include for a 2.5% increase in the pay bill, equivalent to around £4m per annum.

Alongside pay and price inflation, there are other growing pressures including the increasing debt financing costs of funding the capital programme as well as addressing some of our priorities, such as the climate emergency, which will require additional revenue and capital expenditure to meet our targets.

The government's recent announcement to increase interest rates on borrowing from the Public Work Loan Board appears perverse at a time when there is significant investment need, not least to build new houses, and when the government is able to access borrowing at historically low rates. This will have a real impact on the financial viability and affordability of future capital investment. The policy will increase General Fund debt financing costs by £0.6m in 2020-21 and in subsequent years.

We have also set out in this report £8.468m of savings through a combination of efficiency savings (£5.672m), additional income from fees and charges (£2.376m) and other savings (£0.420m). These proposals will be consulted on with staff, affected residents and other stakeholders and partners.

On a more positive note, the council's budget proposals contain commitments of £19.505m, including an increase in Children's and Adults budget of £11.899m. This includes the development of a multi agency 'Sure Start' style approach to support for teenagers and their parents; an enhanced mental health offering for children, young people and their parents; further investment in the All Age Disabilities pathway focussed on improving in-borough provision for children with special educational needs and disabilities (SEND); and enhanced investment in a preventative, public-health approach to reducing demand and reliance on council services, including healthy activities for older people.

Despite the Spending Round being at the more optimistic end of our planning scenarios and continuing, though plateauing, growth in homes and the local economy, a budget gap of £6.805m remains. Unlike government, the council is legally required to set a balanced budget so officers have been asked to continue to work to explore whether any further revenue income can be prudently included in the budget and scope for any further income and savings across departments. Cabinet in January will need to consider these alongside the outcome of the Local Government Finance Settlement and the option of a council tax increase. A council tax increase of 2% for Adult Social Care would yield £2.267m and a 1.99% general increase, in line with the governments funding assumption, would yield a further £2.255m. Together these would reduce the overall funding gap to £2.284m.

The financial outlook beyond 2020-21 remains extremely uncertain and subject to many unknowns, not least the new government's spending plans, Brexit, general economic factors and the future system of local government finance. We acknowledge that further work is needed to set out detailed plans to achieve a balanced Medium Term Financial Strategy for the period beyond 2020-21. However, beyond the financial modelling of various scenarios presented to Cabinet in September, meaningful medium term financial planning remains highly speculative. Accordingly, we will update the financial forecasts when we have more certainty on future funding. In the meantime, as part of the budget setting process, we have considered future service and funding risks and how these will be managed. The departmental narratives at Appendix A include an indication of some of the areas of specific budget focus for 2021-22 and 2022-23, though a good deal more certainty is required before plans can be developed further.

We will continue to focus on the delivery of our Council Plan, fairer future promises and budget principles to support the annual budget setting process. We have consistently promised value for money and committed to spending money as if it were from our own pocket.

RECOMMENDATIONS

That cabinet:

1. Note that the provisional local government finance settlement, due to be published by 5 December 2019, has been delayed (paragraphs 26-27).
2. Note, and recognising the continued uncertainty for local government funding, that the intention is to prepare a balanced one year 2020-21 budget for approval by cabinet in advance of council assembly in February 2020 (paragraphs 32-33).
3. Note that the budget proposals for 2020-21 contained within this report include:
 - Estimated general grant resources of £152.317m, an increase of £2.442m from 2019-20
 - Additional grant income of £13.571m, including increased social care grant of £7.332m
 - Estimated retained business rates growth of £26.0m (paragraph 59), an increase of £1.0m over 2019-20
 - Estimated council tax revenue of £113.327m, including growth in the tax base of £2.795m
 - A net brought forward deficit on the Collection Fund chargeable to the 2020-21 budget of £6.729m
 - Pay award and contractual inflation of £3.830m (excluding Children's and Adult Services)

- Retention of the contingency budget of £4m to mitigate underlying budget risks (paragraph 85).
4. Note the current budget options proposed to help achieve a balanced 2020-21 budget (Appendices B to E) including:
 - Efficiency savings of £5.672m
 - Income generation of £2.376m
 - Savings impacting on services of £0.420m
 - Commitments and growth of £19.505m.
 5. Note that, in order to ensure that the base budget is on a secure financial footing a number of commitments are proposed for 2020-21, including £7.332m for Children's and Adult's Services (paragraph 77).
 6. Note the updated budget gap for 2020-21 of £6.805m and notes that this budget gap would reduce by £2.267m if the council determined to increase council tax by 2% for the social care precept in line with government expectation.
 7. Note that the budget gap would reduce by a further £2.255m should the council decide to increase council tax by 1.99%, in line with the government threshold.
 8. Note the performance of the London Business Rates Pool arrangement in 2019-20 (paragraphs 61-66) and to note unallocated London devolution Pool resources of £1.686m from 2018-19 and an estimated £4.8m for 2019-20.
 9. Approve the allocation of £0.150m from the unallocated London Business Rates Devolution reserve to fund a pilot extension of gym and fitness facilities into parks (paragraph 63).
 10. Officers will complete further work in light of the provisional settlement, when published, to present a fully balanced budget position for Cabinet on 21 January 2020.
 11. Note the Departmental Narratives and the equality analyses provided for the budget proposals (Appendix A).
 12. To instruct officers to undertake further consultation for new budget options where necessary or appropriate (paragraphs 86-88).
 13. To agree the fees and charges as set out in Appendix F (paragraphs 79-81).
 14. Note that the report to cabinet on 21 January 2020 will be considered by overview and scrutiny committee on 27 and 29 January 2020 and that any recommendations arising will be incorporated into the final report to cabinet on 4 February 2020 for recommendation to council assembly on 26 February 2020 (paragraph 89).

BACKGROUND AND PURPOSE

15. Each year, the council updates a detailed Policy and Resources Strategy covering a period that normally reflects the duration of the government's financial settlement. As part of the Policy and Resources Strategy, and in line with requirements of the local government finance act, budgets are approved by Council Assembly for the next financial year as part of Council Tax setting. Where the settlement provides

provisional funding commitments for more than one year, budgets may be agreed indicatively for a longer period.

16. For many years this process has formed the pivotal component of the council's financial planning process. This strategy, and the formal approval by council assembly, sits at the heart of the council's commitment to financial planning and efficiency. Most importantly, the strategy is bound to the policies of the council and not least by the commitments in the Fairer Future council plan.
17. Between 2011-12, the first year of the major austerity cuts, and 2019-20, the council has lost government funding in cash terms of more than £146m. According to government calculations, lost spending power has exceeded £85m during the same period. Neither of these figures allow for the real terms impact of price and demand pressures. In addition, the council has committed to priorities that have needed to be funded through a limited number of sources. During this period the council has also looked to keep council tax as low as possible, recognising the pressure this places on all households but particularly the most vulnerable. Southwark remains the eighth lowest council tax rate in London.
18. In September 2015, the council adopted the Fairer Future Budget Principles that confirmed the framework within which the Policy and Resources Strategy is formed. In September 2016 the cabinet approved the Fairer Future Medium Term Financial Strategy (FFMTFS) and Integrated Efficiency Plan noting the relationship to the Council Plan and the new theme to be fit for the future. The FFMTFS was aligned with the four year local government finance settlement announced in February 2016. 2019-20 was the fourth and final year of the four-year settlement.
19. The 2018-19 local government finance settlement confirmed that London Councils would pilot arrangement for the retention of 100% business rate growth through pooling. The pooling arrangements continued in 2019-20, albeit on a less generous 75% retention basis and with more risk passed to councils. Any additional business rates income received as part of the pooling arrangement will be one-off and set aside for investment in specific initiatives approved by Cabinet.
20. A new Council Plan for the period 2018 to 2022 was agreed by Cabinet in July 2018 and council assembly in November 2018. The Council Plan contains a range of promises and commitments that the council will work towards delivering over the coming years.
21. Council Assembly of 21 February 2019 approved a balanced budget and council tax for 2019-20. This was a one-year budget due to the uncertainty around future funding.
22. This report provides an update on the work undertaken to both reflect the latest information on available resources, updated estimates of council tax and business rates and to consider budget savings and commitments proposed for 2020-21.

KEY ISSUES FOR CONSIDERATION

Spending Round 2019

23. The 2019 Spending Round, announced on 4 September 2019, outlined the Government's spending plans for 2020-21 (one year only) for each central government department.
24. Subsequently the government undertook a technical consultation on the Local

Government Finance Settlement for 2020-21, which provided some further detail on the proposals and how the national funding would be allocated. This provides the basis for the funding assumptions within this report. The key announcements as they impact on Southwark were:

- An increase in the core Settlement Funding Assessment (SFA), estimated at £2.442m
 - Additional grant funding for children and adults social care, estimated at £7.332m
 - Additional funding to support children with Special Educational Needs which will be provided via the Dedicated Schools Grant, estimated at £5.076m
 - Flexibility to enable local authorities to raise additional income via a 2% increase in council tax through the Social Care precept, a 2% increase would yield £2.267m
 - An assumption that councils would increase council tax in line with the proposed council tax referendum limit of two per cent, a 1.99% increase would yield £2.255m
 - That there will be a real terms increase in the Public Health Grant, estimated at £0.722m and the Department of Health and Social Care's contribution (the Better Care Fund) will grow in line with the additional investment in the National Health Service
 - Increases in the schools budget including funding to compensate schools for the increased cost of employer pensions contributions
 - Additional funding to tackle rough-sleeping and homelessness and
 - An increase to early years spending to increase the hourly rate paid to childcare providers through the government's free hours offers.
25. The Secretary of State for Housing, Communities and Local Government subsequently advised that:
- all existing grants to support social care (Improved Better Care Fund, Winter Pressures and Social Care Grant) will continue into 2020-21
 - that the proposed local government finance reforms, including business rates retention and Fairer Funding (Review of Relative Needs and Resources) would be deferred until 2021-22 and
 - No new business rate pilots for 2020-21.

Provisional Local Government Finance Settlement

26. The Local Government Finance Settlement is the annual determination of funding to local government from central government. The normal timetable is for the Provisional Settlement to be published in early December to allow time for a period of consultation prior to approval by the House of Commons in late January or early February each year. The publication of the Final Settlement enables local authorities to finalise their budgets and to set their council tax by the statutory deadline (by 11 March).
27. The Provisional Local Government Finance Settlement for 2020-21, which was due to be announced by 5 December 2019, has been delayed due to the General Election.

The earliest we anticipate the Provisional Settlement being published is 20 December 2019.

Updated financial remit

28. In accordance with instructions from the July 2019 cabinet, this report provides updated budget proposals for 2020-21. These proposals reduce significantly the budget gap to £6.805m. However, the remaining gap still presents a major challenge, not least in the context of the savings that the council has had to make throughout the austerity period since 2010 and the increased ring fencing of a large element of resources available for social care.
29. The gap would reduce to £2.284m should council determine to increase council tax by the limit of 3.99% (2% for Adult Social Care and 1.99% referendum limit).
30. This report outlines all major variations from the 2019-20 budgets. It itemises changes in resources available (e.g. government grant and council tax income) and provides a high-level summary of efficiencies and improved use of resources, income generation and savings that impact on service levels. It also itemises new and emerging growth and commitments that may arise from issues such as price, demand pressures and costs arising from the delivery of council plan priorities.
31. A summary of the 2020-21 proposed budget (assuming no council tax increase) is shown in the table below:

	2019-20 Budget £m	2020-21 Proposed £m
Settlement Funding Assessment	149.875	152.317
BRRS growth	25.000	26.000
Council tax	110.531	113.327
Collection fund surplus/(deficit)	5.018	(6.729)
Government grants	63.861	77.432
Contribution from Reserves	0	0
Total resources	354.285	362.347
Base budget brought forward	348.041	354.285
Inflationary pressures	9.653	3.830
Commitments and growth	16.206	19.505
Efficiencies, income and savings	-19.615	-8.468
Net spending	354.285	369.152
Gap (cumulative)	0	-6.805

32. Further work is being undertaken by officers to present a fully balanced 2020-21 budget for the 21 January 2020 cabinet meeting in advance of February Council Assembly.
33. Whilst the 2019 Spending Round enables us to plan a 2020-21 budget on a reasonably sound basis (subject to the Local Government Finance Settlement), the absence of reliable funding information for the period beyond 2020-21 makes medium term financial forecasting extremely difficult. There remain considerable risks and uncertainties surrounding the new governments spending plans, the economic outlook and future local government funding arrangements - all of which contribute to making the preparation of financial plans highly complicated and speculative. As set out in the July Cabinet Report, we have modelled a number of potential financial planning

scenarios for the medium-term, which indicate a wide range of potential outcomes. Medium term financial risks and how these risks will be managed were considered as part of the budget challenge process.

34. The Policy and Resources Strategy 2020-21 underpins the work of all council departments, ensuring financial sustainability and the best possible level of service for residents. The council remains committed to promoting efficiency as the key driver to reducing costs and minimising the impact of budget decisions on front line services.

Settlement Funding Assessment (SFA)

35. The Settlement Funding Assessment (SFA) comprises the core funding sources for authorities defined as the Revenue Support Grant, retained business rates and business rate top up. The SFA is expected to increase in line with CPI (1.7%) amounting to £152.317m in 2020-21.

Better Care Fund (BCF)

36. The Better Care Fund was established in 2014-15, with the aim of supporting closer working between local authorities and the Clinical Commissioning Groups (CCG). The council invoices the CCG for its share of the pooled fund, which is offset against appropriate expenditure. The government has confirmed that the BCF will continue into 2020-21 and the NHS contribution will increase by 3.4%. The government has indicated it will issue the actual details in due course.

Improved Better Care Fund (IBCF)

37. The Improved Better Care Fund was originally announced as part of the 2016-17 settlement. Funding was subsequently increased in the spring of 2017 as a response to the national pressure on adult funding care crisis.
38. It has been confirmed that IBCF funding will continue in 2020-21 at 2019-20 levels and allocated using the same methodology. The Winter Pressures Grant, £1.571m in 2019-20, will be rolled in to the IBCF at the same level. Forecast IBCF grant in 2020-21 is £17.323m.

Social Care Support Grant

39. As part of the Spending Round the government announced an additional £1bn nationally to support local authorities in addressing the rising cost and demand pressures on social care services, children's and adults.
40. The proposed distribution methodology utilises the existing Adult Social Care Relative Needs Formula and an equalisation methodology to reflect the distributional impact of the adult social care council tax precept. The additional grant is estimated at £7.332m in 2020-21.

Public Health Grant

41. The Spending Round 2019 indicated that 2020-21 Public Health Grant would increase in real terms in 2020-21. Southwark's allocation of £26.744m in 2019-20 is estimated to increase by £0.722m (3%) to £27.466m in 2020-21.

New Homes Bonus (NHB)

42. New Homes Bonus (NHB) was introduced in 2011 to provide a clear incentive for local authorities to encourage housing growth in their areas. It rewards local councils for each additional home added to the council tax base, including newly built properties and conversions as well as long-term empty properties brought back into use, after deducting demolitions. Following a review of the funding “sharpening the incentive”, the grant reduced in 2017-18. In 2018-19, the grant reduced further, as the payment reflected four years’ growth (as opposed to six years).
43. It has been confirmed that funding for New Homes Bonus will continue in 2020-21 and will pay for a new year of funding (for 2020-21) and three years’ legacy payments that are due from 2017-18 to 2019-20.
44. The total forecast NHB funding for 2020-21 is £14.285m reflecting the continued growth in new homes in Southwark. This is subject to final announcements and confirmation of the threshold after which NHB is calculated (this has remained at 0.4% since its introduction in 2017-18).
45. The technical consultation outlined the government’s intentions for 2021-22 and onwards. It stated that the 2020-21 allocations would not result in legacy payments which suggests that for 2021-22 only previous years’ legacy payments will be due and that the NHB scheme will be stopped or replaced by an alternative scheme. This will impact hardest on those authorities, such as Southwark, which have seen the largest growth in council tax base.

Revenue Funding from Local Taxation

Council Tax

46. The council is committed to the fairer future promise to “keep council tax low”. The Southwark element of council tax was frozen from 2008-09 until 2017-18 when financial pressures and the cumulative impact of reduced government funding meant that it was no longer sustainable to hold this position.
47. The authority has been able to maintain the eighth lowest level of council tax in London in 2019-20, despite having incurred the largest reduction in government grants. Throughout this period, the government applied a cap on any council tax increases. The purpose of this cap is to ensure that ‘excessive’ council increases occur only where councils have a clear mandate from local people. This level has not been exceeded by Southwark to date and the cap remains in place for 2020-21.
48. Council tax remains below the charge it would have been if CPI had been applied each year since 2010-11.
49. The Council Tax Relief Scheme continues to provide support for our financially vulnerable residents and the Council has committed to making no substantive changes to the scheme for 2020-21.

Adult Social Care precept

50. In 2016-17, in line with government guidance, the council applied a 2% precept to help fund adult social care. Of the 33 London boroughs, 26 took advantage of this precept. For 2017-18, government extended the adult social care precept to allow for 6% over 2017-20, with no more than 3% in each of the first two years. A 3% precept was

applied in 2017-18 and 2018-19, providing a contribution towards the significant financial pressures within the Adult Social Care budget.

51. The government is proposing flexibility for a further 2% increase in 2020-21 and has assumed in spending power calculations that all councils with social care responsibilities will increase council tax in line with the flexibility. This would raise an additional £2.267m in 2020-21 and future years. The social care spending plans assume this level of additional funding will be available.

Southwark Element of the Council Tax

52. All London Boroughs, including Southwark, increased their council tax in 2019-2020. This is indicative of the cumulative impact the financial stress across local authorities in London.
53. In the context of pressures on council finances, the resilience of reserves and the continued year on year reductions in spending power, council tax remains a key source of income for the council. An increase of 1.99% in council tax amounts to £2.255m income. This is one of the options that it will be necessary to consider to close the budget gap to protect services.
54. The impact of an increase in council tax of 3.99% (1.99% plus 2% Adult Social Care Precept) will mean that:
- Residents in Band C properties and below will see a council tax bill rise of 38p per week (over 60% of residents in the borough live in Bands A-C)
 - 12,000 of the residents continuing to receive support through the local council tax relief scheme (CTRS) will pay no more than 8p extra per week
 - The council tax reduction scheme will continue to ensure that 6,900 eligible pensioners will continue to receive 100% relief and will see no rise in their council tax bills.

Council Tax Collection

55. As reported in the 2020-21 Council Tax Base report (also on the agenda) the council tax base continues to grow, a direct reflection of the regeneration and investment in new homes. However, the pace of growth has slowed due to general economic conditions. This report recommends that the collection rate be maintained at 97.2%, reflecting current performance and in consideration of the increased collection risk as universal credit is rolled out.
56. The 2019-20 collection fund forecast outturn position is a surplus of £1.0m and this will be accounted for in the council tax calculations for 2020-21.

Business Rates Baseline

57. The government agenda is for local authorities to move towards self-sufficiency and away from dependence on central government. As a step towards this reform, in 2013-14, government changed the funding system to increase reliance on local taxation.
58. The Settlement Funding Assessment (core needs based funding allocation) is estimated to rise in line with inflation in 2020-21 from £149.875 in 2019-20 to £152.317m in 2020-21. This is the first increase after a decade of austerity where core

funding reduced by £146m between 2010 and 2019.

59. The 2020-21 budget includes a forecast assumption that the council's Business Rate Retention income will exceed the baseline funding level by £26.0m (i.e. in total the retained business rates total of £178.317m; consisting of the baseline of £152.317m and £26.0m in excess of this baseline). However, there is significant risk that changes as a consequence of successful challenges and appeals will reduce the actual income, despite underlying growth in the rateable values. Careful review of financial risk reserves may be required to manage this volatility.
60. The ongoing move to self-sufficient local government demonstrates the importance of Southwark's capital investment programme within the borough, either as the lead authority or with partners. Regeneration is one of the key routes to ensuring sustainable budget sources as we move closer to reliance on local taxation, either through business rates or through council tax as well as increasing opportunities across the borough for quality of life, jobs and environmental improvements.

Business Rates London Wide Pool

61. In 2018-19, London Councils entered into a pilot arrangement for the retention of business rate growth through pooling. The agreement set out the principles and method for distributing any net financial benefits generated by the pool. Although the first year of the pilot related to business rates generated during 2018-19, the available distribution was not finalised until September 2019.
62. Southwark's final share of the total net benefit of the 2018-19 pool was confirmed at £10.186m, which was ring-fenced for one-off initiatives in accordance with council priorities. The following table summarises the London Devolution Reserve commitments:

Initiative	£m
Positive Futures Fund	0.500
Southwark Pioneers Fund	2.000
London Counter Fraud Hub	1.000
Brexit Risk Reserve	2.000
Health and Wellbeing Board commitment to Children & Young People's Mental Health	2.000
Libraries and Heritage Strategy	1.000
Unallocated balance	1.686
Total 2018-19 Pool Benefit	10.186

63. It is proposed to allocate a further sum of £0.150m from the unallocated balance to fund a pilot extension of gym and sports facilities into parks, to complement the capital investment.
64. The Pooling arrangement continues in 2019-20, albeit on less generous terms than 2018-19. As in 2018-19, the first call on any additional resources generated would be used to ensure that each borough and the GLA receives at least the same amount as it would have without entering the pool. Given the fact that any growth will not be finalised until September 2020, no additional pooled business rate income was included as part 2019-20 budget setting process. Latest estimates indicate that the Pool is on course to deliver its forecast growth, which would indicate a receipt of £4.8m, which would again be ring-fenced for one-off initiatives in accordance with council priorities.

65. The Government has recently confirmed that there will be no further pilot pools in 2020-21. Whether the Pool continues in 2020-21 remains to be determined, but any financial benefits will be significantly less than 2019-20.
66. The financial benefits from the London Business Rates Pooling arrangements also included collective investment through a 'Strategic Investment Pot' designed to promote economic growth. £46 million was allocated to eight major projects in the first round, including an £8m allocation to the South London innovation corridor to provide workspace, business support and talent development. It is anticipated that that further investment in growth projects of around £40 million will be made through the Strategic Investment Pot. Bids for the second round are currently being evaluated for formal decision-making to be completed in December 2019.

Climate Change Emergency

67. The Council has reinforced its commitment to combatting carbon emissions and rising global temperatures, by joining the international Climate Change Campaign and declaring a Climate Change Emergency. The Climate Emergency is a major new focus for the council, working in partnership with stakeholders, partners, staff and residents to tackle the effects of global warming and the risk to our planet.
68. A Climate Change Emergency reserve of £2m is proposed be established from resources earmarked for regeneration and development and for carbon reduction. The reserve will be available to support the coordination of the various activities and action plans across the council and to support the delivery of the Climate Change Strategy, to be informed by extensive engagement during the first half of 2020. This complements the council's existing and future commitments to build new homes, provide efficient heating systems to our council homes, improve air quality, reduce our own operational property estate and so on, much of which features in current or emerging areas of work across the council. The work undertaken in 2020-21 will also inform any ongoing revenue or capital commitments needed to support this work.

Special Educational Needs and Disabilities (SEND)

69. As set out in the latest Revenue Budget Monitoring report, a cumulative deficit of £18.1 million on the DSG reserve by the 31 March 2020 is forecast. As required, the council submitted a draft Deficit Recovery Plan to the Department of Education.
70. In October 2019 the government published a consultation on 'Revised arrangements for the Dedicated Schools Grant' that stated "*at the end of 2018-19, about half of all authorities experienced an overspend, amounting to over £250m in all*". The document states, "*the Government's intention is that DSG deficits should not be covered from general funds but that over time they should be recovered from DSG income*".

Pay Award

71. The current budget plans for 2020-21 are based on a projected 2.5% increase in the pay bill. Significant work is currently underway both nationally and within London to reach agreement on pay awards moving forwards. The unions have put forward a pay claim significantly greater than that included in the budget. The position will continue to be monitored and a further update will be included within the report to cabinet in January, including any relevant financial implications.

Inflation

72. The Consumer Price Index (CPI) 12 month rate for October was 1.5% but with domestic inflationary pressures expected to build over the coming months. A budgetary pressure of £2m is recognised in the budget commitments for contractual inflation in 2020-21 (excluding Children's and Adult services).

Efficiencies and Improved Use of Resources

73. The fairer future promises contain a commitment to keep council tax low by delivering value for money across all of our services. In part, this is met through ensuring that the council is focussed on meeting the budget gap with proposed efficiency savings. The total budget proposals include efficiency savings of £5.672m (detailed in Appendix B).

Income Generation

74. As the council looks for ways to protect front line services, consideration is given to maximising the council's income generation by seeking income streams in line with council policies and priorities. The council will seek to generate additional income by reviewing fees, charges and contributions and seeking further opportunities to provide commercial services.

Savings Impacting on Service Delivery

75. Wherever possible, the aim is to continue to protect front line services from saving reductions. However, the extent of the government austerity measures means that after careful consideration, it is inevitable that some service reductions will be required to balance the budget. The schedules at Appendix E propose savings of £0.420m with potential to impact on service delivery.
76. Comprehensive equalities analysis of the impact of these savings will be considered before the budget is finalised.

Commitments

77. The commitments include Children's and Adults' services are funded in part from the increase additional social care grant of £7.332m announced in the governments Spending Round:

Detail	£m
A multi-agency 'Sure Start' approach for teenagers and their families	1.250
Further investment in Children's and Young People's Mental Health	1.500
All Age Disability	2.000
Enhanced prevention	1.300
Transformation	1.282
Total	7.332

78. A detailed list of all commitments can be found in Appendix E. The overarching theme of these commitments is to improve preventative services and to ensure that service budgets are sustainable, particularly in the context of the reduced availability of reserves to support budget pressures.

Fees and Charges

79. Under Part 3C of the constitution, cabinet is responsible for the approval of new fees and charges and agreement of charging levels in line with the medium term resources strategy.
80. The council's Fairer Future Medium Term Financial Strategy agreed by cabinet on 20 September 2016, sets out the policy to review discretionary fees and charges annually. In reviewing fees and charges, the policy is to increase them to a level that is at least equal to the most appropriate London average except where this either conflicts with council policy, or would lead to adverse revenue implications or would impact adversely on vulnerable clients. These proposals have been prepared in the context of this policy.
81. Detailed fees and charges schedules across all services are set out in Appendix F.

Use of Reserves and Balances

82. The council retains a level of earmarked reserves and these are reported each year within the annual statement of accounts. These reserves are maintained to fund:
 - invest to save opportunities, which form part of the modernisation agenda and are expected to deliver future ongoing revenue savings
 - investment in regeneration and development where spend may be subject to unpredictable market and other factors
 - exceptional items or pressures which are difficult to predict and which are not included in revenue budgets or within the capital programme.
83. For a number of years previously, the council had planned for the use of reserves to help smooth the impact of government funding reductions and other budget pressures especially during the period of austerity. Not only did this help to protect council services but it has also allowed time to transition towards new ways of working, productivity improvements and efficiencies.
84. The level of balances remains subject to the scrutiny of the section 151 officer who must ensure that any one off contributions to the budget is appropriate and affordable. In previous years, this judgment has been facilitated by the availability of unused contingency funds as budgets have met their targets. The budget proposals for 2020-21 do not include a planned release of reserve. This is in part due to the huge uncertainty of available resources beyond 2021 and the potential need to use reserves to soften the impact of a 'worst-case' scenario of local government finance reform, loss of many one-year/short-term monies and economic downturn etc.

Planned Corporate Contingency

85. It is proposed that the planned corporate contingency of £4m be maintained to support emerging budget pressures during the year. In the current and previous years, this contingency has been essential to manage in year demand and cost pressures.

Consultation

86. High-level consultation was conducted on the three-year budget proposals for 2016-17 to 2018-19. The consultation responses received were consistent with prior years' consultations, and were used to inform the budget proposals. A substantial majority of

those who responded to this consultation agreed that the council should continue to focus on being more efficient, protecting frontline services and directing resources to those most in need and this is reflected in the budget proposals.

87. Since then the council has held the 'Southwark Conversation' in 2017 in which over 3000 residents responded as well as consulting on the Council Plan 2018-2022 during 2018. Together these have shaped the key priorities for the council over the coming years.
88. In addition, consultation on the Voluntary and Community strategy was conducted to ensure that all sections of the voluntary and community sector could contribute to the development of the strategy, and a series of four open invitation listening events was held which attracted over 200 people. The listening events took place in an atmosphere of goodwill. There was also recognition of the need to find new ways of making the most of diminishing budgetary resources. There has also been consultation on the development of the policy and policy drafts through the Health and Wellbeing Board, Children's and Adults' Board, the Forum for Equalities and Human Rights, the council's departmental commissioning network and the council/VCS Liaison Group.

Next Steps

89. The next main governance steps to establishing the 2020-21 general fund revenue budget are outlined in the table below:

Date	Meeting	Report	Purpose
21 January 2020	Cabinet	P&R strategy	Select proposed solutions for meeting the budget challenge
27 and 29 January 2020	Overview and Scrutiny	P&R strategy	Comment on and make recommendations in respect of the cabinet's proposed 2020-21 budget
4 February 2020	Cabinet	P&R strategy	Recommend a balanced budget for 2020-21 to Council Assembly
26 February 2020	Council Assembly	P&R strategy	Council Tax setting and approve a balanced budget for 2020-21

Community impact statement

90. The council works in accordance with the single public sector equality duty contained within section 149 of the Equality Act 2010. This means the council must have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, and advance equality of opportunity and foster good relations between different groups.
91. Transparency and fairness form part of the seven budget principles and are an underlying principle in the Council Plan. As with the budget for 2019-20 and for previous years, each department will undertake equality analysis/screening on its budget proposals ahead of the final decisions being taken. Where screenings identify potential impacts, more detailed analysis is being carried out.
92. Undertaking equality analysis helps the council to understand the potential effects that the budget proposals may have on different groups. The analysis also considers if there may be any unintended consequences and how any of these issues can be

mitigated. Analysis is also undertaken to consider any crosscutting and organisation-wide impacts.

93. For many services, the budget proposals will include efficiencies that have staffing implications. As specific proposals are brought forward, and at each stage of implementation thereafter, the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
94. Equality analysis will continue through the cycle of planning and implementation of these budget proposals. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way to not impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken. The equality analyses will be collated across the council to look for any cumulative impacts.
95. To date no cumulative impacts have been identified through the analysis. However, this process will be completed in time to be reported on in the final budget report in January 2020.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Democracy

96. The constitution determines that cabinet consider decisions regarding the strategic aspects of the regulation and control of the council's finances. The council has a legal obligation to set a balanced budget on an annual basis as prescribed in the Local Government and Finance Act 1992 and associated Regulations. The issues contained in this report will assist in the future discharge of that obligation.
97. The council is required under section 149 of the Equality Act 2010 to have due regard to the need to:
 - Eliminate unlawful discrimination harassment and victimisation
 - Advance equality of opportunity between people who share protected characteristics and those who do not
 - Foster good relations between people who share protected characteristics and those who do not.
98. Decision makers must understand the effect of policies, practices and decisions on people with protected characteristics.
99. Equality analysis is the mechanism by which the council considers these effects. The report sets out how it is proposed equality analysis will be undertaken in relation to the budget proposals.
100. It is essential that cabinet give due regard to the council's duty under the Equality Act 2010 and the implications for protected groups in the context of that duty in relation to this decision and future decisions on the budget proposals.

REASONS FOR URGENCY

101. The council is committed to publishing budget proposals at the earliest possible opportunity to ensure they are available to the public for comments and questions. Presenting this report to cabinet on 17 December 2019 gives the opportunity for debate prior to presentation of budget figures to cabinet on 21 January 2020. Under the council's constitution, there is a requirement for the overview and scrutiny committee to review and challenge budget proposals and this is due to take place on 27/29 January 2020.

REASONS FOR LATENESS

102. The report was delayed due the General Election and the consequential impact on publication of the Provisional Local Government Finance settlement, which was due to be announced on 5 December 2019. As set out at paragraph 27, the Government has now deferred the announcement and advised that it is unlikely to be published before 20 December 2019 (date to be confirmed).

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Policy and Resources Strategy: 2020-21 Updated Financial Remit	160 Tooley Street PO Box 64529 London SE1P 5LX	Rob Woollatt 020 7525 0614
Link (please copy and paste into your browser): http://moderngov.southwark.gov.uk/documents/s77446/Report%20Policy%20and%20Resources%20Strategy%20revenue%20monitoring%20report%20including%20treasury%20management%20018.pdf		
Council's Fairer Future Budget Principles approved by cabinet (September 2015).	160 Tooley Street PO Box 64529 London SE1P 5LX	Rob Woollatt 020 7525 0614
Link (please copy and paste into your browser): http://moderngov.southwark.gov.uk/documents/s56454/Report%20and%20appendices%202016-17%20PR%20Scene%20setting.pdf		

APPENDICES

No:	Title
Appendix A	Departmental Narratives
Appendix B	Proposed Efficiencies and Improved Use of Resources
Appendix C	Proposed Income Generation
Appendix D	Proposed Savings Impacting on Service Delivery
Appendix E	Proposed Commitments
Appendix F	Fees and Charges

AUDIT TRAIL

Cabinet member	Councillor Victoria Mills, Finance, Performance and Brexit	
Lead officer	Duncan Whitfield, Strategic Director of Finance and Governance	
Report author	Rob Woollatt, Interim Departmental Finance Manager	
Version	Final	
Dated	16 December 2019	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments included
Director of Law and Democracy	Yes	Yes
Strategic Director of Finance and Governance	Yes	Yes
Cabinet Member	Yes	Yes
Date final report sent to Constitutional Team		16 December 2019

APPENDIX A

CHIEF EXECUTIVE

Overview

- B.1. The Chief Executive's department comprises the Chief Executive's Office and External Affairs Team.
- B.2. The Chief Exec's Office supports the Chief Executive and chief officer leadership team in translating political vision into projects and programmes across the council as well as supporting effective scrutiny function and management of the opposition office. The division also includes the emergency planning and resilience team, therefore creating a direct line between the Chief Executive as the council's most senior responsible officer and the team.
- B.3. The External Affairs division comprises policy and public affairs; media; marketing; and cabinet support. As well as this, we manage internal communications for the council and the administration's political assistant. Our services are responsible for managing and enhancing the standing of the council through the development of external and internal communications, public affairs, policy projects and initiatives. The total general fund net budget for the department for 2019-20 is £3.4m.

Efficiencies and Improved Use of Resources

- B.4. The department is proposing total efficiency savings of £89k. These includes the use of non general fund income such as S106 contribution to fund some staffing activity of £32k and realigning the direct support to local internship programme through the council's core programme of £30k. Reducing the frequency of the Southwark Life from four to three editions per year is also expected to generate savings of £27k.
- B.5. Looking ahead to 2021-22 and 2022-23, the Chief Executives Office in considering the implications and funding strategy for employment support should a reduction in the general fund commissioning budget be applied.

Commitments

- B.6. Additional staffing resource of £50k is proposed for 2020-21 to support the enhanced model of delivery for scrutiny committee.

Equalities Analysis

- B.7. As specific proposals are brought forward the impacts on residents and staff will be assessed for equalities impact, although an initial equalities impact assessment has not highlighted any areas of concern. Any proposals affecting staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures. It is expected that all staffing savings proposed for 2020-21 can be managed through natural turnover of staff.

CHILDREN'S AND ADULTS' SERVICES

Overview

- B.8. Children's and Adults' Services represents approximately two thirds of the council's budget. The department provides a wide range of services, including social care and education, to all sections of the population in Southwark.
- B.9. The budget proposals for 2020-21 include a range of modest efficiencies that largely achieve reductions in expenditure through the continuation and improvement of tried-and-tested approaches. These efficiencies, which are both safe and fair, are necessary to contain inflationary cost pressures which include increases in the London Living Wage. These are difficult decisions to make but are consistent with the Council's vision of a fairer future for all.
- B.10. New 'one-off' monies announced in the 2019 Spending Review are being invested in initiatives to further support provision for children and young people's mental health, SEND, the development of a multi-agency 'sure start' approach to support teenagers and parents, additional investment around drug and alcohol programmes and other preventative healthy lifestyles schemes, as well as improved technology and workforce development.
- B.11. The sector has struggled in recent years with the combined effects of austerity, demand pressures and continued funding uncertainty. The impact of this is seen nation-wide, both in the number of councils reporting major social care overspends and in the number of providers going bankrupt or handing back contracts.
- B.12. For several years now, the Council, in partnership with NHS and voluntary sector colleagues, has risen to these challenges and continues to provide a safe social care service with good outcomes within budget. The department is once again forecasting a breakeven social care position for 2019-20. However central government policy changes on Special Educational Needs and Disability have caused a significant and growing deficit for the ring-fenced Dedicated Schools Grant.
- B.13. The 2019 Spending Review announced an additional £5.1m to be spent on High Needs (SEND) in 2020-21. This will partially reduce in-year pressures but will not resolve the accumulated deficit – forecast to be in the region of £18m by the end of 2019-20. The DSG remains the biggest financial risk for the department and recovery is being overseen by the Budget Recovery Board. The Schools Forum is engaged in this process and the council has developed a Draft DSG Recovery Plan which it will be discussing with the ESFA in January 2020.
- B.14. The Spending Review also committed an additional £7.3m in one-off grant funding to Social Care. This is a welcome development and will go some way towards mitigating the enormous efficiencies made by the department since 2010. However, whilst this sum sounds like a substantial investment it represents just over 3% of the annual gross expenditure of the department (excluding schools). Along with the Better Care Fund (now accounting for more than 25% of Adult Social Care funding), and the Adult Social Care Precept, the additional Social Care Support Grant is simply the latest instalment in a piecemeal funding saga littered with 'one-offs' and ring-fences. It is a testament to the collaborative attitude and can-do ethos of the council that it has been able to achieve so much in such a bleak environment. It is incumbent upon the next government to take seriously the future of social care and to bring forward a coherent

and properly funded policy that deals with the intersection between health and social care.

Forward View

B.15. Departmental budget planning beyond 2020-21 is highly dependent on any central government funding decisions in the coming year, both in social care and education and more widely in terms of the local government finance settlement. In the context of the current short-term approach from central government it is difficult to predict future resources and the department naturally endeavours to limit any efficiencies that may impact on service. However, whilst not under consideration for the 2020-21 budget round, options the department may consider in the event of future adverse financial settlements are outlined below.

B.16. Areas for future consideration include;

- A strategic review of joint NHS and LA resources including the Better Care Fund to prioritise social care outcomes and protect core services.
- Review of SEND provision including transport in light of the 'Major Review into Support for Children with SEND' announced by the government in September 2019.
- Ongoing review of management structures across the department.
- Working with other Local Authorities to ensure Ministry of Justice take funding responsibility for Family Drug and Alcohol Courts.
- A review of fees and charges for non-grant funded creative and leisure Adult Education courses.

Equalities Analysis

B.17. Initial equalities analysis has been undertaken for each proposal. Consultations have been and will be undertaken for proposals relating to service changes where appropriate. Impact is mitigated by alternative offers of services, support or personal budgets as per service user choice in line with Care Act eligibility and national legislative thresholds and government guidance; other services are discretionary and universal.

B.18. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. The equality analysis is under way and will be collated to look for any cumulative impacts. In line with the process across the council, information on equality analysis will be shared with decision-makers for consideration before any decisions are taken.

B.19. Southwark Council's Fairer Future Promises are reflected in the proposals set forth as is a shift upstream to prevention and early help, recognising the evidence base and the outcomes that can be achieved by offering our residents good universal services.

ENVIRONMENT AND LEISURE

Overview

- B.20. The Environment and Leisure department delivers services that make a real difference to the everyday lives of all residents and visitors. The department is focused on providing high quality services to the borough's residents and shaping those services to support the wellbeing of our residents and support the objectives of other parts of the Council.
- B.21. The department aims to make Southwark's neighbourhoods great places to live, places that are clean, safe and vibrant and where activities and opportunities are accessible to all. As well as our front-line environmental services we are proud to work with partners to improve health and wellbeing for all our residents through a rich leisure and cultural programme.
- B.22. Many of the operational activities of the department are frontline services for the benefit of all residents: they physically improve the environment; they provide opportunities for health and enjoyment, support knowledge and learning or help improve safety and confidence. The department comprises two directorates, Environment and Leisure.
- B.23. The 2019-20 net general budget for the department is £68.1m. The department over the last eight years has achieved savings of £34m. The savings options would be delivered alongside the considerable capital spend across the department.
- B.24. For the forthcoming year, 2020-21, the department has identified a number of savings options amounting to £1.678m:
- Efficiencies and Improved Use of Resources £495k
 - Income Generation £963k
 - Savings impacting on service delivery £220k

Efficiencies and Improved Use of Resources

- B.25. Efficiency savings of £230k are proposed from lower prices in the recently tendered parking contract. Revenue savings in salary costs are proposed through a combination of capitalising the cost of staff engaged on capital construction projects, a fee recovery basis in network management, and use of Proceeds of Crime Awards funding in trading standards.
- B.26. The department will be embarking on service reviews, focusing on increased commerciality and a service efficiencies programme over the following two years which is estimated to generate additional savings of over £1m across 2021-22 and 2022-23.

Income Generation

- B.27. The council, like a number of other councils, is adopting a more commercial approach to its activities and the department is proposing to generate additional income of £963k in 2020-21.
- B.28. The annual increase in fees and charges by inflationary uplift across the departmental services is expected to generate additional income of £328k.

- B.29. A review of the cemeteries services operation has identified additional income of £350k for 2020-21 whilst still maintaining modest inflationary increases in the fees and charges for 2020-21.
- B.30. A through review of the fees charged across the departmental services has been carried out to ensure the charges reflect the cost of providing the service and are also in line with the London averages. This, together with the review of rental income is expected to generate additional income of £285k.
- B.31. Proposals for future years include the introduction of new Controlled Parking Zones (CPZ) in areas where parking concerns have already been raised and the potential expansion of CPZs borough-wide as part of the Council's approach to tackle the climate emergency through an increase in more environmentally-friendly vehicles and the reduction of vehicle usage overall. These proposals could generate over £1m for the years 2021-22 and 2022-23, subject to policy, consultation and statutory process, although the financial impact could be short-lived if policy objectives were realised.
- B.32. Work is currently underway to expand the council's Private Sector Housing Licensing Scheme. The new scheme is expected to be in place by January 2021, subject to evidenced need, policy, consultation and statutory processes. This expanded scheme could reasonably expect to be self-financing.

Savings impacting on Service Delivery

- B.33. Modest savings of £220k are proposed in some service areas through the reconfiguration of current teams and changes to working arrangements with the aim of minimising impact on service delivery and staff.

Commitments

- B.34. Several initiatives arising from the council plan commitments totalling £285k are proposed in the base budget for 2020-21 plus an additional £150k from the London Devolution Reserve. Alongside capital investment for our parks, this will enable gym and sports facilities to be improved in our parks to extend the existing free swim and gym offer, to offer free swimming lessons for residents following the successful pilot, and to ensure that every primary age child gets a free visit to the theatre every year.
- B.35. Additional commitments of £500k are proposed to deliver a robust tree inspection and maintenance regime with an additional budget of £60k for the enhanced inspection service on our highways in order to comply with new the code of practice.
- B.36. The Climate Emergency is a major new focus for the council, working in partnership with stakeholders, partners, staff and residents to tackle the effects of global warming and the risk to our planet. A Climate Emergency reserve of £2m is proposed in 2020-21 to coordinate the various activities and action plans across the council and will support the delivery of the Climate Change Strategy following extensive engagement during the first half of 2020. This complements the council's existing and future commitments to build new homes, provide efficient heating systems to our council homes, improve air quality, reduce our own operational property estate and so on, much of which features in current or emerging areas of work across the council.

Equality Analysis

- B.37. As specific proposals are brought forward the impacts on residents will be assessed for equalities impact, although an initial equalities impact assessment has not highlighted

any significant concern. Any proposals affecting staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures. It is expected that all staffing savings proposed for 2020-21 can be managed through natural turnover of staff or targeted training and redeployment opportunities.

PLACE AND WELLBEING DEPARTMENT

- B.38. The department consists of four divisions: Regeneration, Planning, Public Health and Community Engagement.
- B.39. The Place and Wellbeing Department brings together planners, regeneration, health and community engagement professionals and colleagues dedicated to shaping place to improve wellbeing, community engagement and cohesion, and economic prosperity.
- B.40. The department leads on the council's delivery of regeneration and building strong local communities, bringing about thousands of new homes, jobs and opportunities across the borough and making our neighbourhoods places in which people are proud to live and work
- B.41. The department also aims to improve the health and wellbeing of Southwark's residents and to reduce health inequalities by working closely with local communities, CCG, NHS and the Voluntary Sector and promoting asset based community development in partnership with the voluntary and community sector.
- B.42. The department has a total net income budget of £930k for 2019-20 after taking account of all income and recharges.
- B.43. Excluding Public Health (shown below), for the forthcoming year, the department has identified a number of savings options amounting to £396k for 2020-21.
- Efficiencies and Improved Use of Resources £83k
 - Income Generation £313k

Efficiencies and Improved Use of Resources

- B.44. Efficiency savings of £83k are proposed in the recommissioning arrangements on the Information and Advice Services contract.

Income

- B.45. The department is proposing additional income of £218k expected from a combination of increased planning fee income and renewal of commercial rents and leases. Recharge of staff costs engaged on construction and development projects are also expected to generate additional income of £95k for 2020-21.
- B.46. The additional income from the above areas are expected to continue into the following two years and estimated to generate additional income of over £1m across the 2021-22 and 2022-23 period.

Commitment

- B.47. Additional resources of £300k are proposed for the expansion of the planning team in 2020-21 to respond to regeneration and development activity and the council's ambitious new council homes programme. This will improve the divisional coordination and planning committee support. This investment will be off-set by the achievement of additional planning fee income expected for future years and efficiencies through new ways of working.

Public Health

B.48. The Public Health service is funded from a ring-fenced grant of £26.7m. Significant cost pressures of £1.7m are being identified in Public Health areas for 2020-21 which emanates mainly from the demand pressures on sexual health services. During 2020-21 some of the initial additional investment in sexual health, such as the investment in the “Digital First” model, will significantly expand access to online HIV/STI testing services for all residents while reducing the pressures from more costly in-person clinic visits, and is expected to generate savings in the following years. Additional resources of £262k are also proposed in 2020-21 to fund the cost of extending free school meals to nursery schools. Savings of £1.1m are proposed for 2020-21 from a combination of efficiencies, service design and economies in commissioning arrangements across the service areas. The residual budget gap is proposed to be funded from the increase in Public Health grant expected for 2020-21.

Equality Analysis

B.49. As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff, will be assessed in accordance with the council’s reorganisation, redeployment and redundancy procedures. In addition, as specific service and programme related proposals are brought forward, the impacts on residents will be assessed for equalities impact. It is expected that the staffing budget savings proposed for 2020-21 will be managed through natural turnover of staff.

FINANCE AND GOVERNANCE

Overview

- B.50. The Finance and Governance Department includes the Director's office which provides strategic leadership for the department and Section 151 responsibilities; Exchequer Services which encompasses revenues and benefits and housing rent collection, as well as the financial transaction processing teams; the Law and Democracy division responsible for electoral, constitutional and legal services; Professional Financial Services; and the Financial and Information Governance Team.
- B.51. In supporting the Fairer Future promises of the council, the department's vision is to "make a positive difference everywhere we engage" and to be "efficient and effective in all that we do". Specifically, Finance and Governance endeavours to help the council to "manage every penny as carefully as local families look after their own household budgets".
- B.52. The departments budget proposals are based on a cash limited budget for 2020-21 with the impact of pay and price inflation being consumed within existing budget provision, above forecast income, holding posts vacant and other management efficiencies.
- B.53. The specific budget proposals include efficiency savings of £0.175m and commitments of £0.1m.

Efficiencies

- B.54. Over 70% of the departments expenditure budget is staffing costs and we are continuously reviewing services to ensure they are operating efficiently and are adapting to changing demands and caseloads so as to ensure they are fit for the future. Further savings of £0.150m are proposed in 2020-21, £0.050m in professional finance services following the structural review in previous years and £0.100m in Exchequer Services as a consequence of caseload reductions from ongoing Universal Credit transition.
- B.55. In addition to the staffing related savings, £0.025m of efficiencies are proposed in the Financial and Information Governance service from a reduction in specialist risk and insurance advisory service.

Commitments

- B.56. The department is proposing commitments of £0.100m, £0.050m for implementation and monitoring of the new Fairer Futures Procurement Framework and £0.050m to increase provision for the Southwark Emergency Support Scheme (SESS). The SESS provides support to residents of the borough who are facing a crisis, emergency or disaster and who are in receipt of benefit. Demand on the budget, £0.6m in 2019-20, has been increasing as a consequence of welfare reform and Universal Credit.

Equality Analysis

- B.57. As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures. It is expected that the staffing budget savings proposed for 2020-21 will be managed through natural turnover of staff.

HOUSING AND MODERNISATION (H&M)

Overview

- B.58. The department comprises a diverse range of services funded from both the general fund and the ring-fenced housing revenue account (HRA) for landlord services. In delivering the council's Fairer Future Promises, the department aims to maximise investment in its housing stock, build new council homes at council rents, deliver consistently high quality services and continue to support the most vulnerable residents, particularly those in need of temporary housing or who have no recourse to public funds.
- B.59. A proposed standstill (cash limited) budget gives rise to an unavoidable cost pressure of £812k in 2020-21. Given a large proportion of the housing general fund budget is either demand driven or of a fixed contractual nature, this pressure cannot be absorbed without having some detrimental impact on service delivery going forward. For 2020-21 efficiencies and income generation measures will deliver £1.540m, whilst commitments total £1.500m with potentially more in 2021-22. Further detail on the budget proposals are outlined below.

Asset Management

- B.60. Services comprise aids and adaptations, handypersons and private sector housing renewal and empty homes. Savings have previously been achieved through the rationalisation of management across these functions without impacting on service delivery but there are no opportunities to deliver further savings at this juncture.

Communities

- B.61. The division is responsible for consultation and community engagement with council tenants, homeowners and residents, the civic office, community safety, Prevent and child sexual exploitation and No Recourse to Public Funds (NRPF).
- B.62. The latter has been a persistent budgetary pressure over a number of years requiring growth in previous budget rounds. Whilst the position to date has stabilised with caseload and expenditure continuing on a gradual downward trajectory, however, risks remain around demand volatility, challenging housing supply and protracted case resolution by the Home Office, which cautions against premature reduction of the budget at this juncture.
- B.63. By March 2020 the council will have exhausted the Local Justice Re-investment Pilot funding that was a reward for working with partners to reduce re-offending rates in the borough. The pilot ended in 2015 and the remaining funding (£121k for 2019-20) has been used to support offender management and youth violence work since then. Moving forward this work will form part of the multi-agency community harm and exploitation hub that the council is working with partners to establish following the recommendations of an external peer review into how the community safety partnership tackles violence, vulnerability, gangs, county lines etc., carried out by the Violence & Vulnerability Unit. The council is exploring what additional resources will be required to support the hub and what other sources of funding may be available to support this vital work.
- B.64. Looking ahead to 2021-22, there is no guarantee that MOPAC/GLA funding through the London Crime Prevention Fund will continue beyond the coming year. The current allocation of £899k supports the bulk of the council's community safety work including work on youth violence, offender management and domestic abuse.

Resident Services

B.65. Services comprise travellers' sites and supported housing management, which has shared funding arrangements with the HRA. Significant reconfiguration and improvement works to address health and safety and fire protection issues at sites has been undertaken with some further works planned for 2020-21. The council has been successful in securing grant funding of £1.738m from the Greater London Authority (GLA) towards these works and is in preliminary discussions around a further grant bid towards a hostels improvement programme. Residual savings arising from the closure of the temporary site at Devonshire Grove means a saving of £35k can be achieved without any detrimental service impact.

Modernisation

B.66. The modernisation division incorporates information technology and digital services (ITDS), human resources (HR), facilities management (FM) and organisation transformation (OT). These services are of a corporate nature and underpin the council's modernising agenda.

B.67. Tooley Street currently hosts 107 employees of the Clinical Commissioning Group (CCG) and from early 2020 this is planned to increase by a further hundred or so. This remains subject to final negotiations and contract and will generate an additional £750k in rental income per annum.

B.68. Facilities management are responsible for ensuring the council's operational estate is both compliant with health and safety regulations and fit for purpose for staff and service users. Whilst commitments approved in previous rounds have addressed inherent budget pressures/anomalies and stabilised the position, there remains very limited budget flexibility, other than an estimated half-year saving of £55k in 2020-21 through the change to LED lighting in Tooley Street. This is an 'invest to save' initiative and contributes to the council's carbon reduction commitment, with an equivalent budget saving anticipated in year two (2021-22).

B.69. Looking forward, the council's two existing external FM service contracts will co-terminate in March 2021 and a procurement strategy is currently being developed to secure a consolidated contract, with some limited expansion of the 'in-house' provision. This is a complex procurement and given external market conditions affecting FM providers, it is anticipated there will be an upward cost pressure from 2021-22, which is likely to supersede any previously anticipated employee savings proposed for 2022-23, following full implementation of the new FM contract.

B.70. The council is currently engaged on a major IT improvement programme involving migrating its data centre and computing environment to the cloud and implementing a revised operating model in the shared service. This is necessary to ensure the council's IT infrastructure and systems are modern, stable, resilient and above all secure. Alongside this sits the SMART working programme which is the catalyst for transforming the way the council works. Notwithstanding the previous budget commitments made, this will require further revenue investment, currently estimated at £1.5m in 2020-21, which should provide a stable resource baseline going forward.

B.71. Reorganisation and rationalisation of the HR and OT services have already delivered significant savings in the current year with no undue impact on service delivery. The use of agency staff to cover vacancies and address capacity shortfalls is necessary and varies with changing circumstances. However, the service continues to implement measures to reduce usage across the council through greater workforce planning and

recruitment and anticipates being able to deliver net savings of £200k per annum in 2020-21 and 2021-22.

Customer Experience

- B.72. The division is responsible for a diverse range of functions including the customer service centre (CSC), customer resolution, concessionary travel, registrars and citizenship, coroners and mortuary services and housing solutions/temporary accommodation.
- B.73. For 2020-21 there is a wind-fall saving of £500k arising on the Concessionary Travel Scheme as the council's contribution to Transport for London (TFL) will be lower reflecting current/anticipated usage following changes in the age eligibility threshold from 60 to 65 years old.

Temporary Accommodation (TA) and Housing Solutions

- B.74. Southwark is recognised nationally as a leading authority on homeless prevention but the cost of TA remains one of the council's most intractable budget pressures. This adverse budgetary situation is driven by the growing national homelessness crisis. More people are approaching the council at risk of homelessness, rents for the private sector accommodation that is available to the council to use as TA have been rising rapidly (with a national absence of any reasonable rent controls) and the government has reduced and then frozen the Local Housing Allowance (meaning benefits no longer cover the cost of the rent for many people in TA). These factors combined with the council's statutory and policy obligations have driven up the cost of TA to the council.
- B.75. For 2019-20, a net budget commitment of £3.2m was approved for TA, including an ambitious savings target of £2m, one million of which was predicated on early changes to local discharge policy being approved. However, implementation was delayed and along with other negative factors means the target will not be met. Furthermore, the position going forward remains uncertain as without government action the national housing crisis looks set to worsen. In addition, the budget is heavily reliant on the use of estate voids, particularly Aylesbury, which are projected to decline at a faster rate than previously estimated, with a consequent cost impact to the general fund. By way of mitigation, strenuous action continues to bear down on the cost of private sector leased accommodation through the renegotiation of existing provision and realisation of better value from the procurement of new properties. The position will be kept under close review, but at this juncture there remains a material risk that the cost pressure will continue to exceed the resources available in 2020-21.

Equalities Assessment Summary

- B.76. The department undertakes equality analysis/screening on its budget proposals ahead of final decisions being taken. This helps to understand the potential effects that the budget proposals may have on different groups and whether there may be unintended consequences and how such issues can be mitigated. Analysis is also undertaken to consider any cross-cutting and organisation-wide impacts and continues through the cycle of planning and implementation of these proposals
- B.77. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process

across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken. To date no cumulative impacts have been identified through the analysis.

CORPORATE

Overview

B.78. The Corporate budgets include technical accounting budgets such as Minimum Revenue Provision (MRP), treasury income and costs, pension related costs and budgets which impact across the wider council. The £4m contingency budget also sits within corporate to support the wider budget risks.

Commitments

B.79. As indicated in capital monitoring and treasury management reports, the council has an underlying need to borrow in order to fund the council's capital investment programme. A commitment is included to reflect the additional debt financing costs of £2.4m in 2020-21 as a consequence of approved capital investment decisions.

B.80. The Government's decision to arbitrarily increase the interest rate charged to local authorities by 1% in September 2019 will further increase debt charges by £0.6m in 2020-21.

B.81. Debt financing costs are forecast to increase by a further £3.3m in 2021-22 and £3.6m in 2022-23.

Equality Analysis

B.82. There are no equality analysis implications for these proposals.

Savings Type
Last Updated
Version Number

Efficiencies and Improved Use of Resources

12 December 2019

Chief Executive's
 Children's and Adults' Services
 Corporate
 Environment and Leisure
 Finance and Governance
 Housing and Modernisation
 Place and Wellbeing
 Public Health

2020-21	
FTE	£000
-	(89)
-	(3,141)
-	-
(2.0)	(495)
(3.0)	(175)
-	(790)
-	(83)
-	(899)
(5.0)	(5,672)
<hr/>	
-	(2,391)
-	(750)
-	-
-	-
-	(3,141)

Adults' Social Care
 Commissioning
 Children's Services
 Education
 Total Children's and Adults' Services

Department	Division	Reference	Description	2020-21	
				FTE	£000
Chief Executive's	Chief Executive's Office	101	Where possible, increase contribution from non-general fund (e.g. section 106 etc) to fund some staffing activity to offset call on general fund		(32)
Chief Executive's	External Affairs	102	Reduce the frequency of Southwark Life from four editions per year to three		(27)
Chief Executive's	Chief Executive's Office	103	Realign the direct financial support to the Young Vic to deliver the local internship programme (Young Vic Young Associates) through the Council's core internship programme		(30)
Children's and Adults' Services	Adults' Social Care	104	Workforce Development – reduction in use of temporary staff, consolidation of training budgets and premises savings resulting from the transfer of staff to new office at Castlemead	-	(800)

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Department	Division	Reference	Description	2020-21	
				FTE	£000
Children's and Adults' Services	Adults' Social Care	105	Continue programme of annual reviews of care packages to ensure that provision is in line with Care Act entitlements.		(1,391)
Children's and Adults' Services	Adults' Social Care	106	Closer working with the voluntary sector through the new older people's hub and increased investment from grant-giving bodies resulting in more efficient ways of working and better outcomes for service users.	-	(200)
Children's and Adults' Services	Commissioning	107	Expansion and development of children's commissioning activity resulting in improved VFM through the All Age Disabilities pathway.	-	(250)
Children's and Adults' Services	Commissioning	108	Part-year impact of a programme of commissioning projects aimed at providing better sector management and improved VFM across care homes, reablement and housing related support in the borough.	-	(500)
Environment and Leisure	Environment – Regulatory Services	109	Improved efficiency and value for money arising from the recently tendered parking contract.		(230)
Environment and Leisure	Environment – Regulatory Services	110	Management salary costs in Highways Network Management to be funded by existing income		(50)
Environment and Leisure	Environment – Regulatory Services	111	Realignment of resources within Noise Team against demand		(25)
Environment and Leisure	Leisure – Parks and Leisure Management	112	Capitalisation of cost of staff engaged on capital construction projects.		(100)
Environment and Leisure	Leisure – Parks and Leisure Management	113	Review of client management resource in parks to reflect the good performance of the parks contractor	(2.0)	(25)
Environment and Leisure	Environment – Regulatory Services	114	Use of Proceeds of Crime awards to fund existing Principal Enforcement Officer post in Trading Standards		(65)

Department	Division	Reference	Description	2020-21	
				FTE	£000
Finance and Governance	Professional Finance Service	115	Following completion of structural review of Professional Finance Services, further reduction in staffing resource, to be mitigated by enhanced business partnering approach and improvements to financial management system.	(1.0)	(50)
Finance and Governance	Exchequer Services	116	Reduction in Benefit staffing due to caseload reduction from ongoing Universal Credit transition.	(2.0)	(100)
Finance and Governance	Financial and Information Governance	117	Fund specialist risk advisory services to the Corporate Risk and Insurance team from the Insurance Fund		(25)
Housing and Modernisation	Customer Experience	118	Re-alignment of the Concessionary Travel budget to reflect current activity/volumes		(500)
Housing and Modernisation	Modernise – CFM	119	Replacement of Tooley Street fluorescent lighting with LED		(55)
Housing and Modernisation	Modernise – HR	120	Planned reduction in agency usage in line with Workforce Strategy		(200)
Housing and Modernisation	Resident Services	121	Re-alignment of Travellers budgets following decommissioning of Devonshire Grove temporary site		(35)
Place and Wellbeing	Community Engagement	122	Planned reduction in the information and advice services contract		(83)
Public Health	Place & Health Improvements (SP505)	123	Efficiency savings to be achieved though re-specification/tender of Exercise on Referral, Health Intervention Hub (obesity, CVD, diabetes).		(48)
Public Health	5-19 Public Health (SP507)	124	Efficiency savings achieved through negotiation and re-specification of the School Nursing contract with the Evelina. Review responsibilities, casemix, workload, staffing levels and costs and improve coverage.		(63)

Department	Division	Reference	Description	2020-21	
				FTE	£000
Public Health	PH 0-5 Services (SP512)	125	Efficiency savings achieved through contract negotiation and re-specification of the Health Visitor contract with the Evelina. Review responsibilities, casemix, workload, staffing levels and costs and improve coverage. No net reduction in health visitor numbers is envisioned.		(300)
Public Health	Place & Health Improvements (SP508)	126	Savings on Public Health contribution to Free Healthy Schools Meals (FHSM) from Government supplementary top up grant for Free School Meals to Schools		(195)
Public Health	Stop Smoking (SP506)	127	Smoking cessation service efficiencies through re-specification/open tender. This will change the model for smoking cessation in Southwark. Public Health will increase referrals to the service for economically deprived smokers, pregnant women who smoke and smokers with chronic diseases.		(123)
Public Health	Sexual health (prevention)	128	Reduction in funding for HIV/sexual health promotion services for black african at-risk groups based upon changing need, planned recommissioning of services and alternative opportunities, including working directly with local faith communities as part of our new Faith Strategy activities.		(22)
Public Health	Healthy Schools PHSE (SP510)	129	Deletion of the Public Health funded healthy schools programme post and investment with the function now 'mainstreamed' and taken forward by Education.		(42)
Public Health	Health Checks Contract (SP504)	130	Introduction of a new digital-first NHS health check pathway, which will offer all eligible patients an on-line health risk assessment with the face to face checks being actively promoted to individuals assessed as high-risk and in greatest need. All patients, regardless of assessed risk, will still be able to obtain a face to face health check if desired.		(106)
Total				(5.0)	(5,672)

Savings Type	Income Generation
Last Updated	12 December 2019
Version Number	

Chief Executive's
Children's and Adults' Services
Corporate
Environment and Leisure
Finance and Governance
Housing and Modernisation
Place and Wellbeing
Public Health

2020-21	
FTE	£000
-	-
-	(150)
-	-
-	(963)
-	-
-	(750)
-	(313)
-	(200)
-	(2,376)
-	-
-	-
-	-
-	(150)
-	(150)

Adults' Social Care
Commissioning
Children's Services
Education
Total Children's and Adults' Services

Department	Division	Reference	Description	2020-21	
				FTE	£000
Children's and Adults' Services	Education	201	School improvement service to be fully funded by traded income and other specific grants.		(100)
Children's and Adults' Services	Education	202	Increase Education Psychology traded income for non-statutory work for schools, including Free Schools and Academies, to full cost recovery		(50)
Environment and Leisure	Leisure – Parks and Leisure Management	203	Additional income expected within cemeteries based on current numbers		(350)
Environment and Leisure	Waste and Cleansing	204	Price increase for bulky waste collection – change to £25 per collection of up to 10 items plus £7.60 per item thereafter	-	(65)
Environment and Leisure	Waste and Cleansing	205	Introduce a limit on resident construction and demolition waste being brought to the Household Waste Reuse and Recycling Centre (HWRRC) to one standard sized bag per household per week and charge £5 per bag for any additional waste deposited.		(50)

Department	Division	Reference	Description	2020-21	
				FTE	£000
Environment and Leisure	Waste and Cleansing	206	Introduce a mandatory delivery/administration charge for supply of household 240 litre general waste bins of £25 per bin.		(50)
Environment and Leisure	Leisure- Parks and LM	207	Introduce parking charges in leisure centres for users and staff to encourage walking, cycling and use of public transport		(30)
Environment and Leisure	Leisure- Parks and LM	208	Rental income for Central Venture Play Site		(30)
Environment and Leisure	Leisure- Parks and LM	209	Rental income for Southwark Park Café		(30)
Environment and Leisure	Leisure- Parks and LM	210	Estimated increase in fees and charges income from annual uplift		(128)
Environment and Leisure	Environment – Traded Services	211	Growth in income from external clients for bird control and other related activities.		(30)
Environment and Leisure	Environment	212	Estimated increase in fees and charges income from annual uplift		(200)
Housing and Modernisation	Modernise – CFM	213	Additional income from external lettings of office space within Tooley Street.		(750)
Place and Wellbeing	Planning	214	Estimated increase in planning fee income.		(120)
Place and Wellbeing	Regeneration – Capital Projects	215	Project management fees to be charged at 1% on the construction sum		(45)
Place and Wellbeing	Regeneration – North	216	Agreed charges to be made to British Land in line with development agreement for Canada Water.		(50)
Place and Wellbeing	Regeneration – Property	217	Impact of continual review of commercial rent income in line with rental agreements with current and new tenants.		(98)

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Department	Division	Reference	Description	2020-21	
				FTE	£000
Public Health	Sexual Health	218	New government funding to support HIV PreP implementation and to scale up in 2020-21		(200)
Total				-	(2,376)

Savings Type	Savings Impacting on Service Delivery
Last Updated	12 December 2019
Version Number	

Chief Executive's
Children's and Adults' Services
Corporate
Environment and Leisure
Finance and Governance
Housing and Modernisation
Place and Wellbeing
Public Health

2020-21	
FTE	£000
-	-
(7.0)	(150)
-	-
(1.0)	(220)
-	-
-	-
-	-
-	(50)
(8.0)	(420)
-	-
-	-
-	-
(7.0)	(150)
(7.0)	(150)

Adults' Social Care
Commissioning
Children's Services
Education
Total Children's and Adults' Services

Department	Division	Reference	Description	2020-21	
				FTE	£000
Children's and Adults' Services	Education	301	Close Aylesbury Day Nursery (subject to completion of consultation). This decision reflects the current stage of the regeneration of the Aylesbury and the reduced need for nursery places at this time. The majority of families using the nursery will have children of school age by September 2020 and the closure will be timed to coincide with this. A new early years facility is planned for plot 18.	(7.0)	(150)
Environment and Leisure	Leisure – Parks and Leisure Management	302	Adjustments to the grounds maintenance contract with the aim of retaining Green Flag status and improving ecology		(60)
Environment and Leisure	Waste and Cleansing	303	Restrict access to the waste facility for charities who currently use the facilities for tipping waste from their operations.		(30)
Environment and Leisure	Waste and Cleansing	304	Reduce staffing levels by natural wastage, and extend response times, with reduced responses to enquiries. This will require residents to use online service to log their own service requests, with direct enquiries not actioned unless they have followed an agreed escalation process.	(1.0)	(30)

Department	Division	Reference	Description	2020-21	
				FTE	£000
Environment and Leisure	Highways	305	Reduction in revenue works budget for structures reactive maintenance		(100)
Public Health	Public Health (KM193)	306	Reduction in Public Health funding for community sports activities. Future funding support (including further reductions) to be informed by recommendations from a strategic review of community sports being undertaken in 2019-20. Alternatives funding sources will be investigated to see if the impact of this proposal can be mitigated.		(50)
Total				(8.0)	(420)

Savings Type
Last Updated
Version Number

Commitments

12 December 2019

Chief Executive's
 Children's and Adults' Services
 Corporate
 Environment and Leisure
 Finance and Governance
 Housing and Modernisation
 Place and Wellbeing
 Public Health

2020-21	
FTE	£000
1.0	50
-	11,899
-	3,000
3.0	785
-	100
-	1,500
-	300
-	1,871
4.0	19,505
-	3,300
-	5,849
-	2,750
-	-
-	11,899

Adults' Social Care
 Commissioning
 Children's Services
 Education
 Total Children's and Adults' Services

Department	Division	Reference	Description	2020-21	
				FTE	£000
Chief Executive's	Chief Executive's Office	401	Additional staffing capacity to support enhanced model of delivery for scrutiny	1.0	50
Children's and Adults' Services	Children's Services	402	Piloting of a multi-agency 'Sure-Start' approach aimed at teenagers and parents.		1,250
Children's and Adults' Services	Children's Services	403	Budget commitment for an enhanced mental health offering for children, young people and parents, with a focus on prevention and emotional health and wellbeing. This proposal supplements the previously agreed £2m commitment.		1,500
Children's and Adults' Services	Adults' Social Care	404	Further investment in the growing All Aged Disabilities pathway focussed on improving in borough provision for children with SEND.		2,000

Department	Division	Reference	Description	2020-21	
				FTE	£000
Children's and Adults' Services	Adults' Social Care	405	New money to augment existing drug and alcohol programmes with a focus on creating a space and enabling change to take place, a 'Pause' approach, thereby reducing demand and reliance on council services.		1,000
Children's and Adults' Services	Adults' Social Care	406	Investment in a preventative, public-health approach to reducing demand and reliance on council services and promoting community resilience. A multi-faceted approach including community sports and healthy activities for older people		300
Children's and Adults' Services	Commissioning	407	Continued development of digital solutions both for our service users and our staff. Further investment in workforce development recognising the complex nature of the social care sector in London. Commitment to greater collaboration with partner organisations including health and the voluntary sector to streamline and improve outcomes for our residents, and matching successful bids for funding.		1,282
Children's and Adults' Services	Commissioning	408	Contractual inflation and pay awards, including increases in the London Living Wage		4,567
Environment and Leisure	Leisure	409	Mainstreaming of free swimming lessons following pilot programmes		125
Environment and Leisure	Leisure	410	Increased tree maintenance and inspection		500
Environment and Leisure	Culture	411	Full roll-out of free visits to the theatre for every primary school child.		100
Environment and Leisure	Environment	412	Restructure to accommodate revised service provision from 1 July 2020 (highway inspections)	3.0	60
Finance and Governance	Law and Democracy	413	Commitment for implementation and monitoring of the requirements of the new Fairer Futures Procurement Framework		50
Finance and Governance	Exchequer	414	Increased demand for Southwark Emergency Support Scheme (SESS)		50

Department	Division	Reference	Description	2020-21	
				FTE	£000
Housing and Modernisation	Modernise – SICTS	415	Provisional commitment for new Shared Information, Communication & Technology Service (SICTS) operating model		1,500
Place and Wellbeing	Planning	416	Expansion of the planning team to deal with Regeneration/ Development activities (Old Kent Rd etc.) and improving divisional coordination and planning committee support. This commitment should effectively be off-set over three years by the increase in planning fee income.		300
Public Health	Across division	417	Increased demand for sexual health services.		332
Public Health	Sexual Health	418	PreP trial and sexual health clinic attendances across England (2019-20 base cost)		280
Public Health	Sexual Health	419	PreP trial extension to capacity from August 2019 to March 2020		163
Public Health	Sexual Health	420	PreP trial extension to capacity additional costs for full-year 2020-21		117
Public Health	Sexual Health	421	Increase in Sexual Health Tariff prices (6 month effect from October 2019)		160
Public Health	Sexual Health	422	Increase in Sexual Health Tariff prices (full-year impact 2020-21)		160
Public Health	Across division	423	Pay inflation on public health staff funded from ring-fenced grant		42
Public Health	Sexual Health	424	Additional investment in a Digital First model		260
Public Health	Across division	425	Contingency to mitigate risk and cushion any new and unanticipated demand led pressures		95

Department	Division	Reference	Description	2020-21	
				FTE	£000
Public Health	Health Improvement & Place	426	Increase to reflect full year cost of rollout of Free Nursery Meals		262
Corporate	Corporate	427	Debt financing costs arising from approved Capital Programme		2,400
Corporate	Corporate	428	Additional borrowing costs (General Fund only) arising from the governments decision to increase Public Works Loan Boards (PWLB) borrowing rates by 1% (from 0.8% to 1.8%) above gilt rate.		600
Total				4.0	19,505

APPENDIX F - FEES AND CHARGES

Department	Service	Schedule Heading	Member	Page
Place and Wellbeing	Planning	Building Control	Cllr Situ	1
		Pre-Application Fees	Cllr Situ	4
		Local Land Charges Fees for Local Authority Searches	Cllr Situ	7
	Regeneration	Property Service	Cllr Situ	7
Children's and Adults'	Adults' Services	Adult Social Care	Cllr Ali	8
	Adult Education	Adult Community Learning	Cllr Cryan	8
	Children's Services	Early Years Centres	Cllr Ali	8
Environment and Leisure	Waste and Cleansing Services	Waste and Cleansing Services	Cllr Livingstone	9
	Regulatory Services	Parking Services	Cllr Livingstone	11
		Road Network Management	Cllr Livingstone	14
		Street Markets	Cllr Livingstone	17
	Traded Services	Pest Control	Cllr Mills	20
	Regulatory Services	Housing Enforcement Residential	Cllr Mills	22
		Environmental Health and Trading Standards	Cllr Mills	24
		CCTV	Cllr Akoto	35
		Highways Enforcement	Cllr Livingstone	35
	Parks and Leisure	Parks Pitch Bookings and BMX Fees and Charges	Cllr Lury	37
		Play Service and Parks	Cllr Lury	41
		Cemeteries & Crematorium	Cllr Livingstone	41
		South Dock Marina	Cllr Livingstone	48
		Leisure Centres	Cllr Lury	50
	Culture	Library Service Fees	Cllr Lury	61
		Youth Service	Cllr Akoto	64
		Events Hire	Cllr Lury	64
		Film Service	Cllr Lury	67
		Culture Team	Cllr Lury	68
	Housing and Modernisation	Housing and Modernisation	Resident Services	Cllr Williams
Homeowner Services			Cllr Williams	72
Other Services (Barrow Stores / Garages / Private Sector Housing)			Cllr Williams	75
Other Services (Registrars)			Cllr John	76
Other Services (Citizenship)			Cllr Williams	76
Appendix A – Statutory Fees Payable			Cllr John	79

Place & Wellbeing Department

Fees and Charges 2020-21

Fee / Charge Description	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2019/20 Fee £	Proposed 2020/21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019/20, Inflation factor used (where from, source etc.,) and other comments
Building Control						
Fees items (exempt or outside scope of VAT)						
Special and temporary structures licence	Discretionary	capped	185.00	191.00	3.24%	RPI rounded to the nearest £
Demolition notices	Discretionary	capped	268.00	276.00	2.99%	RPI rounded to the nearest £
Fees items - VATABLE						
(Note: All building regulation fees shown in the table below are Ex-VAT. Appropriate VAT will be added at the time of invoicing/charging.)						
Extension less than 6sqm (B Reg)	mandatory	capped	515.00	530.00	2.91%	RPI rounded to the nearest £
Extension less than 40sqm (B Reg)	mandatory	capped	643.00	662.00	2.95%	RPI rounded to the nearest £
Extension between 40-60sqm (B Reg)	mandatory	capped	730.00	751.00	2.88%	RPI rounded to the nearest £
for each additional 20sqm (B Reg)	mandatory	capped	103.00	106.00	2.91%	RPI rounded to the nearest £
Basement as extension above plus (B Reg)	mandatory	capped	274.00	282.00	2.92%	RPI rounded to the nearest £
Attached garage (B Reg)	mandatory	capped	361.00	372.00	3.05%	RPI rounded to the nearest £
Through lounge (B Reg)	mandatory	capped	206.00	212.00	2.91%	RPI rounded to the nearest £
Removal chimney Breast (B Reg)	mandatory	capped	206.00	212.00	2.91%	RPI rounded to the nearest £
Installation of new Wc/Shower/Utility (B Reg)	mandatory	capped	206.00	212.00	2.91%	RPI rounded to the nearest £
Garage Conversion (B Reg)	mandatory	capped	361.00	372.00	3.05%	RPI rounded to the nearest £
Replacement windows up to 5 No in a single dwelling (B Reg)	mandatory	capped	172.00	177.00	2.91%	RPI rounded to the nearest £
per extra window (B Reg)	mandatory	capped	8.58	9.00	4.90%	RPI rounded to the nearest £
re roofing (B Reg)	mandatory	capped	258.00	266.00	3.10%	RPI rounded to the nearest £
new electrical wiring non competent persons) (B Reg)	mandatory	capped	309.00	318.00	2.91%	RPI rounded to the nearest £
request for conveyancing information with reference number provided	Discretionary	capped	11.00	12.00	9.09%	RPI rounded to the nearest £
request for conveyancing information with no reference number provided	Discretionary	capped	48.00	50.00	4.17%	RPI rounded to the nearest £
other work less than £5000 (B Reg)	Mandatory	capped	300.00	309.00	3.00%	RPI rounded to the nearest £
Other work value £5000-£10000 (B Reg)	Mandatory	capped	365.00	376.00	3.01%	RPI rounded to the nearest £
Other work value £10000-£20000 (B Reg)	Mandatory	capped	451.00	464.00	2.88%	RPI rounded to the nearest £
Other work value £20000-£30000 (B Reg)	Mandatory	capped	567.00	583.00	2.82%	RPI rounded to the nearest £
Other work value £30000-£40000 (B Reg)	Mandatory	capped	687.00	707.00	2.91%	RPI rounded to the nearest £
Other work value £ 40000-£50000 (B Reg)	Mandatory	capped	794.00	817.00	2.90%	RPI rounded to the nearest £
other work value £50000-£60000 (B Reg)	Mandatory	capped	909.00	935.00	2.86%	RPI rounded to the nearest £

Place & Wellbeing Department

Fees and Charges 2020-21

Fee / Charge Description	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2019/20 Fee £	Proposed 2020/21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019/20, Inflation factor used (where from, source etc.,) and other comments
other work value £60000-£70000 (B Reg)	Mandatory	capped	1,030.00	1,059.00	2.82%	RPI rounded to the nearest £
Other work value £70000-£80000 (B Reg)	Mandatory	capped	1,137.00	1,169.00	2.81%	RPI rounded to the nearest £
Other work value £80000-£90000 (B Reg)	Mandatory	capped	1,245.00	1,280.00	2.81%	RPI rounded to the nearest £
Other work value £90000-£100000 (B Reg)	Mandatory	capped	1,373.00	1,412.00	2.84%	RPI rounded to the nearest £
Other work value £100 000-£120000 (B Reg)	Mandatory	capped	1,481.00	1,523.00	2.84%	RPI rounded to the nearest £
Other work value £120000-£140000 (B Reg)	Mandatory	capped	1,566.00	1,610.00	2.81%	RPI rounded to the nearest £
Other work value £140000-£160000 (B Reg)	Mandatory	capped	1,674.00	1,721.00	2.81%	RPI rounded to the nearest £
Other work value £160000-£180000 (B Reg)	Mandatory	capped	1,760.00	1,810.00	2.84%	RPI rounded to the nearest £
Other work value £180000-£200000 (B Reg)	Mandatory	capped	1,784.00	1,834.00	2.80%	RPI rounded to the nearest £
Other work value Over £200000 (B Reg)	Mandatory	fully flexible	based on estimate of work value	based on estimate of work value		
1 New dwelling (B Reg)	mandatory	capped	773.00	795.00	2.85%	RPI rounded to the nearest £
2 dwellings (B Reg)	Mandatory	capped	1,030.00	1,059.00	2.82%	RPI rounded to the nearest £
3 dwellings (B Reg)	Mandatory	capped	1,288.00	1,325.00	2.87%	RPI rounded to the nearest £
4 dwellings (B Reg)	mandatory	capped	1,420.00	1,460.00	2.82%	RPI rounded to the nearest £
5 dwellings (B Reg)	Mandatory	capped	1,648.00	1,695.00	2.85%	RPI rounded to the nearest £
6 dwellings (B Reg)	Mandatory	capped	1,876.00	1,929.00	2.83%	RPI rounded to the nearest £
7 dwellings (B Reg)	mandatory	capped	2,104.00	2,163.00	2.80%	RPI rounded to the nearest £
8 dwellings (B Reg)	Mandatory	capped	2,332.00	2,398.00	2.83%	RPI rounded to the nearest £
9 dwellings (B Reg)	Mandatory	capped	2,560.00	2,632.00	2.81%	RPI rounded to the nearest £
10 dwellings (B Reg)	mandatory	capped	2,788.00	2,867.00	2.83%	RPI rounded to the nearest £
more than 10 dwellings (B Reg)	Mandatory	capped	based on estimate of work value	based on estimate of work value		
flat conversion to form 2 flats (B Reg)	mandatory	capped	773.00	795.00	2.85%	RPI rounded to the nearest £
Supplementary Charges (B Reg)	Discretionary	fully flexible	based on cost recovery	based on cost recovery		
Chargeable Advice (B Reg)	Discretionary	fully flexible	based on cost recovery	based on cost recovery		
Archive enquiry requests	Discretionary	fully flexible	based on cost recovery	based on cost recovery		

Place & Wellbeing Department

Fees and Charges 2020-21

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2019/20 Fee £	Proposed 2020/21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019/20, Inflation factor used (where from, source etc.,) and other comments
Above building regulation figures quoted are for Building Notice charge. The Plan plus Inspection charges are similar. The Regularisation and reversion charge equals 120 % of Building Notice charge							
Fees items - NON VATABLE	Numbering of building (1-20 dwellings)	Discretionary	fully flexible	38.50	39.60	2.86%	RPI rounded to the nearest £
Fees items - NON VATABLE	Numbering of building (21-40 dwellings)	Discretionary	fully flexible	38.50	39.60	2.86%	
Fees items - NON VATABLE	Numbering of building (41-60 dwellings)	Discretionary	fully flexible	38.50	39.60	2.86%	
Fees items - NON VATABLE	Numbering of building (61-80 dwellings)	Discretionary	fully flexible	38.50	39.60	2.86%	
Fees items - NON VATABLE	Naming of a building (for each building)	Discretionary	fully flexible	350.00	360.00	2.86%	RPI rounded to the nearest £
Fees items - NON VATABLE	Road / street naming (for each new road)	Discretionary	fully flexible	400.00	412.00	3.00%	RPI rounded to the nearest £

Place & Wellbeing Department

Fees and Charges 2020-21

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2019/20 Fee £	Proposed 2020/21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019/20, Inflation factor used (where from, source etc.,) and other comments
Pre- Application Fees	Fees items - VATABLE						
A1. Householder Enquiries	Householder development (i.e. affecting a single dwelling) • Advice on likelihood of getting planning permission. • Extensions or change of use involving less than 100sqm of floor space • Shop fronts, signs and adverts for a shop or attached to a business premises	Discretionary	fully flexible	155.00	155.00	0.00%	No Change
A2. Householder Listed Building repairs	Technical assistance with restoration / conservation works	Discretionary	fully flexible	Free	Free		No Change
	Confirmation email or letter providing technical advice	Discretionary	fully flexible	155.00	155.00	0.00%	No Change
A3. Householder Listed Building Development	Development of a Listed Building Extensions or internal alterations	Discretionary	fully flexible	155.00	155.00	0.00%	No Change
A4. Householder Enquiries	Site visit - 1 hour	Discretionary	fully flexible	60.00	60.00	0.00%	No Change
B - Small proposals							
Proposals involving 1-6 new dwellings; New build or extensions of 100-499sqm (any use class) including change of use. • Development of a listed building or affecting its setting • Telecoms Masts and Equipment • Advice on Conditions, Non-material amendments, Minor Material Amendments • Advertisement boards (not attached to a business premises)	For: • each new dwelling • each 100sqm of commercial floor space • Each condition • Each amendment	Discretionary	fully flexible	300.00	300.00	0.00%	No Change
Follow-up meetings and letter	for: • each new dwelling • each 100sqm of commercial floor space • Each condition • Each amendment discussed at the meeting	Discretionary	fully flexible	100.00	100.00	0.00%	No Change
C - Medium sized proposals,							

Place & Wellbeing Department

Fees and Charges 2020-21

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2019/20 Fee £	Proposed 2020/21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019/20, Inflation factor used (where from, source etc.,) and other comments
Proposals involving creation of 7-19 dwellings; New build or extensions of 500-999sqm (any use class) including change of use • Development of a listed building or affecting its setting • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately)	Discretionary	fully flexible	2,000.00	2,500.00	25.00%	In line with similar other Inner London Boroughs
Follow-up meetings and letter		Discretionary	fully flexible	1,000.00	1,600.00	60.00%	In line with similar other Inner London Boroughs
D - Major Development Proposals,							
Proposals involving 20-49 dwellings; New build or extensions of 1000-9,999sqm (any use class) including change of use • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately)	Discretionary	fully flexible	3,600.00	5,500.08	52.78%	In line with similar other Inner London Boroughs
Follow-up meetings and letter		Discretionary	fully flexible	1,500.00	2,600.00	73.33%	In line with similar other Inner London Boroughs
E - Large scale Major Development Proposals							
• Proposals involving 50 or more dwellings; • New build or extensions above 10,000sqm (any use class) including change of use • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately)	Discretionary	fully flexible	6,000.00	9,500.00	58.33%	In line with similar other Inner London Boroughs
Follow-up meetings and letter		Discretionary	fully flexible	2,500.00	4,300.00	72.00%	In line with similar other Inner London Boroughs
F - Planning Performance Agreements							
• Appropriate for the largest or strategic development proposals in the borough, such as development relating to the delivery of Local Plan site allocations.		Discretionary	fully flexible	To be Agreed and based on the council's current charging rates	To be Agreed and based on the council's current charging rates	N/A	Subject to the new charges

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Place & Wellbeing Department

Fees and Charges 2020-21

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2019/20 Fee £	Proposed 2020/21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019/20, Inflation factor used (where from, source etc.,) and other comments
• Specialists consultant fees will be chargeable in addition to the pre-application fee quoted		Discretionary	fully flexible	To be Agreed and based on the council's current charging rates	To be Agreed and based on the council's current charging rates	N/A	Subject to the new charges

Place & Wellbeing Department

Fees and Charges 2020-21

Fee / Charge Description	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2019/20 Fee £	Proposed 2020/21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019/20, Inflation factor used (where from, source etc.,) and other comments	
Local Land Charges Fees for Local Authority Searches							
LLC1 Official (Fee non VATable)	Discretionary	fully flexible	11.00	11.00	0.00%	No fee increases are proposed for 2020/21. From 2017-18, VAT is applicable to the CON29R reflected in the revised fee.	
CON29R (Fee non VATable)	Discretionary	fully flexible	166.00	166.00	0.00%		
CON29R (Fee VATable)	Discretionary	fully flexible	199.20	199.20	0.00%		
Search fee (LLC1 & CON29R)	Discretionary	fully flexible	210.20	210.20	0.00%		
Property Services - Fees And Charges 2020/21							
Property Development & Disposals	Property Disposals	Discretionary	Capped	1% of Capital Value £0-£250k Deminimus £250	1% of Capital Value £0-£250k Deminimus £750	N/A	Percentage basis retained. Benchmark - Sutton = £750 de minimis. At this level the amount and standard of work required is the same irrespective of capital value.
Property Development & Disposals	Property Disposals	Discretionary	Capped	0.5% of Capital Value (£250k-£1m)	0.5% of Capital Value (£250k-£1m)	N/A	Percentage basis retained
Property Development & Disposals	Property Disposals	Discretionary	Capped	0.25% of Capital Value £1m+	0.25% of Capital Value £1m+	N/A	Percentage basis retained
Property Development & Disposals	Leasehold Enfranchisement - freehold sale	Discretionary	Capped	£656	£750	12.53%	Benchmark - Hammersmith & Fulham - £700 - £800 depending on unexpired lease term. Adopt average
Property Development & Disposals	Leasehold Enfranchisement - lease extension	Discretionary	Capped	£656	£1,000	34.40%	Benchmark - £700 - £800 depending on unexpired lease term - Hammersmith & Fulham. £1,290 Dulwich Estate. Say £1,000
Portfolio Management	Assignments/ Subletting	Discretionary	Capped	£630	£750	16.00%	Benchmark - Sutton £750
Portfolio Management	Change of use	Discretionary	Capped	£630	£750	16.00%	Benchmark - Sutton £750
Portfolio Management	Alterations	Discretionary	Capped	£630	£750	16.00%	Benchmark - Sutton £750
Portfolio Management	New Lease occupational Licences	Discretionary	Capped	£525	£750	30.00%	Benchmark - Standard shops £370 - £725. Complex cases £615 - £1,225 - Havering. £600 - Sutton. Say £750
Portfolio Management	Copy leases	Discretionary	Capped	£53	£55	3.64%	Allowing for inflation, rounded up.

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Children's & Adults' Department - Fees and Charges 2020-21

Business Unit	INCOME STREAM	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities, Inflation factor used (where from, source etc.,) and other comments
Adult Social Care	Service user contributions to cost of care	Discretionary	Fully flexible	Depends on individual's financial circumstances.			Contributions are assessed based on the individual's ability to pay, in line with the council's fairer contributions policy.
Fees items (exempt or outside scope of VAT)							
Education - Adult Community Learning	Childcare fees - per hour	Discretionary	Fully Flexible	6.00	6.00	0.0%	These fees are reviewed on an academic year basis, and, therefore will be reviewed September 2020. Between 2017-18 and 2018-19 there was a 25% increase in Adult Learning Fees. Therefore in that context and also given the issues experienced with facilities at the centre, any change flowing from a review would be deferred until the start of the academic year. Childcare Fees are aligned with the Aylesbury Early Years Centre.
Education - Adult Community Learning	Childcare fees - per week	Discretionary	Fully Flexible	240.00	240.00	0.0%	
Education - Adult Community Learning	Adult Learning Standard Fee - per hour	Discretionary	Fully Flexible	5.00 (£6.00 for arts and creative sessions)	5.00 (£6.00 for arts and creative sessions)	0.0%	
Education - Adult Community Learning	Adult Learning Concessionary Fee - per hour	Discretionary	Fully Flexible	2.50	2.50	0.0%	
Fees items for Adult Learning Service- VATABLE							
Education – Aylesbury Day Nursery	Childcare fees - per hour	Discretionary	Fully Flexible	6.00	6.00	0.00%	Free places, funded by Dedicated Schools Grant Early Years Block, are available as follows for 38 weeks per year: - 15 hours per week for two year old children meeting national eligibility criteria; - 15 hours per week for all children from term after they turn three years old; - 30 hours per week for children where both parents are working. Charges are only applied for hours parents choose to purchase over and above these free hours.
Fees items (exempt or outside scope of VAT)							

Environment & Leisure Department

Fees and Charges 2020-21

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
WASTE & CLEANSING SERVICES							
WASTE DISPOSAL	Gate fee at Old Kent Road Waste Facility for non hazardous waste (charge per tonne)	D	Fully flexible	175.55	185.30	5.55%	Contract indexation (estimate)
	Hazardous wastes.	D	Fully flexible	Prices on request	Prices on request	n/a	Hazardous Waste may require special management processes, and are charged at cost as invoiced by the Council's contractor, with an admin/overhead supplement of 20%
	Tyres (charge per tonne)	D	Fully flexible	256.16	287.55	12.25%	Contract indexation (estimate)
	Charges for the disposal of litter and waste collected by other land owners (charge per tonne)	D	Fully flexible	88.07	143.10	62.48%	Fee revised to ensure cost recovery
	Green waste disposal charges to Parks unit contractor.	D	Fully flexible	75.72	77.35	2.15%	Inflation (CPI, July 2019 index ONS - rounded)
COMMERCIAL WASTE							
General Waste	COLLECTIONS						
	Refuse Bags (per bag)	D	Fully flexible	1.47	1.50	2.10%	Inflation (CPI, July 2019 ONS rounded) - with exception of 1100 litre recycling collection for which the proposed increase is 4.12% to reflect above inflation increase in cost of dry mixed recycling treatment.
	1100 lt. Eurobin (per collection)	D	Fully flexible	16.11	16.45	2.11%	
	660 lt. Eurobin (per collection)	D	Fully flexible	12.03	12.30	2.24%	
	360 lt. Eurobin (per collection)	D	Fully flexible	6.35	6.50	2.36%	
	240 lt. Eurobin (per collection)	D	Fully flexible	5.17	5.30	2.51%	
	Special Collections	D	Fully flexible	Prices on request	Prices on request	n/a	
Recycling							
	Recycling Bags (per bag)	D	Fully flexible	0.90	0.95	5.56%	
	1100 lt. Eurobin (per collection)	D	Fully flexible	9.70	10.10	4.12%	
	660 lt. Eurobin (per collection)	D	Fully flexible	8.00	8.20	2.50%	
	360 lt. Eurobin (per collection)	D	Fully flexible	4.01	4.10	2.24%	
	240 lt. Eurobin (per collection)	D	Fully flexible	3.49	3.60	3.15%	
	Cardboard (Stickers)	D	Fully flexible	0.90	0.95	5.56%	
	Food waste	D	Fully flexible	11.94	12.20	2.18%	

Environment & Leisure Department

Fees and Charges 2020-21

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Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments	
RECHARGEABLE HOUSEHOLD WASTE SERVICES							
Weekly Container Hire & Maintenance Charges							
35yd Roll on Roll off	D	Fully flexible	15.39	15.80	2.66%	Inflation (CPI, July 2019 ONS rounded)	
Chamberlain / Paladin	D	Fully flexible	3.26	3.26	0.00%	Benchmarking undertaken. No increase proposed.	
1100 litre Eurobin	D	Fully flexible	3.26	3.26	0.00%		
660 litre Eurobin	D	Fully flexible	2.97	2.97	0.00%		
RECHARGEABLE HOUSEHOLD WASTE SERVICES							
Household Refuse Collections - Non Domestic premises							
Clinical Waste Bags (per bag)	D	Fully flexible	4.26	4.40	3.37%	Inflation (RPI, July 2019 index ONS - rounded)	
1100 litre. Eurobin (hire and collection)	D	Fully flexible	12.44	12.80	2.93%		
660 litre. Eurobin (hire and collection)	D	Fully flexible	7.64	7.90	3.41%		
Household Recycling Collections - Non Domestic premises							
1100 litre. Eurobin (per collection)	D	Fully flexible	2.87	3.00	4.65%		
660 litre. Eurobin (per collection)	D	Fully flexible	1.72	1.80	4.78%		
Bulky Waste Collections							
Bulky Household Waste Collections (up to 10 items)	D	Fully flexible	18.00	25.00	38.89%	Proposed fee remains below average charge made by neighbouring boroughs that make a charge.	
Bulky Household Waste Collections for landlords (up to 5 items)	D	Fully flexible	47.37	55.00	16.11%	Above inflation increase to maintain differential with fee charged to residents for bulky collections.	
Collection of dead animals from private properties	D	Fully flexible	50.53	51.60	2.12%	Inflation (CPI, July 2019 index ONS - rounded)	
Household Garden Waste Collections							
Household garden waste collection service - annual subscription charge	Discretionary	Fully flexible	30.00	30.00	0.00%	No increase proposed.	

Environment & Leisure Department

Fees and Charges 2020-21

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Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
	Brown garden waste bags - batch of 20 pre-paid bags	Discretionary	Fully flexible	15.00	15.00	0.00%	No increase proposed
PARKING SERVICES							
ON STREET PARKING							
Meters	Zone C1, C2 & F(per hour) Cash	D		6.50	Deleted		Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. Benchmarking indicates no increase necessary this year. Diesel Surcharge increased to support S.42.3 Air Quality strategy. Cash Machines will be removed, payment in Paypoint Shops added.
	Zone C1, C2 & F (per hour) Pay by phone or Paypoint / Diesel surcharge	D		6.50	8.25	26.92%	
	Zone C1, C2 & F (per hour) Pay by phone or Paypoint	D		6.00	6.00	0.00%	
	Zone D, G & GR (per hour) Cash	D		3.50	Deleted		
	Zone D, G & GR (per hour) Pay by phone or Paypoint / Diesel surcharge	D		3.50	4.40	25.71%	
	Zone D, G & GR (per hour) Pay by phone or Paypoint	D		3.00	3.00	0.00%	
	Zone HH & P (per hour) cash	D		3.60	Deleted		
	Zone HH & P (per hour) Pay by Phone or Paypoint / Diesel surcharge	D		3.60	4.50	25.00%	
	Zone HH & P (per hour) Pay by Phone or Paypoint	D		3.25	3.25	0.00%	
	All other Zones (per hour) Cash	D		3.20	Deleted		
	All other Zones (per hour) Pay by phone or Paypoint / Diesel surcharge	D		3.20	4.00	25.00%	
	All other Zones (per hour) Pay by Phone or Paypoint	D		2.75	2.75	0.00%	
OFF STREET PARKING							
Car Parks							
Peckham Car Parks per hour (amount with VAT) Cerise Road and Choumert Grove	Per Hour	D	Fully flexible	1.00	1.00	0.00%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. The fees are in the main, in line with comparable boroughs. Where inflation rate is applied, it is rounded to the nearest 5p to 10p amount. The discounts for electric vehicles to encourage their use as per S4.23 of the air quality action plan.
Peckham Car Parks per hour (amount with VAT) Cerise Road and Choumert Grove	Per Hour Paybyphone or Paypoint	D	Fully flexible	1.00	0.75	-25.00%	
Season Tickets (car parks in Peckham)	Season Tickets 1 month	D	Fully flexible	52.75	52.75	0.00%	
	Season Tickets 3 months	D	Fully flexible	158.00	158.00	0.00%	

Environment & Leisure Department

Fees and Charges 2020-21

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Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
	Season Tickets 6 months	D	Fully flexible	300.00	300.00	0.00%	
	Season Tickets 12 months	D	Fully flexible	552.00	552.00	0.00%	
PERMITS							
Doctors Permit	Per annum	D	Fully flexible	125.00	125.00	0.00%	
Professional health workers permit	Per annum	D	Fully flexible	125.00	125.00	0.00%	
Residents Permits - all CPZ's	Per annum	D	Fully flexible	125.00	125.00	0.00%	
	Monthly	D	Fully flexible	15.74	15.75	0.06%	
	Quarterly	D	Fully flexible	36.58	36.60	0.05%	
	Six Monthly	D	Fully flexible	67.83	67.85	0.03%	
Residents permit - Electric and hybrid vehicle discount	Per annum	D	Fully flexible	31.25	31.25	0.00%	
Residents permit blue badge holders discount	Per annum	D	Fully flexible	31.25	31.25	0.00%	
Business Permits	Per annum	D	Fully flexible	590.00	590.00	0.00%	
Business permit - Electric vehicle discount	Per annum (A 50% discount for electric vehicle users)	D	Fully flexible	295.00	295.00	0.00%	
	Quarterly	D	Fully flexible	180.00	180.00	0.00%	
	Six Monthly	D	Fully flexible	360.00	360.00	0.00%	
	Per annum discounted for Professional child care providers	D	Fully flexible	125.00	125.00	0.00%	
A Permits - Paper	Per annum	D	Fully flexible	242.00	242.00	0.00%	
A Permits - Virtual	Per annum	D	Fully flexible	242.00	242.00	0.00%	
SP Permits	Per annum	D	Fully flexible	242.00	242.00	0.00%	
SP Permits	1 Month	D	Fully flexible	33.00	33.00	0.00%	
SP Permits	3 Months	D	Fully flexible	65.00	65.00	0.00%	
SP Permits	6 Months	D	Fully flexible	130.00	130.00	0.00%	
Traders Permits	Per day	D	Fully flexible	4.00	4.00	0.00%	
Residents Visitor Permits	First book of 10 x 1 day paper vouchers	D	Fully flexible	29.00	29.70	2.41%	Inflation (CPIH, July 2019 index ONS) - rounded.
Residents Visitor Permits	Subsequent book - 10 x 1 day paper vouchers	D	Fully flexible	52.10	53.20	2.11%	Inflation (CPIH, July 2019 index ONS) - rounded.
Residents Visitor Permits	First set of 10 x 1 day virtual vouchers	D	Fully flexible	26.30	26.90	2.28%	Inflation (CPIH, July 2019 index ONS) - rounded.

Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. The fees are in the main, in line with comparable boroughs. Where inflation rate is applied, it is rounded to the nearest 5p to 10p amount. The discounts for electric vehicles to encourage their use as per S4.23 of the air quality action plan.

Environment & Leisure Department

Fees and Charges 2020-21

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
Residents Visitor Permits	Subsequent sets of 10 x 1 day virtual vouchers	D	Fully flexible	47.35	48.40	2.22%	Inflation (CPIH, July 2019 index ONS) - rounded.
Residents Visitor Permits	Virtual single - 1 day parking sessions	D	Fully flexible	5.25	5.40	2.86%	Inflation (CPIH, July 2019 index ONS) - rounded.
Residents Visitor Permits	Virtual 10 - 5 hour parking sessions	D	Fully flexible	21.05	21.50	2.14%	Inflation (CPIH, July 2019 index ONS) - rounded.
Residents Visitor Permits	Virtual single - 5 hour parking sessions	D	Fully flexible	2.65	2.80	5.66%	Inflation (CPIH, July 2019 index ONS) - rounded.
Residents Visitor Permits	Virtual 10 - 1 hour parking sessions	D	Fully flexible	10.55	10.80	2.37%	Inflation (CPIH, July 2019 index ONS) - rounded.
Residents Visitor Permits	Virtual single - 1 hour parking sessions	D	Fully flexible	1.60	1.70	6.25%	Inflation (CPIH, July 2019 index ONS) - rounded.
Residents Visitor Permits - Blue Badge resident discount	First book	D	Fully flexible	13.15	13.15	0.00%	
Residents Visitor Permits - Blue badge resident discount	Subsequent book 10	D	Fully flexible	23.65	23.65	0.00%	
Residents Visitor Permits - Blue Badge resident discount	Virtual 10 - 5 hour parking sessions	D	Fully flexible	10.55	10.55	0.00%	
Residents Visitor Permits - Blue Badge resident discount	Virtual 10 - 1 hour parking sessions	D	Fully flexible	5.25	5.25	0.00%	
Floating Car Club permit	Per annum	D	Fully flexible	1,500.00	1,500.00	0.00%	At Inner London average
Floating Car Club permit - Electric vehicle discount	Per annum (reduced fee)	D	Fully flexible	750.00	750.00	0.00%	To encourage car clubs to invest in electric vehicles to support S.4.23 Air Quality strategy.
Fixed Car Club permit - CPZs C1, C2, D, F, G & GR	Per annum	D	Fully flexible	1,200.00	1,200.00	0.00%	At Inner London average
Fixed Car Club permit - All other bays	Per annum	D	Fully flexible	750.00	750.00	0.00%	At Inner London average
Suspensions							
Parking Bay Suspensions	Per Day/ car space	D	Fully flexible	28.00	28.60	2.14%	Inflation (CPIH, July 2019 index ONS) - rounded.
Parking Bay Suspensions Admin Fee	Per suspension request	D	Fully flexible	55.00	56.20	2.18%	Inflation (CPIH, July 2019 index ONS) - rounded.
Yellow Line dispensations	Full Day / vehicle	D	Fully flexible	28.00	28.60	2.14%	Inflation (CPIH, July 2019 index ONS) - rounded.
Residents Bay - Traders Permit	Full Day / vehicle	D	Fully flexible	28.00	28.60	2.14%	Inflation (CPIH, July 2019 index ONS) - rounded.
Statutory							
Penalty Charge Notice	North of South Circular Road	M	Fixed	130.00	130.00	0.00%	
		M	Fixed	90.00	90.00	0.00%	
	South of South Circular Road	M	Fixed	110.00	110.00	0.00%	

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		M	Fixed	70.00	70.00	0.00%	Charges set by London Councils
	Discount if paid within 14 days	M	Fixed	50%	50%	0.00%	
Charge Certificate (PCN becomes a charge certificate after 28 days after issuing notice to owner)	North of South Circular Road	M	Fixed	195.00	195.00	0.00%	
		M	Fixed	135.00	135.00	0.00%	
Charge Certificate	South of South Circular Road	M	Fixed	165.00	165.00	0.00%	
		M	Fixed	105.00	105.00	0.00%	
Bailiffs		M	Fixed	170.00	170.00	0.00%	
		M	Fixed	200.00	200.00	0.00%	
		M	Fixed	140.00	140.00	0.00%	
		M	Fixed	110.00	110.00	0.00%	
Removals		M	Fixed	200 +£40 per day	£200+£40/day	0.00%	
Bus Lanes		M	Fixed	130.00	130.00	0.00%	
CCTV Rye Lane		M	Fixed	130.00	130.00	0.00%	
CCTV Walworth Road		M	Fixed	130.00	130.00	0.00%	
Mobile Enforcement		M	Fixed	130.00	130.00	0.00%	
ROAD NETWORK MANAGEMENT							
London wide Permit Scheme							
Road Category 0-2 & Traffic Sensitive	Provisional Advance Authorisation	M	Capped	105.00	105.00	0.00%	As an inner London Borough the costs are at the top of the range for a permitting authority. The fees are currently set to the maximum level permitted within the Code of Practice and hence no changes are permitted under the current legislation proposed for 2019/20.
	Major Activity	M	Capped	240.00	240.00	0.00%	
	Standard Activity	M	Capped	130.00	130.00	0.00%	
	Minor Activity	M	Capped	65.00	65.00	0.00%	
	Immediate Activity	M	Capped	60.00	60.00	0.00%	
Road Category 3-4 & Non-Traffic Sensitive	Provisional Advance Authorisation	M	Capped	75.00	75.00	0.00%	
	Major Activity	M	Capped	150.00	150.00	0.00%	
	Standard Activity	M	Capped	75.00	75.00	0.00%	
	Minor Activity	M	Capped	45.00	45.00	0.00%	
	Immediate Activity	M	Capped	40.00	40.00	0.00%	

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Street Works Fees						
Sample Inspection Fees	M	Capped	50.00	50.00	0.00%	Fees for a range of inspections and fines for street works offences. These fees are all set by the Department for transport (DfT) and the Code of Practice for Inspection Fees (fees under New Road and Street Works Act 1991). The fees section 74 for overrunning works were amended in October 2012. The fees are currently set to the maximum level permitted within the Code of Practice and hence no changes are permitted under the current legislation proposed.
Defect inspection Fees	M	Capped	47.50	47.50	0.00%	
Third Party Inspection Fees	M	Capped	68.00	68.00	0.00%	
Fixed penalty notices for incorrect permit information	M	Capped	120.00	120.00	0.00%	
Fixed penalty notices for working without a permit	M	Capped	500.00	500.00	0.00%	
Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works Daily charge - days 1 to 3	M	Capped	5,000.00	5,000.00	0.00%	
Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works - Daily charge - day 4 ONWARDS	M	Capped	10,000.00	10,000.00	0.00%	
Section 74 charge Category 1 Road - Daily Charge Carriageway Works	M	Capped	2,500.00	2,500.00	0.00%	
Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - days 1 to 3	M	Capped	3,000.00	3,000.00	0.00%	
Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - day 4 onwards	M	Capped	8,000.00	8,000.00	0.00%	
Section 74 charge Category 2 Road - Daily Charge Carriageway Works	M	Capped	2,000.00	2,000.00	0.00%	
Section 74 charge Category 3 or 4 Traffic Sensitive Road - Carriageway Works Daily Charge	M	Capped	750.00	750.00	0.00%	
Section 74 charge Category 3 or 4 Road - Daily Charge Carriageway Works	M	Capped	250.00	250.00	0.00%	
Section 74 charge Category 1 Road - Daily Charge Footway Works	M	Capped	2,500.00	2,500.00	0.00%	
Section 74 charge Category 2 Road - Daily Charge Footway Works	M	Capped	2,000.00	2,000.00	0.00%	
Section 74 charge Category 3 or 4 Road - Daily Charge Footway Works	M	Capped	250.00	250.00	0.00%	
Assessment of traffic management and routes (hourly Rate)	D	Fully flexible	68.00	68.00	0.00%	Officer time charge out rate
Core Testing	D	Fully flexible	225.00	225.00	0.00%	
Filming Permit up to 3 days	D	Fully flexible	45.00	45.00	0.00%	
Filming Permit up to 10 days	D	Fully flexible	75.00	75.00	0.00%	
Filming Permit over 10 days or required Traffic Order	D	Fully flexible	345.00	352.00	2.03%	Inflation (CPIH, July 2019 index ONS) - rounded
Temporary Traffic Notice (TTN) for Filming	D	Fully flexible	535.00	546.00	2.06%	Inflation (CPIH, July 2019 index ONS) - rounded

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Licensing Fees						
Construction Management Plans	D	Fully flexible			NEW	Calculated per development
Hoardings/Scaffold (up to 10 metres) per month	D	Fully flexible	358.22	418.00	16.69%	benchmarked against similar central London boroughs
Hoardings/Scaffold (over 10 metres and up to 50 metres) per month	D	Fully flexible	409.85	558.00	36.15%	benchmarked against similar central London boroughs
Hoardings/Scaffold (over 50 metres) per month	D	Fully flexible	535.80	758.00	41.47%	benchmarked against similar central London boroughs
Crane Licences (Minor) Per crane operation 1 day	D	Fully flexible	£270 1st Day £128 for additional days	£275.40 1st day £130.56 for additional days	2.00%	benchmarked against similar central London boroughs
Containers/Site Huts/Portaloos (per month)	D	Fully flexible	295.70	302.00	2.13%	Inflation (CPIH, July 2019 index ONS) - rounded
Section 50 Licences	D	Fully flexible	535.80	648.00	20.94%	benchmarked against similar central London boroughs
Major Materials Licence (per sq metre per month)	D	Fully flexible	23.16	23.63	2.03%	benchmarked against similar central London boroughs
Minor Materials Licence (up to 6 sq metres)	D	Fully flexible	103.94	106.00	1.98%	benchmarked against similar central London boroughs
Skip Licence (per month)	D	Fully flexible	80.38	81.60	1.52%	benchmarked against similar central London boroughs
Street Furniture Licence Fee	D	Fully flexible	214.00	218.30	2.01%	benchmarked against similar central London boroughs
Table & Chairs (per sq metre)	D	Fully flexible	85.60	87.30	1.99%	benchmarked against similar central London boroughs
Street Furniture Licence (per sq metre)	D	Fully flexible	85.60	87.30	1.99%	benchmarked against similar central London boroughs
Temporary Traffic Orders (standard)	D	Fully flexible	2,524.30	2,524.30	0.00%	Fee not increased - our fee is consistent with the London average
Temporary Traffic Orders (emergency)	D	Fully flexible	2,449.30	2,449.30	0.00%	Fee not increased - our fee is consistent with the London average

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	Removal of Abandoned Vehicle from privately managed car park (each)	D	Fully flexible	150 - 200	150.00	0.00%	Recommended fee set out in legislation
	Fixed Penalty Notices	D	Fully flexible	100.00	100.00	0.00%	Capped. Reduced by 50% if paid within 14 days
	Licence Cancellation Fee	D	Fully flexible	30% of Licence fee	30% of Licence fee	0.00%	
Development Control							
	Highways Enquiries - provision of mapped drawings	D	Fully flexible	33.30	33.30	0.00%	
	Highways Enquiries - provision of mapped drawings and response to enquiries	D	Fully flexible	78.00	78.00	0.00%	
	Stopping Up orders	D	Fully flexible	4,737.00	4,737.00	0.00%	
	Section 278 Agreements	D	Fully flexible				Calculated per development
	Section 38 Agreements	D	Fully flexible				Calculated per development
	Commutated sums	D	Fully flexible				Calculated per incident
	Damage to highway by third parties	D	Fully flexible				Calculated per incident
	Oversail of the highway licence (per licence)	D	Fully flexible	5,263.00	5,263.00	0.00%	
Highways	Section 184 Licenses for temporary crossovers	D	Fully flexible	3,158.00	3,158.00	0.00%	
	up-front fee for consideration of domestic highways crossover application	D	Fully flexible	100.00	150.00	50.00%	This will be an upfront fee deducted from the overall cost of the works if they proceed. Non-refundable if not. Currently fees are only charged if the works go ahead. Around 24 London boroughs charge an upfront fee, ranging from £30-£200
Street Markets							
EAST STREET MARKET							
12 foot pitches							
	Full Week (Tuesday-Sunday) - Monthly fee	D	Fully flexible	300.00	300.00	0.00%	Markets Fees held at current levels due to ongoing regeneration works.
	Fruit and Veg stalls - Monthly fee			350.00	350.00	0.00%	
	Tuesday – Friday & Sunday - Monthly fee			275.00	275.00	0.00%	
	Fruit and Veg stalls - Monthly fee			320.00	320.00	0.00%	
	Tuesday to Saturday - Monthly fee			275.00	275.00	0.00%	
	Fruit and Veg stalls - Monthly fee			320.00	320.00	0.00%	
	4 Day licence (including weekends) - Monthly fee			250.00	250.00	0.00%	
	Fruit and Veg stalls - Monthly fee			290.00	290.00	0.00%	
	Saturday and Sunday - Monthly fee			160.00	160.00	0.00%	
	Fruit and Veg stalls - Monthly fee			175.00	175.00	0.00%	
	Saturdays only - Monthly fee			120.00	120.00	0.00%	
	Fruit and Veg stalls - Monthly fee			110.00	110.00	0.00%	
	Sundays only - Monthly fee			100.00	100.00	0.00%	
	Fruit and Veg stalls - Monthly fee			85.00	85.00	0.00%	
	3 Day Licence (excluding weekends) - Monthly fee			160.00	160.00	0.00%	
	Fruit and Veg stalls - Monthly fee			175.00	175.00	0.00%	
	Temporary Traders - 12 foot pitch						
	Weekdays Tuesday, Thursday & Friday - Daily fee			30.00	30.00	0.00%	

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	Fruit and Veg stalls - Daily fee	D	Fully flexible	32.00	32.00	0.00%	
	Saturdays - Daily fee			32.00	32.00	0.00%	
	Fruit and Veg stalls - Daily fee			35.00	35.00	0.00%	
	Sundays & Wednesdays - Daily fee			25.00	25.00	0.00%	
	Fruit and Veg stalls - Daily fee			22.00	22.00	0.00%	
	East Street Incentives -12 foot pitch						
	6 Day Trading (inc weekends) - Monthly fee	D	Fully flexible	150.00	150.00	0.00%	
	Move up (daily fee)			20.00	20.00	0.00%	
	Additional pitch - Daily fee			20.00	20.00	0.00%	
	Wed & Sun extra pitch - Free					NEW	
	January to March 2021 – 2nd Pitch East Street market - Free					NEW	
	6 Day Temporary Licence East Street (01/04/20 - 31/03/21) - Promotion				90.00	NEW	
Street Markets	Licensed traders - Small Markets						
	Southwark Park Road - Monthly fee	D	Fully flexible	202.50	202.50	0.00%	
	Tower Bridge Road - Monthly fee	D	Fully flexible	202.50	202.50	0.00%	
	Peckham Pitches & Markets - Monthly fee	D	Fully flexible	202.50	202.50	0.00%	
	Kiosk – Peckham Road - Monthly fee	D	Fully flexible	265.00	265.00	0.00%	
	Westmoreland Rd (Mon – Sat) - Monthly fee	D	Fully flexible	125.00	125.00	0.00%	
	Westmoreland Rd (Sun only) - Monthly fee	D	Fully flexible	60.00	60.00	0.00%	
	Blackwood Street (Sun only) - Monthly fee	D	Fully flexible	80.00	80.00	0.00%	
	Temporary Traders - Small Markets						
	Weekdays - Daily fee	D	Fully flexible	25.00	25.00	0.00%	
	Westmoreland Road (All days) - Daily fee	D	Fully flexible	25.00	25.00	0.00%	
	Weekends - Daily fee	D	Fully flexible	25.00	25.00	0.00%	
	Monday – Saturday (full week) - Weekly fee	D	Fully flexible	100.00	100.00	0.00%	
	Monthly seasonal licences (ie Christmas tree sales)	D	Fully flexible	500.00	500.00	0.00%	
	NORTH CROSS ROAD						
	Licensed Traders						
	Fridays - Monthly fee	D	Fully flexible	80.00	80.00	0.00%	
	Saturdays - Monthly fee	D	Fully flexible	100.00	100.00	0.00%	
	Fridays & Saturdays - Monthly fee	D	Fully flexible	140.00	140.00	0.00%	
	Temporary Traders - NCR						
	Mondays to Thursdays – Daily fee	D	Fully flexible	25.00	25.00	0.00%	
	Fridays - Daily fee	D	Fully flexible	25.00	25.00	0.00%	

Markets Fees held at current levels due to ongoing regeneration works

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Saturdays - Daily fee	D	Fully flexible	35.00	35.00	0.00%	
OTHER LOCATIONS - PRIME SITES						
London Bridge Approach						
Licensed Traders - Monthly fee	D	Fully flexible	450.00	500.00	11.11%	Fees set at appropriate levels in line with footfall / potential custom for traders.
Temporary Traders - Daily fee	D	Fully flexible	39.50	41.00	3.80%	
Elephant & Castle						
Licensed Traders	D	Fully flexible	300.00	300.00	0.00%	Fees set at appropriate levels in line with footfall / potential custom for traders
Temporary Traders - Daily fee	D	Fully flexible	35.00	35.00	0.00%	
Bankside						
Trading Pitches weekly fee	D	Fully flexible		1,000.00	NEW	Fees set at appropriate levels in line with footfall / potential custom for traders
Private Markets						
Markets with less than 10 pitches - Daily fee private public land	D	Fully flexible	100.00	100.00	0.00%	Incentive to decrease admin and paperwork to markets staff and operators
Markets with more than 10 pitches but less than 20 - Daily fee private public land	D	Fully flexible	200.00	200.00	0.00%	
Markets with more than 20 pitches - Daily fee private public land	D	Fully flexible	300.00	300.00	0.00%	
Monthly seasonal licences (i.e. Christmas tree sales)	D	Fully flexible	500.00	500.00	0.00%	
weekly seasonal licences (i.e. Christmas tree sales)	D	Fully flexible	150.00	150.00	0.00%	
10% discount available to operators booking multiple markets making payment in advance						
OTHER CHARGES						
Registration Fee – Temporary trader 6 monthly	D	Fully flexible	40.00	40.00	0.00%	
Registration Fee – Permanent trader	D	Fully flexible	25.00	25.00	0.00%	
Renewal of Licence - Every 2 years (Biennial)	D	Fully flexible	40.00	40.00	0.00%	
Replacement Licence	D	Fully flexible	25.00	25.00	0.00%	
Replacement Pitch Plate	D	Fully flexible	25.00	25.00	0.00%	
Registration of Assistant	D	Fully flexible	25.00	25.00	0.00%	

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Variation of Licence	D	Fully flexible	25.00	25.00	0.00%	
Other Variations	D	Fully flexible	25.00	25.00	0.00%	
Next of Kin Transfer	D	Fully flexible	25.00	25.00	0.00%	
Second Arrears Letter	D	Fully flexible	30.00	30.00	0.00%	
Sub Committee Hearing (Panel)	D	Fully flexible	50.00	50.00	0.00%	
Dawes Street Container Space - Weekly fee	D	Fully flexible	100.00	100.00	0.00%	
Demonstrations/Promotions - Daily fee	D	Fully flexible	£100 - 300	£100- 500	0.00%	
Ad Hoc Admin Fee hourly rate	D	Fully flexible	25.00	25.00	0.00%	
PEST CONTROL SERVICES						
Pest Control Services - Residential Premises						
Treatment for rodents (rats and mice)	D	Fully flexible	84.40	86.80	2.84%	Increased by Inflation (RPI) - rounded. Number of visits per pest treatment programme is dependant on pest type.
Extra charge per room over 4	D	Fully flexible	21.10	21.70	2.84%	
Treatment for insects (cockroaches, tropical ants, garden ants, SPIs)	D	Fully flexible	113.40	116.60	2.82%	
Extra charge per room over 4	D	Fully flexible	28.40	29.20	2.82%	
Treatment for bed bugs, moths, fleas	D	Fully flexible	126.00	129.60	2.86%	
Extra charge per room over 4	D	Fully flexible	31.50	32.40	2.86%	
Treatment for wasps	D	Fully flexible	56.60	58.20	2.83%	
Inspection of premises for infestation all pest types	D	Fully flexible	24.20	24.90	2.89%	
Costs for bird related works	D	Fully flexible		Price on request		
Discounted Rates @ 50%	D	Fully flexible				
Discount treatment for rodents (rats, mice and squirrels)	D	Fully flexible	42.20	43.40	2.84%	
Discount treatment for insects (cockroaches, tropical ants, garden ants, SPIs,)	D	Fully flexible	56.70	58.30	2.82%	
Discount treatment for bed bugs, moths, fleas	D	Fully flexible	63.00	64.80	2.86%	
Discounted Treatment for wasps	D	Fully flexible	28.30	29.10	2.83%	
Discounted inspection of premises for infestation - all pest types	D	Fully flexible	13.90	14.30	2.88%	
Stray Dogs						
Collection fee	D	Fully flexible	32.30	33.30	3.10%	
Extra night	D	Fully flexible	16.20	16.70	3.09%	
Admin Fee	D	Fully flexible	62.50	64.30	2.88%	
Pest Control Services - Commercial premises						
Pest Type						
Rats	D	Fully flexible	71.10	Price on request		The service provided for commercial premises is dictated by the needs of the customer and as such prices are provided and agreed on request.
Mice	D	Fully flexible	68.50	Price on request		
Wasps	D	Fully flexible	77.70	Price on request		
Fleas	D	Fully flexible	56.20	Price on request		
Cockroaches	D	Fully flexible	60.10	Price on request		
Pharaoh Ants	D	Fully flexible	60.40	Price on request		
Woodlice / Garden Beetles	D	Fully flexible	93.80	Price on request		

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Bedbugs	D	Fully flexible	111.80	Price on request		

Environment & Leisure Department

Fees and Charges 2020-21

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Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
HOUSING ENFORCEMENT (RESIDENTIAL SERVICES)						
Residential Services						
Licensing of Houses in Multiple Occupation (HMO)						
Initial Application for 1-10 lettings in a HMO (Charge per letting) for up to 5 years.	M	Fully flexible	268.00	274.00	2.24%	Inflation increase (CPI, July 2019 index ONS - rounded)
Fee for lettings 11 upwards of a HMO			161.00	165.00	2.48%	
License Renewals for 1-10 lettings in a HMO (Charge per letting) for up to 5 years.			161.00	165.00	2.48%	
Fee for lettings 11 upwards of a HMO			75.00	77.00	2.67%	
Note: where an application is not successful a refund of 55% of the fee will be given						
Section 49 Housing Act 2004						
Charging for Housing Act Notices:						
Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 1 hazards £1000	Discretionary	Fully flexible	1,052.00	1,075.00	2.19%	Inflation increase (CPI, July 2019 index ONS - rounded)
Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £800			842.00	860.00	2.14%	
Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 2 hazards £800			842.00	860.00	2.14%	
Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £600			631.00	645.00	2.22%	
Note: Where there are category 1 and 2 hazards in the same notice/property the highest appropriate fee will be charged.						
Additional HMO Licensing						
Initial Application for 1-10 lettings in a HMO (Charge per letting) for up to 5 years	Discretionary	Fully flexible	268.00	274.00	2.24%	Inflation increase (CPI, July 2019 index ONS - rounded)
Fee for lettings 11 upwards of a HMO			161.00	165.00	2.48%	
License Renewals for 1-10 lettings in a HMO (Charge per letting).			161.00	165.00	2.48%	
Fee for lettings 11 upwards of a HMO			75.00	77.00	2.67%	
Note: where an application is not successful a refund of 55% of the fee will be given						
Selective Licensing						
Initial Application for Single Family Dwellings within the selective licensing area for a period up to 5 years	Discretionary	Fully flexible	536.00	548.00	2.24%	Inflation increase (CPI, July 2019 index ONS - rounded)
Licence Renewals for Single Family Dwellings within the selective licensing area for a period up to 5 years	Discretionary	Fully flexible	268.00	274.00	2.24%	
Invoicing instead of online payment - flat fee per invoice (to cover the costs of admin to process the invoice) where application has been made online but applicant cannot pay online.	Discretionary	Fully flexible	52.00	54.00	3.85%	
Paper applications - flat fee per application, on top of standard application fee, cost covers admin officer setting up a My Southwark account for the landlord, entering the application form onto the online process and invoicing for payments.			157.00	161.00	2.55%	
Note: where an application is not successful a refund of 55% of the fee will be given						
Copies of the licensing register						

Environment & Leisure Department

Fees and Charges 2020-21

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Sending a full electronic PDF copy of the licensing register Access to the on line register will be free (you will only be able to look up specific properties etc. but the full register will not be printable from there).	Discretionary	Fully flexible	61.00	63.00	3.28%	Inflation increase (CPI, July 2019 index ONS - rounded)
Sending a paper copy of the full licensing register As above			122.00	125.00	2.46%	

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Regulatory Services (Environmental Health & Trading Standards)						
Regulatory services non-statutory professional fees including Primary Authority Partnership	Discretionary	Flexible	75/hr	85/hr		Under the Regulatory and enforcement sections Act 2008 allows Local authorities to set up Primary Authority Partnership with business. The LA as the PA will act as the liaison between the business and any other Local authority that business maybe engaged with. Allows for consist and easy to access objective advice. The LA in operating as PA is able to charge for the services in provides to the business it has an agreement with.
TRADING STANDARDS						
Penalty charge - Estate Agents redress scheme - Estate Agents (Redress Scheme) (Penalty Charge) Regulations 2008.)	M	Capped	Amount up to £1000	Amount up to £1000		Amount set by regulations
Monetary penalty - Letting Agents and property management work - The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014	M	Capped	Amount up to £5,000	Amount up to £5,000		Amount set by statute. DCLG guidance states the expectation is a £5,000 fine should be considered the norm. A lower fine should only be charged if the enforcement authority is satisfied of extenuating circumstances
Financial penalty - Letting Agents and property management work (display of fees and other information) – Consumer Rights Act 2015			Amount up to £5,000	Amount up to £5,000		
Financial penalty - Tenants Fees Act 2019	M	Capped	Amount up to £30,000	Amount up to £30,000		Effective 1st April 2018 there is a requirement for any properties rented out in the private rented sector to have a minimum energy performance rating of E on EPC unless exempted. The regulations will come into force for new lets and renewals of tenancies with effect from 1st April 2018 and for all existing tenancies on 1st April 2020. Non Domestic properties are subject to higher penalty charges. Amount set by regulations depending on particular breach and premises concerned.
The Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015	M	Capped	Amount up to £150,000 for non-domestic premises and up to £4,000 for domestic	Amount up to £150,000 for commercial premises and up to £4,000 for domestic		Amount set by regulations depending on particular breach and premises concerned
Penalty charge - The Energy Performance of Buildings (England and Wales) Regulations 2012	M	Capped	Amount from £200 to £5,000	Amount from £200 to £5,000	0.00%	Amount set by regulations
Proof of Age Card - administration & production of card	Discretionary	Flexible	10.00	12.00	20.00%	Fee increased to accord with other London authorities. The increased fee is either equivalent to, or compares well with charges made by neighbouring London local authorities and those of similar characteristics to Southwark.

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FOOD SAFETY						
Food Hygiene Rating Scheme - Request for Revisit to determine new Hygiene Rating	Discretionary	Flexible	200.00	205.00	2.50%	Fee increased by CPI index of 2.1% (rounded) equals to, or compares well with charges made by neighbouring London local authorities and those of similar characteristics to Southwark. Charging for this service is subject to the provisions of the Localism Act 2011 and can be only cost recovery
Provision of Export Certificate and similar upon request	Discretionary	Flexible	108.00	£250	131.48%	Fee increased to accord with other London authorities. The increased fee is either equivalent to, or compares well with charges made by neighbouring London local authorities and those of similar characteristics to Southwark. Charging for this service is subject to the provisions of the Localism Act 2011
LICENSING -						
Fees are generally either fixed or capped under statute. Where discretion to fix local fees is provided by statute, fees are required to reflect work undertaken in carrying out process. Fees cannot recover cost of enforcement against unlicensed operators from lawful operators. (EU Services Directive, Hemmings V WCC and Guidances). Fees must be subject to annual review.						
Gambling ACT 2005						
Regional Casino Premises Licence						
New (Cap set at £15,000)	M	Capped	15,000.00	15,000.00	0.00%	
Annual Charge (cap set at (£15,000)			15,000.00	15,000.00	0.00%	
Variation (£cap set at £7,500)			7,500.00	7,500.00	0.00%	
Transfer (Cap set at £6,500)			6,500.00	6,500.00	0.00%	
Re-instatement of a licence (Cap set at £6,500)			6,500.00	6,500.00	0.00%	
Provisional statement (Cap set at £15,000)			15,000.00	15,000.00	0.00%	
Application by a provisional licence holder (Cap set at £8,000)			8,000.00	8,000.00	0.00%	
Copy (Cap set at £25)			25.00	25.00	0.00%	
Notification (Cap set at £50)			50.00	50.00	0.00%	
Large Casino Premises Licence						
New (Cap set at £10,000)	M	Capped	10,000.00	10,000.00	0.00%	
Annual Charge (cap set at (£10,000)			10,000.00	10,000.00	0.00%	
Variation (£cap set at £5,000)			5,000.00	5,000.00	0.00%	
Transfer (Cap set at £2,150)			2,150.00	2,150.00	0.00%	
Re-instatement of a licence (Cap set at £2,150)			2,150.00	2,150.00	0.00%	
Provisional statement (Cap set at £10,000)			10,000.00	10,000.00	0.00%	
Application by a provisional licence holder (Cap set at £5,000)			5,000.00	5,000.00	0.00%	
Copy (Cap set at £25)			25.00	25.00	0.00%	
Notification (Cap set at £50)			50.00	50.00	0.00%	
New Small Casino Premises Licence						
New (Cap set at £8,000)	M	Capped	8,000.00	8,000.00	0.00%	
Annual Charge (cap set at (£5,000)			5,000.00	5,000.00	0.00%	
Variation (£cap set at £4,000)			4,000.00	4,000.00	0.00%	
Transfer (Cap set at £1,800)			1,800.00	1,800.00	0.00%	
Re-instatement of a licence (Cap set at £1,800)			1,800.00	1,800.00	0.00%	
Provisional statement (Cap set at £8,000)			8,000.00	8,000.00	0.00%	
Application by a provisional licence holder (Cap set at £3,000)			3,000.00	3,000.00	0.00%	
Copy (Cap set at £25)			25.00	25.00	0.00%	
Notification (Cap set at £50)			50.00	50.00	0.00%	

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Bingo Premises Licence						
New (Cap set at £3,500)	M	Capped	3,500.00	3,500.00	0.00%	
Annual Charge (cap set at (£1,000))			1,000.00	1,000.00	0.00%	
Variation (£cap set at £1,750)			1,750.00	1,750.00	0.00%	
Transfer (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Re-instatement of a licence (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Provisional statement (Cap set at £3,500)			3,500.00	3,500.00	0.00%	
Application by a provisional licence holder (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Copy (Cap set at £25)			25.00	25.00	0.00%	
Notification (Cap set at £50)			50.00	50.00	0.00%	
Adult Gaming Centre						
New (Cap set at £2,000)	M	Capped	2,000.00	2,000.00	0.00%	
Annual Charge (cap set at (£1,000))			1,000.00	1,000.00	0.00%	
Variation (£cap set at £1,000)			1,000.00	1,000.00	0.00%	
Transfer (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Re-instatement of a licence (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Provisional statement (Cap set at £2,000)			2,000.00	2,000.00	0.00%	
Application by a provisional licence holder (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Copy (Cap set at £25)			25.00	25.00	0.00%	
Notification (Cap set at £50)			50.00	50.00	0.00%	
Family Entertainment Centre Premises Licence						
New (Cap set at £2,000)	M	Capped	2,000.00	2,000.00	0.00%	
Annual Charge (cap set at (£750))			750.00	750.00	0.00%	
Variation (£cap set at £1,000)			1,000.00	1,000.00	0.00%	
Transfer (Cap set at £950)			950.00	950.00	0.00%	
Re-instatement of a licence (Cap set at £950)			950.00	950.00	0.00%	
Provisional statement (Cap set at £2,000)			2,000.00	2,000.00	0.00%	
Application by a provisional licence holder (Cap set at £950)			950.00	950.00	0.00%	
Copy (Cap set at £25)			25.00	25.00	0.00%	
Notification (Cap set at £50)			50.00	50.00	0.00%	
Betting Premises Licence (Track)						
New (Cap set at £2,500)	M	Capped	2,500.00	2,500.00	0.00%	
Annual Charge (cap set at (£1,000))			1,000.00	1,000.00	0.00%	
Variation (£cap set at £1,250)			1,250.00	1,250.00	0.00%	
Transfer (Cap set at £950)			950.00	950.00	0.00%	
Re-instatement of a licence (Cap set at £950)			950.00	950.00	0.00%	
Provisional statement (Cap set at £2,500)			2,500.00	2,500.00	0.00%	
Application by a provisional licence holder (Cap set at £950)			950.00	950.00	0.00%	
Copy (Cap set at £25)			25.00	25.00	0.00%	
Notification (Cap set at £50)			50.00	50.00	0.00%	
Betting Premises Licence (Non-Track)						
New (Cap set at £3,000)	M	Capped	3,000.00	3,000.00	0.00%	
Annual Charge (cap set at (£600))			600.00	600.00	0.00%	
Variation (£cap set at £1,500)			1,500.00	1,500.00	0.00%	
Transfer (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Re-instatement of a licence (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Provisional statement (Cap set at £3,000)			3,000.00	3,000.00	0.00%	
Application by a provisional licence holder (Cap set at £1,200)			1,200.00	1,200.00	0.00%	

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Copy (Cap set at £25)			25.00	25.00	0.00%	
Notification (Cap set at £50)			50.00	50.00	0.00%	

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Other						
Copy of a licence (Cap set at £25)	M	Capped	25.00	25.00	0.00%	
Change of Circumstances (Cap set at £50)			50.00	50.00	0.00%	
Society Lottery						
First Application	M	Capped	40.00	40.00	0.00%	
Annual Fee			20.00	20.00	0.00%	
Gaming Machines in Alcohol Licensed premises						
Notification of 2 or less machines			50.00	50.00	0.00%	
Application for more than 2 machines by Gaming Act 1968 consent holder			100.00	100.00	0.00%	
A new application for more than 2 machines	M	Capped	150.00	150.00	0.00%	
Transfer			25.00	25.00	0.00%	
Annual fee			50.00	50.00	0.00%	
Copy of permit			15.00	15.00	0.00%	
THE EXPLOSIVES REGULATIONS 2014						
Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a						
One year's duration			185.00	185.00	0.00%	
Two year's duration	M	Fixed	243.00	243.00	0.00%	
Three year's duration			304.00	304.00	0.00%	
Four year's duration			374.00	374.00	0.00%	
Five year's duration			423.00	423.00	0.00%	
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance						
One year's duration			109.00	109.00	0.00%	
Two year's duration	M	Fixed	141.00	141.00	0.00%	
Three year's duration			173.00	173.00	0.00%	
Four year's duration			206.00	206.00	0.00%	
Five year's duration			238.00	238.00	0.00%	
Renewal of licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014						
One year's duration			86.00	86.00	0.00%	
Two year's duration	M	Fixed	147.00	147.00	0.00%	
Three year's duration			206.00	206.00	0.00%	
Four year's duration			266.00	266.00	0.00%	
Five year's duration			326.00	326.00	0.00%	
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed						
One year's duration			54.00	54.00	0.00%	
Two year's duration	M	Fixed	86.00	86.00	0.00%	
Three year's duration			120.00	120.00	0.00%	
Four year's duration			152.00	152.00	0.00%	
Five year's duration			185.00	185.00	0.00%	
Varying a licence						
Varying name of licensee or address of site			36.00	36.00	0.00%	
Any other kind of variation - The reasonable cost to the licensing authority of having the work carried out	M	Fixed				
Transfer of licence			36.00	36.00	0.00%	
Replacement of licence			36.00	36.00	0.00%	
Fireworks Act 2004						
Application to sell outside a permitted period	M	Fixed	500.00	500.00	0.00%	

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LONDON LOCAL AUTHORITIES ACT 1991 (Cap established by case law)								
Note: Fees reviewed in light of EU Services Directive & Hemmings V WCC judgement								
Full special treatments licence (multiple categories / operators)	M	Capped	398.00	398.00	0.00%			
Renewal full special treatments licence (multiple categories / operators)			372.00	372.00	0.00%			
Restricted licence (one category / one or two operatives)			296.00	296.00	0.00%			
Renewal restricted licence (one category / one or two operatives)			270.00	270.00	0.00%			
Transfer			107.00	107.00	0.00%			
Variation - additional category of treatments			109.00	109.00	0.00%			
Variation - additional operator			28.00	28.00	0.00%			
Copy Licence			12.00	12.00	0.00%			
Scrap Metal Dealers Act 2013								
Site Licence								
Grant	M	Capped	697.00	697.00	0.00%			
Renewal		Capped	426.00	426.00	0.00%			
Variation		Capped	244.00	244.00	0.00%			
Collectors Licence								
Grant		Capped	407.00	407.00	0.00%			
Renewal		Capped	264.00	264.00	0.00%			
Variation	Capped	245.00	245.00	0.00%				
Other fees								
Replacement licence (laminated)	D	Fully flexible	13.00	14.00	7.69%	Inflation increase (CPI, July 2019 index ONS - rounded)		
Replacement licence (ID card)	D	Fully flexible	43.00	44.00	2.33%			
GLC (GENERAL POWERS) ACT 1984 - PART VI (Cap established by case law)								
Copy of Licence for competitive bidding				13.00	NEW	To recover admin costs of service.		
Competitive bidding licence	M	Capped	683.00	683.00	0.00%			
Animal Welfare Licences								
Dangerous wild animals licence under the Dangerous Wild Animals Act 1976 - 1 Year	M	Capped	551.00	551.00	0.00%			
Performing animals registration under the Performing Animals Regulations 1925 - 1 Year	M	Capped	194.00	194.00	0.00%			
LONDON LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 (Cap established by case law)								
Initial application for sex establishment licence	M	Capped	7,426.00	7,426.00	0.00%			
Additional compliance costs	M	Capped	591.00	591.00	0.00%			
Variation	M	Capped	6,630.00	6,630.00	0.00%			
Renewal	M	Capped	6,630.00	6,630.00	0.00%			
Marriages and Civil Partnerships (approved Premises) Regulations 2005 (Cap established by case law)								
Grant	M	Capped	995.00	995.00	0.00%			
Application to change an approval of a secular premises as a venue for civil marriage and civil partnership	M	Capped		995.00	NEW			
Renewal (every three years)	M	Capped	663.00	663.00	0.00%			
Change of name	M	Capped	13.00	13.00	0.00%			

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Copy of Licence	M	Capped	13.00	13.00	0.00%	
Licensing Act 2003						
Fee levels are currently fixed under the Licensing Act 2003. These have been under Government review but the Home Office has announced this year that fees will not be increased in the foreseeable future.						
Premises Licence / Club Premises Certificate						
Property rateable value £0 - £4,300						
Premises Licences						
New application & variation	M	Fixed	100.00	100.00	0.00%	
Annual Charge			70.00	70.00	0.00%	
Late Night Levy Fee (from 00.01 - 06.00)				299.00	NEW	
Property rateable value £4,301 - £33,000						
Premises Licences						
New application & variation	M	Fixed	190.00	190.00	0.00%	
Annual charge			180.00	180.00	0.00%	
Late Night Levy Fee (from 00.01 - 06.00)				768.00	NEW	
Property rateable value £33,001 - £87,000						
Premises Licences						
New application & variation	M	Fixed	315.00	315.00	0.00%	
Annual charge			295.00	295.00	0.00%	
Late Night Levy Fee (from 00.01 - 06.00)				1,259.00	NEW	
Property rateable value £87,001 - £125,000						
Premises Licences						
New application & variation	M	Fixed	450.00	450.00	0.00%	
Multiplier applied for venues serving primarily alcohol (X2)			900.00	900.00	0.00%	
Annual charge			320.00	320.00	0.00%	
Late Night Levy Fee (from 00.01 - 06.00)				1,365.00	NEW	
Multiplier applies to premises in category that primarily or exclusively sell alcohol (X2)				2,730.00	NEW	
Property rateable value £125,001+						
Premises Licences						
New application & variation	M	Fixed	635.00	635.00	0.00%	
Multiplier applied for venues serving primarily alcohol (X3)			1,905.00	1,905.00	0.00%	
Annual charge			350.00	350.00	0.00%	
Late Night Levy Fee (from 00.01 - 06.00)				1,493.00	NEW	
Multiplier applies to premises in category that primarily or exclusively sell alcohol (X3)				4,440.00	NEW	
Additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Please read regulation 4(4) and 4(5) of the Licensing Act 2003 (Fees) Regulations 2005						
Number in attendance at any one time:						
5,000 to 9,999	M	Fixed	1,000.00	1,000.00	0.00%	Additional £500 annual fee payable for Licences exceeding 1 year
10,000 to 14,999			2,000.00	2,000.00	0.00%	Additional £1,000 annual fee payable for Licences exceeding 1 year
15,000 to 19,999			4,000.00	4,000.00	0.00%	Additional £2,000 annual fee payable for Licences exceeding 1 year
20,000 to 29,999			8,000.00	8,000.00	0.00%	Additional £4,000 annual fee payable for Licences exceeding 1 year
30,000 to 39,999			16,000.00	16,000.00	0.00%	Additional £8,000 annual fee payable for Licences exceeding 1 year
40,000 to 49,999			24,000.00	24,000.00	0.00%	Additional £12,000 annual fee payable for Licences exceeding 1 year

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Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
50,000 to 59,999			32,000.00	32,000.00	0.00%	Additional £16,000 annual fee payable for Licences exceeding 1 year
60,000 to 69,999			40,000.00	40,000.00	0.00%	Additional £20,000 annual fee payable for Licences exceeding 1 year
70,000 to 79,999			48,000.00	48,000.00	0.00%	Additional £24,000 annual fee payable for Licences exceeding 1 year
80,000 to 89,999			56,000.00	56,000.00	0.00%	Additional £28,000 annual fee payable for Licences exceeding 1 year
90,000 and over			64,000.00	64,000.00	0.00%	Additional £32,000 annual fee payable for Licences exceeding 1 year
Licensing Act 2003 - Other						
Grant or renewal of a personal licence			37.00	37.00	0.00%	
Temporary event notice			21.00	21.00	0.00%	
Theft ,loss, etc. of premises licence or summary			10.50	10.50	0.00%	
Provisional Licence			315.00	315.00	0.00%	
Notification of change of name			10.50	10.50	0.00%	
Application to transfer premises licence	M	Fixed	23.00	23.00	0.00%	
Application to vary premises licence to specify DPS			23.00	23.00	0.00%	
Theft ,loss, etc. of certificate or summary			10.50	10.50	0.00%	
Theft ,loss, etc. of temporary event notice			10.50	10.50	0.00%	
Theft ,loss, etc. of personal licence			10.50	10.50	0.00%	
Duty to notify of name change or address			10.50	10.50	0.00%	
Notification of interest in property			50.00	50.00	0.00%	
Interim authority notice			23.00	23.00	0.00%	
Notification of change of name/alteration of club rules			10.50	10.50	0.00%	
Change of relevant registered address of club			10.50	10.50	0.00%	
Notification of interest in property			21.00	21.00	0.00%	
The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018						
Selling animals as pets new application 1 year			624.00	638.00	2.24%	Inflation increase (CPI, July 2019 index ONS - rounded)
Selling animals as pets new application 2 years			670.00	685.00	2.24%	
Selling animals as pets renewal application 1 year			523.00	534.00	2.10%	
Selling animals as pets renewal application 2 year			569.00	581.00	2.11%	
Selling animals as pets renewal application 3 year			681.00	696.00	2.20%	
Selling animals as pets variation			350.00	358.00	2.29%	
Selling animals as pets transfer			105.00	108.00	2.86%	
Breeding dogs new application 1 year			624.00	638.00	2.24%	
Breeding dogs new application 2 years			670.00	685.00	2.24%	
Breeding dogs renewal application 1 year			523.00	534.00	2.10%	
Breeding dogs renewal application 2 year			569.00	581.00	2.11%	
Breeding dogs renewal application 3 year			681.00	696.00	2.20%	
Breeding dogs variation	M	Capped	350.00	358.00	2.29%	
Breeding dogs transfer			105.00	108.00	2.86%	
Providing/arranging boarding for dogs/cats new application 1 year			624.00	638.00	2.24%	
Providing/arranging boarding for dogs/cats new application 2 years			670.00	685.00	2.24%	
Providing/arranging boarding for dogs/cats renewal application 1 year			523.00	534.00	2.10%	
Providing/arranging boarding for dogs/cats renewal application 2 year			569.00	581.00	2.11%	
Providing/arranging boarding for dogs/cats renewal application 3 year			681.00	696.00	2.20%	
Providing/arranging boarding for dogs/cats variation			280.00	286.00	2.14%	
Providing/arranging boarding for dogs/cats transfer			105.00	108.00	2.86%	
Providing home boarding for under 6 dogs/cats new application 1 year			538.00	550.00	2.23%	

Environment & Leisure Department

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Providing home boarding for under 6 dogs/cats new application 2 years	M	Capped	584.00	597.00	2.23%	Inflation increase (CPI, July 2019 index ONS - rounded)
Providing home boarding for under 6 dogs/cats renewal application 1 year			493.00	504.00	2.23%	
Providing home boarding for under 6 dogs/cats renewal application 2 year			539.00	551.00	2.23%	
Providing home boarding for under 6 dogs/cats renewal application 3 year			651.00	665.00	2.15%	
Providing home boarding for dogs/cats variation			350.00	358.00	2.29%	
Providing home boarding for dogs/cats transfer			930.00	950.00	2.15%	
Hiring of Horses etc. new application 1 year			1,085.00	1,108.00	2.12%	
Hiring of Horses etc. new application 2 year			1,240.00	1,267.00	2.18%	
Hiring of Horses etc. renewal application 1 year			108.00	111.00	2.78%	
Hiring of Horses etc. renewal application 2 year			109.00	112.00	2.75%	
Hiring of Horses etc. renewal application 3 year			110.00	113.00	2.73%	
Additional vet fee for 15-29 horses			175.00	179.00	2.29%	
Additional vet fee for 30+ horses			315.00	322.00	2.22%	
Hiring of Horses etc. variation			355.00	363.00	2.25%	
Hiring of Horses etc. transfer			105.00	108.00	2.86%	
Keeping or training animals for exhibition new application 1 year			513.00	524.00	2.14%	
Keeping or training animals for exhibition new application 2 year			559.00	571.00	2.15%	
Keeping or training animals for exhibition renewal application 1 year			483.00	494.00	2.28%	
Keeping or training animals for exhibition renewal application 2 year			529.00	541.00	2.27%	
Keeping or training animals for exhibition renewal application 3 year			641.00	655.00	2.18%	
Keeping or training animals for exhibition variation			280.00	286.00	2.14%	
Keeping or training animals for exhibition transfer			105.00	108.00	2.86%	
Additional inspection/complaint visit			130.00	133.00	2.31%	
Copy licence	11.50	12.00	4.35%			
Licensing Act 2003						
Classification of films up to 30 minutes film duration	D	Capped	50.00	50.00	0.00%	
Each additional 20 minute film duration			23.00	23.00	0.00%	
General						
Additional inspections/professional advice per hour	D	Fully flexible	68.00	70.00	2.94%	Inflation increase (CPI, July 2019 index ONS - rounded)

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Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
Local Authority Pollution Prevention & Control Regulations 2000 (LAPPC)						
Application Fees:						
Standard process (includes solvent emission activities)	M	Fixed	1,579.00	1,579.00	0.00%	The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times
Additional fee for operating without a permit			1,137.00	1,137.00	0.00%	
PVRI, SWOBs and Dry Cleaners			148.00	148.00	0.00%	
PVR I & II combined			246.00	246.00	0.00%	
Vehicle refinishers (VRs) (and other Reduced Fee Activities)			346.00	346.00	0.00%	
Reduced fee activities: Additional fee for operating without a permit			68.00	68.00	0.00%	
Mobile plant (not using simplified permits)			1,579.00	1,579.00	0.00%	
for the third to seventh applications			943.00	943.00	0.00%	
for the eighth and subsequent applications			477.00	477.00	0.00%	
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts						
Annual LAPPC Subsistence Charges:						
Standard process low	M	Capped	739 (+99)*	739 (+99)*	0.00%	The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times
Standard process medium			1111 (+149)*	1111 (+149)*	0.00%	
Standard process high			1672 (+198)*	1672 (+198)*	0.00%	
Petrol Vapour Recovery stage 1 (PVR I), Small Waste Oil Burners (SWOBs) and Dry Cleaners - Low			76.00	76.00	0.00%	
PVR 1, SWOBs and Dry Cleaners - Medium			151.00	151.00	0.00%	
PVR1, SWOBs and Dry Cleaners - High			227.00	227.00	0.00%	
PVR 1 & 2 combined - Low			108.00	108.00	0.00%	
PVR 1 & 2 combined - Medium			216.00	216.00	0.00%	
PVR 1 & 2 combined - High			326.00	326.00	0.00%	
Vehicle refinishers and other Reduced Fees - Low			218.00	218.00	0.00%	
Vehicle refinishers and other Reduced Fees - Medium			349.00	349.00	0.00%	
Vehicle refinishers and other Reduced Fees - High			524.00	524.00	0.00%	
Mobile plant, for first and second permits - Low			618.00	618.00	0.00%	
Mobile plant, for first and second permits - Medium			989.00	989.00	0.00%	
Mobile plant, for first and second permits - High			1,484.00	1,484.00	0.00%	
for the third to seventh authorisations - Low			368.00	368.00	0.00%	
for the third to seventh authorisations - Medium			590.00	590.00	0.00%	
for the third to seventh authorisations - high			884.00	884.00	0.00%	
eighth and subsequent authorisations - Low			189.00	189.00	0.00%	
eighth and subsequent authorisations - Medium			302.00	302.00	0.00%	
eighth and subsequent authorisations - High	453.00	453.00	0.00%			
Late Payment Fee			50.00	50.00	0.00%	
* - the additional amounts in brackets must be charged where a permit is for a combined part B and waste installation						
NOTE: -where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above						
Transfer and Surrender						
Standard process transfer			162.00	162.00	0.00%	
Standard process partial transfer			476.00	476.00	0.00%	

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Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments	
New operator at low risk reduced fee activity	M	Capped	75.00	75.00	0.00%	The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times	
Surrender: all Part B activities			0.00	0.00	0.00%		
Reduced fee activities: Transfer			0.00	0.00	0.00%		
Reduced fee activities: partial transfer			45.00	45.00	0.00%		
Temporary transfer for mobiles							
First transfer	M	Capped	51.00	51.00	0.00%		
Repeat transfer			10.00	10.00	0.00%		
Repeat following enforcement or warning			51.00	51.00	0.00%		
Substantial changes S10 and S11							
Standard Process	M	Capped	1,005.00	1,005.00	0.00%		
Standard Process where the substantial change results in a new PPC activity			1,579.00	1,579.00	0.00%		
Reduced fee activities			98.00	98.00	0.00%		
Note: Reduced fee activities are Service stations, Vehicle Refinishers, Dry cleaners and small Oil burners under 0.4MW							
Local Authority Pollution Prevention & Control Regulations 2000							
Mobile plant charges - 1 - 2 authorisation							
Application fee	M	Capped	1,579.00	1,579.00	0.00%	The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times	
subsistence fee - Low			618.00	618.00	0.00%		
Subsistence fee - Medium			989.00	989.00	0.00%		
Subsistence fee - High			1,484.00	1,484.00	0.00%		
Mobile plant charges - 3 - 7 authorisation							
Application fee	M	Capped	943.00	943.00	0.00%		
subsistence fee - Low			368.00	368.00	0.00%		
Subsistence fee - Medium			590.00	590.00	0.00%		
Subsistence fee - High			884.00	884.00	0.00%		
Mobile plant charges - 8 or more authorisation							
Application fee	M	Capped	477.00	477.00	0.00%		
subsistence fee - Low			189.00	189.00	0.00%		
Subsistence fee - Medium			302.00	302.00	0.00%		
Subsistence fee - High			453.00	453.00	0.00%		
Local Authority Integrated Pollution & Prevention Control (IPPC)							
Application	M	Capped	3,218.00	3,218.00	0.00%		
Additional fee for operating without a permit			1,137.00	1,137.00	0.00%		
Annual subsistence - Low			1,384.00	1,384.00	0.00%		
Annual subsistence - Medium			1,541.00	1,541.00	0.00%		
Annual subsistence - High			2,233.00	2,233.00	0.00%		
Late payment fee			50.00	50.00	0.00%		
Substantial Variation			1,309.00	1,309.00	0.00%		
Transfer			225.00	225.00	0.00%		
Partial Transfer			668.00	668.00	0.00%		
Surrender			668.00	668.00	0.00%		
The Private Water Supplies Regulations 2016							
Risk Assessment			70.00	71.47	2.10%	Inflation increase (rounded) - Maximum charge £500 (for each assessment)	

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	Sampling ⁽ⁱ⁾ No fee is payable where a sample is taken and analysed solely to confirm or clarify the results of the analysis of a previous sample	M	Capped	70.00	71.47	2.10%	Inflation increase (rounded) - Maximum charge £500 (for each assessment)
	Investigation			70.00	71.47	2.10%	Inflation increase (rounded) - Maximum charge £500 (for each assessment)
	Authorisation			70.00	71.47	2.10%	Inflation increase (rounded) - Maximum charge £500 (for each assessment)
	Regulation 10 (Domestic Supplies)			25.00	25.00	0.00%	Maximum £25
	Analysing a sample taken during check monitoring			Analytic cost of the sample	Analytic cost of the sample		Maximum charge £100
	Analysing a sample taken during audit monitoring and monitoring under regulation 11			Analytic cost of the sample	Analytic cost of the sample		Maximum charge £500
	Various public registers						
	Land Use Enquiry - Residential premises	D	Fully flexible	158.00	161.32	2.10%	Inflation increase (CPI, July 2019 index ONS - rounded)
	Land Use Enquiry - Commercial premises			263.00	268.52	2.10%	Inflation increase (CPI, July 2019 index ONS - rounded)
CCTV	Information to support an insurance claim:	Discretionary	Fully flexible	70.00	71.47	2.10%	Inflation increase (CPI, July 2019 index ONS - rounded)
Fixed Penalty Notices (FPN's)							
	Regulation 2 of the Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 at £400 per penalty notice for fly tipping to be paid within 14 days (Charge reduced to £250 if paid within 10 days of issue)	M	Capped	400.00	400.00	0.00%	
	Depositing Litter - S87/88 Environmental Protection Act 1990 (Capped at £150) Penalty Set by L B Southwark. (Charge = £100 if paid within 10 days)	M	Capped	150.00	150.00	0.00%	
	Failure to produce waste transfer documents - s34/34A Environmental Protection Act 1990 to be paid within 14 days (Charge reduced to £180 if paid within 10 days)	M	Capped	300.00	300.00	0.00%	
	Failure to produce authority to transport waste - s5/5B control of Pollution Amendment Act 1989 to be paid within 14 days (Charge reduced to £180 if paid within 10 days)	M	Capped	300.00	300.00	0.00%	
	Unauthorised distribution of free printed matter - s3A Environmental Protection Act 1990 (Capped at £80) charge reduced to £60 if paid within 10 days Penalty set by L B Southwark	M	Capped	80.00	80.00	0.00%	

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Failure to comply with a waste receptacles notice - s46/47/47ZA/47ZB Environmental Protection Act 1990 (Capped at £110) Penalty set by L B Southwark to be paid within 14 days (Charge reduced to £60 if paid within 10 days)	M	Capped	110.00	110.00	0.00%	
Repairing vehicles on a road - s4/6 Clean Neighbourhoods and Environment Act 2005 (Capped at £110) Penalty set by L B Southwark to be paid within 14 days (charge reduced to £100 if paid within 10 days)	M	Capped	110.00	110.00	0.00%	
Unauthorised marks on the highway (graffiti) - s132 Highways Act 1980 / s43 Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark (no reduction for early payment)	M	Capped	80.00	80.00	0.00%	
Destroying or damaging property (graffiti and flyposting) - s1 Criminal Damage Act 1971 / s43 Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark (no reduction for early payment)	M	Capped	80.00	80.00	0.00%	
Unauthorised display of advertisements (flyposting) - the individual affixing the advertisement - s224 Town and county Planning Act 1990 / Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark (no reduction for early payment)	M	Capped	80.00	80.00	0.00%	
Smoking in a smoke free place - Health Act 2006 (Capped at £50) Penalty set by Health act 2006	M	Capped	50.00	50.00	0.00%	
Failure to display required no-smoking signs - Health Act 2006 (Capped at £200) Penalty set by Health Act 2006	M	Capped	200.00	200.00	0.00%	
Contravention or failure to comply with requirement or prohibition imposed by abatement notice - residential - s79/80 Environmental Protection Act 1990 (Capped at £100) Penalty set by ALG	M	Capped	100.00	100.00	0.00%	
Contravention or failure to comply with requirement or prohibition imposed by abatement notice - industrial / trade / business - s79/80 Environmental Protection Act 1990 (Capped at £400) Penalty set by ALG	M	Capped	400.00	400.00	0.00%	
Displaying advertisement in contravention of regulations - s224 Town and Country Planning Act 1990 (Capped at £100) Penalty set by ALG	M	Capped	100.00	100.00	0.00%	
Contravention of condition of street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG	M	Capped	100.00	100.00	0.00%	
Making false statement in connection with application for street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £125) Penalty set by ALG	M	Capped	125.00	125.00	0.00%	
Resisting or obstructing authorised officer - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £250) Penalty set by ALG	M	Capped	250.00	250.00	0.00%	Lesser amount of £150-28/14 days
Failure to produce street trading license on demand - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG	M	Capped	100.00	100.00	0.00%	Lesser amount of £60-28/14 days
Unlicensed street trading - s38 London Local Authorities Act 1990 (LLA 1990) (Capped at £150) Penalty set by ALG	M	Capped	150.00	150.00	0.00%	

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Public Space Protection Order (PSPO) provision to tackle Dog related ASB	M	Capped	100.00	100.00	0.00%	PSPO requirements and restrictions under the ASB, Crime and Policing Act 2014. Provisions for the following: Dog exclusion to gated children's play areas, dogs on leads areas, maximum number of dogs (set at six) with three off a lead at any one time. Early repayment charge of £80.
Dog fouling - Dogs (Public Space Protection Orders under the ASB, Crime and Policing Act)	M	Capped	100.00	100.00	0.00%	Regulations to be provided under the ASB, Crime and Policing Act 2014. Replacing Dogs fouling of land act and CNEA 2005. Early repayment charge of £80
Cycling on a footpath (Road Traffic Act 1984)	M	Capped	50.00	50.00	0.00%	Statutory in accordance with Section 72 of the Highway Act 1835 (amended by Section 85 (1) of the Local Government Act).

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Parks Pitch Bookings and BMX Fees and Charges							
NON-VATABLE FEES - VAT WILL NOT BE CHARGED FOR BLOCK BOOKINGS OF 10 OR MORE							
VENUE	ACTIVITY						
All the fees shown below are at Block Booking Rate (10 or more)							
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Senior - Half Day (9am-2pm or 2pm-7pm)	Discretionary	Fully flexible	67.00	68.90	2.84%	Inflation - July19 ONS (rounded)
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Junior - Half Day (9am-2pm or 2pm-7pm)	Discretionary	Fully flexible	41.30	42.50	2.91%	Inflation - July19 ONS (rounded)
All Sites	Football Pitch - Senior (including Non-Southwark Managed School) - 90 mins			79.00	81.30	2.91%	Inflation - July19 ONS (rounded)
All Sites	Senior Football Pitch Discount - No Changing Room - 90 mins			62.00	63.80	2.90%	Inflation - July19 ONS (rounded)
All Sites	Football Pitch - Junior (including Non-Southwark Managed School) - 60 mins			39.00	40.10	2.82%	Inflation - July19 ONS (rounded)
All Sites	Junior Football Pitch Discount - No Changing Room - 60 mins			32.50	33.50	3.08%	Inflation - July19 ONS (rounded)
All Sites	Football Pitch - Senior Southwark Managed School - 90 mins			30.00	30.90	3.00%	Inflation - July19 ONS (rounded)
All Sites	Football Pitch - Junior Southwark Managed School - 60 mins			16.50	17.00	3.03%	Inflation - July19 ONS (rounded)
All Sites	Football Pitch - Small Sided (including Non-Southwark Managed School) - 60 mins			28.00	28.80	2.86%	Inflation - July19 ONS (rounded)
All Sites	Football Pitch Small-Sided Discount - No Changing Room - 60 mins			16.50	17.00	3.03%	Inflation - July19 ONS (rounded)
All Sites	Football Pitch - Small Sided Southwark Managed School - 60 mins			11.20	11.60	3.57%	Inflation - July19 ONS (rounded)
Peckham Rye Common	Gaelic Football / Aussie Rules - 90 mins			79.00	81.30	2.91%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	Rugby - Junior - 60 mins			39.00	40.10	2.82%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	Rugby - Senior Peak - 90 mins			79.00	81.30	2.91%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	Rugby - Senior Off-Peak - 90 mins			62.00	63.80	2.90%	Inflation - July19 ONS (rounded)
All Sites	Touch Rugby (Not on existing pitches) - 60 mins			29.50	30.40	3.05%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - 60 mins			146.00	150.10	2.81%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	3g Astro turf - Third of pitch - 60 mins			73.00	75.10	2.88%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate - 60 mins Junior			78.00	80.20	2.82%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	3g Astro turf - Third of Pitch - Community Rate - 60 mins Junior			30.50	31.40	2.95%	Inflation - July19 ONS (rounded)

Environment & Leisure Department

Fees and Charges 2020-21

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Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
Burgess Park Community Sports Centre			88.00	90.50	2.84%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre			35.00	36.00	2.86%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre			36.00	37.10	3.06%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre			20.00	20.60	3.00%	Inflation - July19 ONS (rounded)
Proposed new Burgess Park and brimington 3G pitches and St.Pauls.	Discretionary	Fully flexible		39.10		New Fee - to cover cost of service delivery
Proposed new Burgess Park and brimington 3G pitches and St.Pauls.	Discretionary	Fully flexible		23.60		New Fee - to cover cost of service delivery
Proposed new Burgess Park and St pauls.	Discretionary	Fully flexible		105.00		New Fee - to cover cost of service delivery
Proposed new Burgess Park and St pauls.	Discretionary	Fully flexible		53.70		New Fee - to cover cost of service delivery
Proposed new Burgess Park and St pauls.	Discretionary	Fully flexible		44.80		New Fee - to cover cost of service delivery
Tabard Gardens			88.00	90.50	2.84%	Inflation - July19 ONS (rounded)
Tabard Gardens			58.00	59.70	2.93%	Inflation - July19 ONS (rounded)
Tabard Gardens			38.00	39.10	2.89%	Inflation - July19 ONS (rounded)
Tabard Gardens			29.00	29.90	3.10%	Inflation - July19 ONS (rounded)
Tabard Gardens			38.00	39.10	2.89%	Inflation - July19 ONS (rounded)
Tabard Gardens			29.00	29.90	3.10%	Inflation - July19 ONS (rounded)
Tabard Gardens			35.00	36.00	2.86%	Inflation - July19 ONS (rounded)
Tabard Gardens			17.50	18.00	2.86%	Inflation - July19 ONS (rounded)
Belair Park, Dulwich Park, Peckham Rye Park			48.00	49.40	2.92%	Inflation - July19 ONS (rounded)
Belair Park, Dulwich Park, Peckham Rye Park			18.00	18.60	3.33%	Inflation - July19 ONS (rounded)
BMX Track			139.00	142.90	2.81%	Inflation - July19 ONS (rounded)
BMX Track			103.00	105.90	2.82%	Inflation - July19 ONS (rounded)
BMX Track			82.00	84.30	2.80%	Inflation - July19 ONS (rounded)
BMX Track			85.00	87.40	2.82%	Inflation - July19 ONS (rounded)
BMX Track			64.50	66.40	2.95%	Inflation - July19 ONS (rounded)
BMX Track			43.00	44.30	3.02%	Inflation - July19 ONS (rounded)
BMX Track			23.00	23.70	3.04%	Inflation - July19 ONS (rounded)
Burgess Park Lake			4.40	4.50	2.27%	Inflation - July19 ONS (rounded)

Environment & Leisure Department

Fees and Charges 2020-21

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Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
Burgess Park Lake	Fishing Day Ticket Concession Per Rod			1.70	1.75	2.94%	Inflation - July19 ONS (rounded)
VARIABLE FEES (Fees shown below are inclusive of 20% VAT)							
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Senior - Half Day (9am-2pm or 2pm-7pm)			80.00	82.30	2.88%	Inflation - July19 ONS (rounded)
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Junior - Half Day (9am-2pm or 2pm-7pm)			49.50	50.90	2.83%	Inflation - July19 ONS (rounded)
All Sites	Football Pitch - Senior (including Non-Southwark Managed School) - 90 mins			95.00	97.70	2.84%	Inflation - July19 ONS (rounded)
All Sites	Senior Football Pitch Discount - No Changing Room - 90 mins			74.50	76.60	2.82%	Inflation - July19 ONS (rounded)
All Sites	Football Pitch - Junior (including Non-Southwark Managed School) - 60 mins			47.00	48.40	2.98%	Inflation - July19 ONS (rounded)
All Sites	Junior Football Pitch Discount - No Changing Room - 60 mins			39.00	40.10	2.82%	Inflation - July19 ONS (rounded)
All Sites	Football Pitch - Small Sided (including Non-Southwark Managed School) - 60 mins			34.00	35.00	2.94%	Inflation - July19 ONS (rounded)
All Sites	Football Pitch Small-Sided Discount - No Changing Room - 60 mins			20.00	20.60	3.00%	Inflation - July19 ONS (rounded)
Peckham Rye Common	Gaelic Football / Aussie Rules - 90 mins			95.00	97.70	2.84%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	Rugby - Junior - 60 mins	Discretionary	Fully flexible	47.00	48.40	2.98%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	Rugby - Senior Peak - 90 mins			95.00	97.70	2.84%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	Rugby - Senior Off-Peak - 90 mins			74.50	76.60	2.82%	Inflation - July19 ONS (rounded)
All Sites	Touch Rugby (Not on existing pitches) - 60 mins			35.50	36.50	2.82%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - 60 mins			175.00	179.90	2.80%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	3g Astro turf - Third of pitch - 60 mins			87.50	90.00	2.86%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate- 60 mins Juniors			94.00	96.70	2.87%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	3g Astro turf - Third of Pitch - Community Rate- 60 mins Juniors			36.50	37.60	3.01%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate - 60 mins Adult			105.50	108.50	2.84%	Inflation - July19 ONS (rounded)
Burgess Park Community Sports Centre	3g Astro turf - Third of Pitch - Community Rate - 60 mins Adult			41.50	42.70	2.89%	Inflation - July19 ONS (rounded)
Tabard Gardens	Astro turf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm			106.00	109.00	2.83%	Inflation - July19 ONS (rounded)
Tabard Gardens	Astro turf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm			69.00	71.00	2.90%	Inflation - July19 ONS (rounded)
Tabard Gardens	Astro turf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm Juniors	Discretionary	Fully flexible	46.00	47.30	2.83%	Inflation - July19 ONS (rounded)
Tabard Gardens	Astro turf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm Juniors			34.00	35.00	2.94%	Inflation - July19 ONS (rounded)
Tabard Gardens	Astro turf 7 a Side - Full Pitch- Off-Peak - 60 mins - Off Peak hours weekday's 9am -4pm			46.00	47.30	2.83%	Inflation - July19 ONS (rounded)
Tabard Gardens	Astro turf 7 a Side - Half Pitch- Off- Peak - 60 mins - Off Peak hours weekday's 9am -4pm			34.50	35.50	2.90%	Inflation - July19 ONS (rounded)
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Training and Away Fixtures Flat Fee - Minimum Charge	Discretionary	Fully Flexible	55.50	57.10	2.88%	Inflation - July19 ONS (rounded)

Environment & Leisure Department

Fees and Charges 2020-21

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Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Late Locking Fee - Per Hour	Discretionary	Fully Flexible	21.00	21.60	2.86%	Inflation - July19 ONS (rounded)
BMX Track	Coaching sessions (fee per person) - 60 mins	Discretionary	Fully Flexible	4.30	4.50	4.65%	Inflation - July19 ONS (rounded)
BMX Track	Book and ride peak - up to 30 riders - 60 mins	Discretionary	Fully Flexible	166.00	170.70	2.83%	Inflation - July19 ONS (rounded)
BMX Track	Book and ride peak - up to 15 riders - 60 mins	Discretionary	Fully Flexible	124.00	127.50	2.82%	Inflation - July19 ONS (rounded)
BMX Track	Peak track booking only- No coach or equipment	Discretionary	Fully Flexible	98.00	100.80	2.86%	Inflation - July19 ONS (rounded)
BMX Track	Book and ride off-peak - up to 30 riders - 60 mins	Discretionary	Fully Flexible	102.50	105.40	2.83%	Inflation - July19 ONS (rounded)
BMX Track	Book and ride off peak - up to 15 riders - 60 mins	Discretionary	Fully Flexible	77.50	79.70	2.84%	Inflation - July19 ONS (rounded)
BMX Track	Off Peak track booking only- No coach or equipment	Discretionary	Fully Flexible	52.00	53.50	2.88%	Inflation - July19 ONS (rounded)
BMX Track	Holiday Clubs (fee per person) 9am - 3pm - 6 hours	Discretionary	Fully Flexible	19.00	19.60	3.16%	Inflation - July19 ONS (rounded)
BMX Track	Club - No charge for first 700 hours per annum. £25/hr for any additional use.	Discretionary	Fully Flexible	27.50	28.30	2.91%	Inflation - July19 ONS (rounded)
BMX Events	Car parking- per vehicle - Daily	Discretionary	Fully Flexible	5.50	5.70	3.64%	Inflation - July19 ONS (rounded)
BMX Events	Event practice sessions-per rider - Daily	Discretionary	Fully Flexible	5.50	5.70	3.64%	Inflation - July19 ONS (rounded)
BMX Events	Trade pitch (non catering) 6mx3m gazebo plus 1 vehicle - Daily	Discretionary	Fully Flexible	27.00	27.80	2.96%	Inflation - July19 ONS (rounded)
BMX Events	Team Area- Track side - 6m x 3m - Event duration	Discretionary	Fully Flexible	65.00	66.90	2.92%	Inflation - July19 ONS (rounded)
BMX Events	Team Area- Track side - 3m x 3m - Event duration	Discretionary	Fully Flexible	32.50	33.50	3.08%	Inflation - July19 ONS (rounded)
BMX Events	Team Area- Non Track side - 6m x 3m - Event duration	Discretionary	Fully Flexible	54.00	55.60	2.96%	Inflation - July19 ONS (rounded)
BMX Events	Team Area- Non Track side - 3m x 3m - Event duration	Discretionary	Fully Flexible	27.00	27.80	2.96%	Inflation - July19 ONS (rounded)
BMX Events	Club Area - 6m x 3m - Event duration	Discretionary	Fully Flexible	27.00	27.80	2.96%	Inflation - July19 ONS (rounded)
BMX Events	Club Area - 3m x 3m - Event duration	Discretionary	Fully Flexible	16.50	17.00	3.03%	Inflation - July19 ONS (rounded)
All Sites	Tennis Coaching Licence (1 - 3 Sessions Per Week)	Discretionary	Fully Flexible	737.00	757.70	2.81%	Inflation - July19 ONS (rounded)
All Sites	Tennis Coaching Licence (1 - 3 Sessions Per Week)			74.00	76.10	2.84%	Inflation - July19 ONS (rounded)
All Sites	Tennis Coaching Licence (4-7 Sessions Per Week)			868.00	892.40	2.81%	Inflation - July19 ONS (rounded)
All Sites	Tennis Coaching Licence (4-7 Sessions Per Week)			87.00	89.50	2.87%	Inflation - July19 ONS (rounded)
Licences							
VATABLE FEES (Fees shown below are inclusive of 20% VAT)							
All Sites	Annual Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	736.85	757.50	2.80%	Inflation - July19 ONS (rounded)
All Sites	Monthly Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	73.68	75.80	2.87%	Inflation - July19 ONS (rounded)
All Sites	Annual Group Exercise Licence (6 -20 Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	867.91	892.30	2.81%	Inflation - July19 ONS (rounded)
All Sites	Monthly Group Exercise Licence (6-20Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	86.79	89.30	2.89%	Inflation - July19 ONS (rounded)
All Sites	Annual Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	1,626.43	1,672.00	2.80%	Inflation - July19 ONS (rounded)
All Sites	Monthly Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	162.64	167.20	2.80%	Inflation - July19 ONS (rounded)
All Sites	Annual Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	3,250.80	3,341.90	2.80%	Inflation - July19 ONS (rounded)

Environment & Leisure Department

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Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
All Sites	Monthly Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	325.08	334.20	2.81%	Inflation - July19 ONS (rounded)
All Sites	Annual Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	3,250.80	3,341.90	2.80%	Inflation - July19 ONS (rounded)
All Sites	Monthly Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	325.08	334.20	2.81%	Inflation - July19 ONS (rounded)
All Sites	Annual Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	4,881.36	5,018.10	2.80%	Inflation - July19 ONS (rounded)
All Sites	Monthly Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	488.14	501.90	2.82%	Inflation - July19 ONS (rounded)
All Sites	Annual Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	304.44	313.00	2.81%	Inflation - July19 ONS (rounded)
All Sites	Monthly Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	30.44	31.30	2.81%	Inflation - July19 ONS (rounded)
All Sites	Annual Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	521.16	535.80	2.81%	Inflation - July19 ONS (rounded)
All Sites	Monthly Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	52.12	53.60	2.85%	Inflation - July19 ONS (rounded)
Play Service and Parks - Revised Room Hire							
All Sites	Hall Hire (capacity 30+) Standard Peak Time	Discretionary	Fully flexible	65.00	66.90	2.92%	Inflation - July19 ONS (rounded)
All Sites	Hall Hire (capacity 30+) Standard Off - Peak	Discretionary	Fully flexible	35.00	36.00	2.86%	Inflation - July19 ONS (rounded)
All Sites	Hall Hire (capacity of 30+) Community Peak Time	Discretionary	Fully flexible	50.00	51.40	2.80%	Inflation - July19 ONS (rounded)
All Sites	Hall Hire (capacity of 30+) Community Off - Peak	Discretionary	Fully flexible	32.00	32.90	2.81%	Inflation - July19 ONS (rounded)
All Sites	Hall Hire (capacity 30+) Peak - Southwark School	Discretionary	Fully flexible		25.25		New Fee
All Sites	Hall Hire (capacity 30+) Off - Peak - Southwark School	Discretionary	Fully flexible		13.70		New Fee
All Sites	Room Hire (capacity less than 30) Standard Peak	Discretionary	Fully flexible	40.00	41.20	3.00%	Inflation - July19 ONS (rounded)
All Sites	Room Hire (capacity less than 30) Standard Off - Peak	Discretionary	Fully flexible	30.00	30.90	3.00%	Inflation - July19 ONS (rounded)
All Sites	Room Hire (capacity less than 30) Community Peak	Discretionary	Fully flexible	35.00	36.00	2.86%	Inflation - July19 ONS (rounded)
All Sites	Room Hire (capacity less than 30) Community Off - Peak	Discretionary	Fully flexible	18.00	18.50	2.78%	Inflation - July19 ONS (rounded)
All Sites	Room Hire (capacity less than 30) Peak - Southwark School	Discretionary	Fully flexible		15.65		New Fee
All Sites	Room Hire (capacity less than 30) Off - Peak - Southwark School	Discretionary	Fully flexible		11.75		New Fee
All Sites	Supervised Adventure Playground (inc Hall) Small grp (up to 10)	Discretionary	Fully flexible	95.00	97.70	2.84%	Inflation - July19 ONS (rounded)
All Sites	Supervised Adventure Playground (inc Hall) Large grp (10-20)	Discretionary	Fully flexible	120.00	123.40	2.83%	Inflation - July19 ONS (rounded)
All Sites	Supervised Climbing Wall (inc Hall) Small grp (up to 10)	Discretionary	Fully flexible	95.00	97.70	2.84%	Inflation - July19 ONS (rounded)
All Sites	Supervised Climbing Wall (inc Hall) Large grp (10-20)	Discretionary	Fully flexible	120.00	123.40	2.83%	Inflation - July19 ONS (rounded)
All Sites	Car Parking	Discretionary	Fully flexible	2.00	2.00	0%	
All Sites	Works Licence Administration Fee	Discretionary	Fully flexible	300.00	308.40	2.80%	Inflation - July19 ONS (rounded)
CEMETERIES AND CREMATORIUM (Figures Ex-VAT. Appropriate VAT will be added at the time of invoice, where applicable)							

Environment & Leisure Department

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Cemeteries Interment Fees Resident						
18-yrs - Adult Coffin Interment	Discretionary	Fully flexible	1,950.00	2,010.00	3.08%	Inflation - July19 ONS (rounded)
18-yrs - Adult Interment for Coffins/Caskets Exceeding 6FT 6" X 26"	Discretionary	Fully flexible	2,830.00	2,830.00	0%	
Interment of Cremated Remains in a Private Grave	Discretionary	Fully flexible	610.00	628.00	2.95%	Inflation - July19 ONS (rounded)
Interment of Cremated Remains into a Grave at the Time of a Coffin/Casket Burial (per set of remains)	Discretionary	Fully flexible		85.00		New Fee - cost of delivering the service
Interment of a 2nd Coffin/Casket into a Grave at the Time of a Coffin/Casket Burial	Discretionary	Fully flexible		695.00		New Fee - cost of delivering the service
Scattering of Cremated Remains on a Grave When Cremation Did Not Take Place at Honor Oak Crematorium	Discretionary	Fully flexible		112.00		New Fee - cost of delivering the service
Scattering of Cremated Remains on a Grave Where Cremation Took Place at Honor Oak Crematorium	Discretionary	Fully flexible		90.00		New Fee - cost of delivering the service
Saturday Interment Supplement No Chapel Service	Discretionary	Fully flexible	815.00	838.00	2.82%	Inflation - July19 ONS (rounded)
Saturday Interment Supplement - Burial After A Chapel Service	Discretionary	Fully flexible		935.00		New Fee - cost of delivering the service
Saturday Interment Supplement - Cremated Remains	Discretionary	Fully flexible	340.00	350.00	2.94%	Inflation - July19 ONS (rounded)
Cemeteries - Resident Grave Purchase Fees						
Simplicity Lawn Grave 25 Year	Discretionary	Fully flexible	3,066.00	3,066.00	0%	
Simplicity Lawn Grave 50 Year	Discretionary	Fully flexible	4,069.00	4,069.00	0%	
Simplicity Lawn Grave 75 Year	Discretionary	Fully flexible		4,806.00		New Fee - cost of delivering the service
Classic Lawn Grave 25 Year	Discretionary	Fully flexible		3,350.00		New Fee - cost of delivering the service
Classic Lawn Grave 50 Year	Discretionary	Fully flexible		4,176.00		New Fee - cost of delivering the service
Classic Lawn Grave 75 Year	Discretionary	Fully flexible		5,046.00		New Fee - cost of delivering the service
Casket Lawn Grave 25 Year - Resident Only and Wooden Caskets Only	Discretionary	Fully flexible		3,750.00		New Fee - cost of delivering the service
Casket Lawn Grave 50 Year - Resident Only and Wooden Caskets Only	Discretionary	Fully flexible		4,620.00		New Fee - cost of delivering the service
Casket Lawn Grave 75 Year - Resident Only and Wooden Caskets Only	Discretionary	Fully flexible		5,490.00		New Fee - cost of delivering the service
Traditional Lawn Grave 25 Year - Resident Muslim Area Only	Discretionary	Fully flexible		3,675.00		New Fee - cost of delivering the service
Traditional Lawn Grave 50 Year - Resident Muslim Area Only	Discretionary	Fully flexible		4,545.00		New Fee - cost of delivering the service
Traditional Lawn Grave 75 Year - Resident Muslim Area Only	Discretionary	Fully flexible		5,415.00		New Fee - cost of delivering the service
Standard Lawn Grave (Interment x 1 Only 25 Years) - Resident Only	Discretionary	Fully flexible		2,662.00		New Fee - cost of delivering the service
Cremated Remains Plot (For 2) 25YEARS	Discretionary	Fully flexible		1,350.00		New Fee - cost of delivering the service
Cremated Remains Plot (For 4) 25 YEARS	Discretionary	Fully flexible		1,850.00		New Fee - cost of delivering the service
Renewal or Extension of Exclusive Right of Burial per 10 years	Discretionary	Fully flexible	387.00	485.00	25.32%	Increased cost of delivering the service
Cemeteries Interment Fees Non-Resident						
18-yrs - Adult Coffin Interment Up to 6ft 6" X 26"	Discretionary	Fully flexible	4,405.00	4,425.00	0.45%	
18-yrs - Adult Interment for Coffins/Caskets Exceeding 6FT 6" X 26"	Discretionary	Fully flexible	5,285.00	5,350.00	1.23%	
Interment of cremated remains in a private grave	Discretionary	Fully flexible	610.00	628.00	2.95%	Inflation - July19 ONS (rounded)
Interment of Cremated Remains into a Grave at the Time of a Coffin/Casket Burial (per set of remains)	Discretionary	Fully flexible		85.00		New Fee - cost of delivering the service
Interment of a 2nd Coffin/Casket into a Grave at the Time of a Coffin/Casket Burial	Discretionary	Fully flexible		495.00		New Fee - cost of delivering the service

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Scattering of Cremated Remains on a Grave When Cremation Did Not Take Place at Honor Oak Crematorium	Discretionary	Fully flexible		158.00		New Fee - cost of delivering the service
Scattering of Cremated Remains on a Grave Where Cremation Took Place at Honor Oak Crematorium	Discretionary	Fully flexible		102.00		New Fee - cost of delivering the service
Saturday Interment Supplement No Chapel Service	Discretionary	Fully flexible	815.00	838.00	2.82%	Inflation - July19 ONS (rounded)
Saturday Interment Supplement - Burial After A Chapel Service	Discretionary	Fully flexible		935.00		New Fee - cost of delivering the service
Saturday Interment Supplement - Cremated Remains	Discretionary	Fully flexible	350.00	360.00	2.86%	Inflation - July19 ONS (rounded)
Cemeteries - Non Resident Grave Purchase Fees						
Simplicity Lawn Grave 25 Year	Discretionary	Fully flexible	7,196.00	7,230.00	0.47%	Increased cost of delivering the service
Simplicity Lawn Grave 50 Year	Discretionary	Fully flexible	8,383.00	8,383.00	0%	
Simplicity Lawn Grave 75 Year	Discretionary	Fully flexible		9,190.00		New Fee - cost of delivering the service
Classic Lawn Grave 25 Year	Discretionary	Fully flexible	7,196.00	7,427.00	3.21%	Increased cost of delivering the service
Classic Lawn Grave 50 Year	Discretionary	Fully flexible	8,383.00	8,450.00	0.80%	Increased cost of delivering the service
Classic Lawn Grave 75 Year	Discretionary	Fully flexible		9,367.00		New Fee - cost of delivering the service
Renewal or Extension of Exclusive Right of Burial PER TEN YEARS	Discretionary	Fully flexible	497.00	585.00	17.71%	Increased cost of delivering the service
Service Fees						
Direct to Grave Service 20 Mins Inclusive (No Fee)	Discretionary	Fully flexible		-		No Fee
Chapel Service 30mins + 20 Mins Graveside Service Inclusive	Discretionary	Fully flexible	112.00	135.00	20.54%	Increase includes Extra Time
Double Chapel Service 60 Mins + 20 Mins Graveside Service Inclusive	Discretionary	Fully flexible		270.00		New Fee - cost of delivering the service
Graveside Service 45 Mins Inclusive	Discretionary	Fully flexible		65.00		New Fee - for graveside service
Single Chapel Service & Extended Grave Service (Includes Backfills 30 Mins + 1.5Hrs Grave Side)	Discretionary	Fully flexible		195.00		New Fee - cost of delivering the service
Double Chapel Service & Extended Grave Service (Includes Backfills 60 Mins + 1.5Hrs Grave Side)	Discretionary	Fully flexible		335.00		New Fee - cost of delivering the service
Extended Graveside Service (Includes Services Requiring Backfill Service) 2.5Hrs @ Graveside	Discretionary	Fully flexible		195.00		New Fee - cost of delivering the service
Use of Chapel for Memorial Service 1hr - Monday - Friday)	Discretionary	Fully flexible		250.00		New Fee - cost of delivering the service
Use of Organ	Discretionary	Fully flexible	35.00	35.00	0%	
Late to Burial Graveside/Chapel (Per 15 Minutes)	Discretionary	Fully flexible		65.00		New Fee - cost of delivering the service
Exhumation						
Exhumation (Single Coffin)	Discretionary	Fully flexible		5,500.00		New Fee - cost of delivering the service
Exhumation of any Subsequent Coffins on the Same Day	Discretionary	Fully flexible		900.00		New Fee - cost of delivering the service
Exhumation of Cremated Remains (Single)	Discretionary	Fully flexible		541.00		New Fee - cost of delivering the service
Exhumation of any Subsequent Coffins on the Same Day	Discretionary	Fully flexible		225.00		New Fee - cost of delivering the service
Deeds						

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Registration of Transfer of Burial Rights,	Discretionary	Fully flexible	72.00	88.00	22.22%	Increased in line with benchmarking
Replacement Deed of Grant	Discretionary	Fully flexible	55.00	55.00	0%	
Transfer & Replacement of Deed Service	Discretionary	Fully flexible	0.00	135.00		New Fee - cost of delivering the service
Memorial Permits						
Memorial Licence Fee Private Grave 25 years - Includes 5 Yearly Risk Assessments	Discretionary	Fully flexible	284.00	293.00	3.17%	Inflation - July19 ONS (rounded)
Memorial Licence Fee Private Grave 50 years - Includes 5 Yearly Risk Assessments	Discretionary	Fully flexible		345.00		New Fee - cost of delivering the service
Memorial Licence Fee - NVF Public Grave (15 years Only)	Discretionary	Fully flexible	98.00	105.00	7.14%	Increased in line with benchmarking
Memorial Licence Fee - Stillborn Grave (25 years Only)	Discretionary	Fully flexible		125.00		New Fee - cost of delivering the service
Memorial Licence Fee - Children Grave 0-5 yrs (25 years Only)	Discretionary	Fully flexible		175.00		New Fee - cost of delivering the service
Added Inscription to Existing Memorial. Replacement of Existing Memorial, Adding Photo Plaque to Existing Memorial	Discretionary	Fully flexible	98.00	101.00	3.06%	Inflation - July19 ONS (rounded)
Renovation or Refix of Memorial - Permit	Discretionary	Fully flexible	36.00	38.00	5.56%	Increased in line with benchmarking
Memorial Licence fee Private Grave Replacement Full Kerb Memorial Outside of Existing Regulations 25 years - Includes 5 yearly risk assessment	Discretionary	Fully flexible	345.00	355.00	2.90%	Inflation - July19 ONS (rounded)
Memorial Permit Temporary Marker for 12 Months Only	Discretionary	Fully flexible	59.00	61.00	3.39%	Inflation - July19 ONS (rounded)
Memorial Permit (Lodge Area Fitted Shoe System)	Discretionary	Fully flexible	345.00	355.00	2.90%	Inflation - July19 ONS (rounded)
Cemetery Memorial Bench Permit 10 Years	Discretionary	Fully flexible		235.00		New Fee - cost of delivering the service
Rights to Add Vase or Tablet (Where Permitted)	Discretionary	Fully flexible		135.00		New Fee - cost of delivering the service
Rights to Add Kerbs (Where Authorised - Older Areas)	Discretionary	Fully flexible		185.00		New Fee - cost of delivering the service
Grave Preparation Ancillary Items						
Removal of Memorial not Exceeding 7' X 3'	Discretionary	Fully flexible	284.00	293.00	3.17%	Inflation - July19 ONS (rounded)
Removal & Replacement of Lawn Memorial (For Burial)	Discretionary	Fully flexible		265.00		New Fee - cost of delivering the service
Grave Depth Check (Where Possible)	Discretionary	Fully flexible		30.00		New Fee - cost of delivering the service
Concrete over Shallow Grave, following Interment	Discretionary	Fully flexible	165.00	170.00	3.03%	Inflation - July19 ONS (rounded)
Ground works to Uncover Memorials or find Burial Location at Nunhead (Where Possible)	Discretionary	Fully flexible	165.00	170.00	3.03%	Inflation - July19 ONS (rounded)
Removal of Garden Area	Discretionary	Fully flexible	75.00	78.00	4.00%	Inflation - July19 ONS (rounded)
Removal of Items Including Trees, Bush for Burial Preparation	Discretionary	Fully flexible	75.00	78.00	4.00%	Inflation - July19 ONS (rounded)
General Maintenance Fees						
Grave Top Up (After 12 Months from Interment)	Discretionary	Fully flexible	30.00	32.00	6.67%	Increased in line with benchmarking
Grave Returf (After 12 Months from Interment)	Discretionary	Fully flexible	80.00	85.00	6.25%	Increased in line with benchmarking
Level & Turf (After 12 Months from Interment)	Discretionary	Fully flexible		105.00		New Fee - cost of delivering the service
Removal of Garden Area	Discretionary	Fully flexible	75.00	78.00	4.00%	Increase reflects increased disposal costs
Removal of Items Including Trees, Bush for Burial Preparation	Discretionary	Fully flexible	75.00	78.00	4.00%	Increase reflects increased disposal costs
Memorial Safety						
Lift & Level Memorial	Discretionary	Fully flexible		185.00		New Fee - cost of delivering the service
Memorial Safety Fees (Laying Flat)	Discretionary	Fully flexible		155.00		New Fee - cost of delivering the service

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Memorial Safety (Digging In -Mudstoning)	Discretionary	Fully flexible		145.00		New Fee - cost of delivering the service
Memorial Safety Works Fee	Discretionary	Fully flexible	115.00	119.00	3.48%	Inflation - July19 ONS (rounded)
Genealogy & Searches						
Marking / Identification of Grave Prior to Visit - Special Request (min 5 days notice)	Discretionary	Fully flexible		35.00		New Fee - cost of delivering the service
Copy of Cemetery Grave Location Plan – Per Grave (Up to A3 Size) Postal Only	Discretionary	Fully flexible		3.50		New Fee - cost of delivering the service
Genealogy Search Per Name	Discretionary	Fully flexible	25.00	26.00	4.00%	Increased in line with benchmarking
Search & Locate Service Nunhead (Where Possible)	Discretionary	Fully flexible	100.00	103.00	3.00%	Inflation - July19 ONS (rounded)
Memorials						
Temporary Grave Marker Wooden Cross/Plaque	Discretionary	Fully flexible	60.00	63.00	5.00%	Inflation - July19 ONS + cost of service (rounded)
Temporary Grave Marker Other	Discretionary	Fully flexible		79.00		New Fee - cost of delivering the service
Temporary Grave Marker & Permit Bundle	Discretionary	Fully flexible		98.00		New Fee - cost of delivering the service
Low Level Memorial/Cremated Remains Grave Memorial Including Fitting	Discretionary	Fully flexible		625.00		New Fee - cost of delivering the service
Baby Memorial Including Fitting - NVF & Stillborn Graves	Discretionary	Fully flexible		395.00		New Fee - cost of delivering the service
Children 0-5 Year Grave Memorial Including Fitting	Discretionary	Fully flexible		595.00		New Fee - cost of delivering the service
Additional Per Letter	Discretionary	Fully flexible		3.25		New Fee - cost of delivering the service
Photo Plaque	Discretionary	Fully flexible		98.00		New Fee - cost of delivering the service
Flower Vase	Discretionary	Fully flexible		11.00		New Fee - cost of delivering the service
Emblem/Motif/Drawing	Discretionary	Fully flexible		P.O.A		
Admin Charges						
Funeral cortèges arriving late for services will be surcharged per 15 minutes overdue or part thereof	Discretionary	Fully flexible		65.00		New Fee - cost of delivering the service
Services that over run will be surcharged per 15 minutes or part thereof	Discretionary	Fully flexible		65.00		New Fee - cost of delivering the service
Cancellation Fees (Notification Required 72hrs prior to Service)	Discretionary	Fully flexible		120.00		New Fee - cost of delivering the service
Digital Media Services						
Web Cast Service - Live	Discretionary	Fully flexible	31.00	35.00	12.90%	Inflation - July19 ONS + cost of service (rounded)
Web Cast Service - On-Demand	Discretionary	Fully flexible	46.00	50.00	8.70%	Inflation - July19 ONS + cost of service (rounded)
Web Cast Service - Eternal	Discretionary	Fully flexible	52.00	55.00	5.77%	Inflation - July19 ONS + cost of service (rounded)
Photo Tribute Service - Single	Discretionary	Fully flexible	13.00	13.50	3.85%	Inflation - July19 ONS + cost of service (rounded)
Simplicity Photo Tribute - Slide Show (25 Photos)	Discretionary	Fully flexible	39.00	42.50	8.97%	Inflation - July19 ONS + cost of service (rounded)
Photo Tribute Service - Bundle (25 Additional Photos)	Discretionary	Fully flexible		25.00		New Fee - cost of delivering the service
Professional Photo Tribute	Discretionary	Fully flexible	72.00	75.00	4.17%	Inflation - July19 ONS + cost of service (rounded)
Family Supplied Photo Tribute	Discretionary	Fully flexible	19.00	22.50	18.42%	Inflation - July19 ONS + cost of service (rounded)
DVD/Blu-Ray/USB Recording	Discretionary	Fully flexible		55.00		New Fee - cost of delivering the service
Cremation Service Fees						

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Direct Cremation Service (9am, 9:15, 9:30 & 9:45am) No Mourners.	Discretionary	Fully flexible	350.00	360.00	2.86%	Inflation - July19 ONS (rounded)
Body Part Fee (Form 2 Cremation) No Mourners (Direct Cremation)	Discretionary	Fully flexible	155.00	155.00	0.00%	
Early Morning Service 10 & 10.45am Only (30 mins service)	Discretionary	Fully flexible	615.00	633.00	2.93%	Inflation - July19 ONS (rounded)
Resident - Forces Personnel Killed in Action (30 Mins)	Discretionary	Fully flexible		-		No Fee
Extended Cremation (Double Time) (60 mins)	Discretionary	Fully flexible	1,058.00	1,088.00	2.84%	Inflation - July19 ONS (rounded)
Saturday Cremation - (30 mins)	Discretionary	Fully flexible	1,202.00	1,236.00	2.83%	Inflation - July19 ONS (rounded)
Saturday Cremation - (60 mins)	Discretionary	Fully flexible		1,640.00		New Fee - cost of delivering the service
Sunday Cremation - (30 mins)	Discretionary	Fully flexible	1,568.00	1,612.00	2.81%	Inflation - July19 ONS (rounded)
Sunday Cremation - (60 mins)	Discretionary	Fully flexible		1,820.00		New Fee - cost of delivering the service
Use of Organ only, but supply own organist	Discretionary	Fully flexible	35.00	35.00	0%	
Services that over run will be surcharged per 15 minutes or part thereof	Discretionary	Fully flexible		65.00		New Fee - cost of delivering the service
Funeral cortèges arriving late for services will be surcharged per 15 minutes overdue or part thereof	Discretionary	Fully flexible		65.00		New Fee - cost of delivering the service
Memorial Service (Cremation Chapel) 60 Mins Hired by the Hour Now Rather per 15 Mins mins	Discretionary	Fully flexible	115.00	315.00	173.91%	Inflation - July19 ONS+ increase for changes in length for memorial service (rounded)
Digital Media Services						
Photo Tribute Service - Single	Discretionary	Fully flexible	13.00	13.50	3.85%	Inflation - July19 ONS + cost of service (rounded)
Simplicity Photo Tribute - Slide Show (25 Photos)	Discretionary	Fully flexible	39.00	42.50	8.97%	Inflation - July19 ONS + cost of service (rounded)
Photo Tribute Service - Bundle (25 Additional Photos)	Discretionary	Fully flexible		25.00		New Fee - cost of delivering the service
Professional Photo Tribute	Discretionary	Fully flexible	72.00	75.00	4.17%	Inflation - July19 ONS + cost of service (rounded)
Family Supplied Photo Tribute	Discretionary	Fully flexible	19.00	22.50	18.42%	Inflation - July19 ONS + cost of service (rounded)
DVD/Blu-Ray/USB Recording	Discretionary	Fully flexible	52.00	55.00	5.77%	Inflation - July19 ONS + cost of service (rounded)
Remains						
Overseas certificate	Discretionary	Fully flexible	31.00	32.00	3.23%	Inflation - July19 ONS (rounded)
Duplicate Certificate	Discretionary	Fully flexible	31.00	32.00	3.23%	Inflation - July19 ONS (rounded)
Transfer of Memorial Rights Cremation	Discretionary	Fully flexible	35.00	38.00	8.57%	Increased in line with benchmarking
Cremation Memorial Permit	Discretionary	Fully flexible	275.00	275.00	0%	
Remove Cremation Memorial for added inscription or refacing	Discretionary	Fully flexible	35.00	38.00	8.57%	Inflation - July19 ONS + cost of service (rounded)
Strewing of Cremated Remains from Another Crematorium	Discretionary	Fully flexible	77.00	80.00	3.90%	Inflation - July19 ONS + cost of service (rounded)
Witnessed Strewing of Cremated Remains - Dated 1 Month after Cremation	Discretionary	Fully flexible		25.00		New Fee - cost of delivering the service
Interment/Enclosure of Cremated Remains Dedicated Niche (Additional)	Discretionary	Fully flexible	57.00	59.00	3.51%	Inflation - July19 ONS + cost of service (rounded)
Cremated Remains Retained after 1 Month (Charged Quarterly)	Discretionary	Fully flexible		75.00		New Fee - cost of delivering the service
Saturday Supplement Cremated Remains	Discretionary	Fully flexible	80.00	82.50	3.13%	Inflation - July19 ONS + cost of service (rounded)
Living Memorials & Grounds Memorials						
Standard Rose Bush Sponsorship 5 years, Inc. Maintenance, Plaque Inc. VAT	Discretionary	Fully flexible	345.00	355.00	2.90%	Inflation - July19 ONS (rounded)
Standard Rose Bush Sponsorship 10 yrs, Inc. Maintenance, Plaque Inc. VAT	Discretionary	Fully flexible		565.00		New Fee - cost of delivering the service
Classic Rose Bush Sponsorship 5 years, Inc. Maintenance, Plaque & Motif Inc. VAT	Discretionary	Fully flexible	360.00	371.00	3.06%	Inflation - July19 ONS (rounded)

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Classic Rose Bush Sponsorship 10 years, Inc. Maintenance, Plaque & Motif Inc. VAT	Discretionary	Fully flexible		585.00		New Fee - cost of delivering the service
Premier Rose Bush Sponsorship 5 years, Inc. Maintenance, Photo Plaque Inc. VAT	Discretionary	Fully flexible	440.00	453.00	2.95%	Inflation - July19 ONS (rounded)
Premier Rose Bush Sponsorship 10 years, Inc. Maintenance, Photo Plaque Inc. VAT	Discretionary	Fully flexible		665.00		New Fee - cost of delivering the service
Renewal of Standard Rose Sponsorship 5 years	Discretionary	Fully flexible	375.00	386.00	2.93%	Inflation - July19 ONS (rounded)
Renewal of Standard Rose Sponsorship 10 years	Discretionary	Fully flexible		620.00		New Fee - cost of delivering the service
Replacement Rose/Tree Plaque	Discretionary	Fully flexible	77.00	80.00	3.90%	Inflation - July19 ONS (rounded)
Replacement Rose/ Tree Plaque with Motif	Discretionary	Fully flexible	99.00	102.00	3.03%	Inflation - July19 ONS (rounded)
Replacement Rose/Tree Plaque with Photo	Discretionary	Fully flexible	176.00	181.00	2.84%	Inflation - July19 ONS (rounded)
Tree Sponsorship - 5-year Dedication (Standard Plaque)	Discretionary	Fully flexible	490.00	504.00	2.86%	Inflation - July19 ONS (rounded)
Tree Sponsorship - 5-year Dedication (Motif Plaque)	Discretionary	Fully flexible		535.00		New Fee - cost of delivering the service
Tree Sponsorship - 5-year Dedication (Photo Plaque)	Discretionary	Fully flexible	358.00	369.00	3.07%	Inflation - July19 ONS (rounded)
Renewal of Existing Memorial Bench (5 Years Only)	Discretionary	Fully flexible	893.00	919.00	2.91%	Inflation - July19 ONS (rounded)
New Memorial Bench (10 Years Only)	Discretionary	Fully flexible		1,125.00		New Fee - cost of delivering the service
New Scatter Lawn 5 Year Memorial	Discretionary	Fully flexible		485.00		New Fee - cost of delivering the service
New Scatter Lawn Replacement Tablet	Discretionary	Fully flexible		135.00		New Fee - cost of delivering the service
Garden Room Memorials						
Rights to a leather panel for 5 yrs. (including lettering)	Discretionary	Fully flexible	275.00	283.00	2.91%	Inflation - July19 ONS (rounded)
Replacement leather panel.	Discretionary	Fully flexible	95.00	90.00	-5%	In-line with benchmarking
Rights to interior niche 15 yrs. (including inscription)	Discretionary	Fully flexible	1,166.00	1,200.00	2.92%	Inflation - July19 ONS (rounded)
Remembrance Suite Memorials						
Columbarium Niche (Double) 5 years	Discretionary	Fully flexible	794.00	817.00	2.90%	Inflation - July19 ONS (rounded)
Columbarium Niche (Double) 10 years	Discretionary	Fully flexible	1,589.00	1,589.00	0%	
New Leaf on Tree of Memory per year	Discretionary	Fully flexible	59.00	65.00	10.17%	Inflation - July19 ONS + cost for supply of leaf and display period of 1 year (rounded)
Renewal Leaf on Tree of Memory per year	Discretionary	Fully flexible	60.00	45.00	-25%	New offer - renewal does not include leaf cost
Books of Remembrance - 2 line entry (Inc. VAT)	Discretionary	Fully flexible	92.00	92.00	0%	
Books of Remembrance - 5 line entry (Inc. VAT)	Discretionary	Fully flexible	144.00	144.00	0%	
Books of Remembrance - 8 line entry (Inc. VAT)	Discretionary	Fully flexible	197.00	197.00	0%	
Miniature book or Card of remembrance (Inscription Additional By No of Lines)	Discretionary	Fully flexible	30.00	30.00	0%	
Emblem & badges & Coat of Arms (Start at £95.00)	Discretionary	Fully flexible	95.00	95.00	0%	
Heritage Memorials						
Kubis Niche for 15 Years	Discretionary	Fully flexible	1,150.00	1,150.00	0%	
Rights Cloister Niche for 15 years. Exterior Niche (Family)	Discretionary	Fully flexible	2,007.00	2,007.00	0%	
Rights Cloister Niche for 15 years. Exterior Niche (Duet)	Discretionary	Fully flexible	1,505.00	1,505.00	0%	
Rights Cloister Niche for 15 years. Exterior Niche (Solo)	Discretionary	Fully flexible	1,204.00	1,204.00	0%	
Cloisters Wall Tablet (Single) Includes 50 Letters - 15 years	Discretionary	Fully flexible	1,204.00	1,204.00	0%	

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Cloisters Wall Tablet (Double) Includes 50 Letters - 15 years	Discretionary	Fully flexible	1,505.00	1,505.00	0%	
Cloisters Wall Tablet (Tripple) Includes 100 Letters - 15 years	Discretionary	Fully flexible	1,505.00	1,505.00	0%	
Cloisters Wall Tablet (Quadruple) Includes 100 - Letters - 15 years	Discretionary	Fully flexible	2,007.00	2,007.00	0%	
Tablet - Wall of Remembrance Rights for 10 years Includes Tablet & Lettering	Discretionary	Fully flexible	1,089.00	1,089.00	0%	
Niche - Wall of Remembrance Rights for 10 years Includes Tablet & Lettering	Discretionary	Fully flexible	1,204.00	1,205.00	0%	
Sanctum 12 Niche 25 years (Including 80 Letters)	Discretionary	Fully flexible	1,458.00	1,500.00	2.88%	Inflation - July19 ONS (rounded)
Rights to Sanctum 2000 Niche 25 years (Including 80 Letters)	Discretionary	Fully flexible	1,458.00	1,500.00	2.88%	Inflation - July19 ONS (rounded)
Vase Block and Tablet - 10 years Includes Tablet & Lettering	Discretionary	Fully flexible	700.00	715.00	2.14%	Inflation - July19 ONS (rounded)
Vase Block Replacement Granite Plaque	Discretionary	Fully flexible	185.00	185.00	0%	
Rights to Kerb Tablet 10 years- Includes Tablet & Lettering	Discretionary	Fully flexible	365.00	376.00	3.01%	Inflation - July19 ONS (rounded)
Replacement Kerb Tablet	Discretionary	Fully flexible	82.00	85.00	3.66%	Inflation - July19 ONS (rounded)
Rights to Planter Tablet 10 Years - Includes Tablet & Lettering	Discretionary	Fully flexible	588.00	625.00	6.29%	Increased cost of delivering the service
Replacement Planter Tablet	Discretionary	Fully flexible	176.00	185.00	5.11%	Increased cost of delivering the service
Little Haven Baby & Children Memorials						
Maple Leaf	Discretionary	Fully flexible		325.00		New Fee
Over the Rainbow	Discretionary	Fully flexible		395.00		New Fee
To the Moon & Back	Discretionary	Fully flexible		395.00		New Fee
Plain Plaque	Discretionary	Fully flexible		395.00		New Fee
Swallow Plaque	Discretionary	Fully flexible		295.00		New Fee
Above Ground Ashes Boulder	Discretionary	Fully flexible		595.00		New Fee
Kemnal Park	Discretionary	Fully flexible	238.00	245.65	3.21%	Contractual Agreement
SOUTH DOCK MARINA						
Mooring Fees per meter (Figures Ex-VAT)						
Mooring - Annual per metre	Discretionary	Fully flexible	413.55	413.55	0.00%	
Mooring - Six Monthly per metre	Discretionary	Fully flexible	217.11	217.11	0.00%	
Mooring - Quarterly per metre	Discretionary	Fully flexible	113.73	113.73	0.00%	
Mooring - Monthly per metre	Discretionary	Fully flexible	39.64	39.64	0.00%	
Visitor day rate. Per metre per week. Min 8m	Discretionary	Fully flexible	4.40	4.40	0.00%	
Visitor Week rate. Per metre per week. Min 8m	Discretionary	Fully flexible	27.55	27.55	0.00%	
Car Park Fees (Figures Ex-VAT)						
Car Park - Per six months	Discretionary	Fully flexible	150.17	158.00	5.21%	Increased cost of delivering the service
Car Park - Visitor's Cars - Daily	Discretionary	Fully flexible	8.83	9.20	4.19%	Inflation - July19 ONS (rounded)
Storage (Figures Ex-VAT)						
Storage - Mast Per Week	Discretionary	Fully flexible	12.42	13.00	4.66%	Increased cost of delivering the service
Storage - Boats on Trailer (8m max.) or trailer- Annual	Discretionary	Fully flexible	1,102.50	1,140.00	3.40%	Inflation - July19 ONS (rounded)

Environment & Leisure Department

Fees and Charges 2020-21

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Storage - Boats on Trailer (8m max.) or Trailers- six months	Discretionary	Fully flexible	577.50	596.00	3.20%	Inflation - July19 ONS (rounded)
Storage - Boats on Trailer (8m max.) or Trailers- Three months	Discretionary	Fully flexible	386.30	417.00	7.95%	Increased cost of delivering the service
Storage - Boats on Trailer (8m max.) or Trailers- Monthly	Discretionary	Fully flexible	175.00	183.00	4.57%	Increased cost of delivering the service
Storage - Boats on Trailer (8m max.) or Trailers- Weekly	Discretionary	Fully flexible	74.37	77.00	3.53%	Inflation - July19 ONS (rounded)
Storage - Trailers - Overnight	Discretionary	Fully flexible	30.63	32.00	4.48%	Inflation - July19 ONS (rounded)
Storage fee - Container (12 monthly)	Discretionary	Fully flexible	1,771.60	1,825.00	3.01%	Inflation - July19 ONS (rounded)
Storage fee - Container (6 monthly)	Discretionary	Fully flexible	967.50	996.00	2.95%	Inflation - July19 ONS (rounded)
Miscellaneous (Figures Ex-VAT)						
Labour - Per Hour	Discretionary	Fully flexible	47.30	50.00	5.72%	Increased cost of delivering the service
Towage - Within the Marina	Discretionary	Fully flexible	55.90	58.00	3.75%	Increased cost of delivering the service
Contractors Daily Charge - Use of Facilities	Discretionary	Fully flexible	13.76	14.20	3.22%	Inflation - July19 ONS (rounded)
Contractor annual charge	Discretionary	Fully flexible	791.67	817.00	3.20%	Inflation - July19 ONS (rounded)
Pressure Washer - Hire for maximum 4 hours. Additional hours at 25% of rate.	Discretionary	Fully flexible	44.72	46.00	2.87%	Inflation - July19 ONS (rounded)
Pressure Washer - Wash off underwater hull / metre LOA	Discretionary	Fully flexible	8.85	9.20	3.90%	Increased cost of delivering the service
Portable Pump Hire - Submersible - 4 hours. Additional hours at 25% of rate.	Discretionary	Fully flexible	47.30	50.00	5.72%	Increased cost of delivering the service
Holding Tank Pump-Out - Small Tank	Discretionary	Fully flexible	16.72	17.00	1.68%	
Holding Tank Pump-Out - Large Tank			27.35	28.00	2.38%	Inflation - July19 ONS (rounded)
Re-Chocking after lift out per chock move.	Discretionary	Fully flexible	10.06	10.40	3.39%	Inflation - July19 ONS (rounded)
Crane - Lift Out or Launch / metre LOA. 8 m minimum.	Discretionary	Fully flexible	25.81	26.70	3.45%	Inflation - July19 ONS (rounded)
Crane - Lift and Hold per metre LOA. 8m Minimum. Up to 2 hours.	Discretionary	Fully flexible	31.40	33.30	6.05%	Increased cost of delivering the service
Crane - Lift and Hold per additional hour.	Discretionary	Fully flexible	35.00	36.00	2.87%	Inflation - July19 ONS (rounded)
Mast lift per hour- - Single Spreader Mast Lift	Discretionary	Fully flexible	100.62	104.00	3.36%	Inflation - July19 ONS (rounded)
Crane Hire/telehandler per hour - Machine and 1Operator Only	Discretionary	Fully flexible	96.29	100.00	3.86%	Increased cost of delivering the service
Crane cancellation fee - Less than 24 hours notice	Discretionary	Fully flexible	68.25	71.00	4.03%	Increased cost of delivering the service
Boat Yard - 1-30 Days - Per metre per day	Discretionary	Fully flexible	1.13	1.20	6.19%	Increased cost of delivering the service
Boat Yard - 31-60 Days - Per metre per day	Discretionary	Fully flexible	1.40	1.45	3.83%	Increased cost of delivering the service
Boat Yard - 61-120 Days - Per metre per day	Discretionary	Fully flexible	1.66	1.70	2.47%	Increased cost of delivering the service
Boat Yard - 121 Days and over - Per metre per day	Discretionary	Fully flexible	2.10	2.20	4.76%	Increased cost of delivering the service
Re Choking per chock moved after lift out	Discretionary	Fully flexible	10.06	10.40	3.39%	Inflation - July19 ONS (rounded)
Blast bay and dirty work bay (for first 5 days)	Discretionary	Fully flexible	100.62	104.00	3.36%	Inflation - July19 ONS (rounded)
Blast bay and dirty work bay (Per day charge after first 5 days)	Discretionary	Fully flexible	31.50	33.30	5.71%	Increased cost of delivering the service
Laundry - Wash tokens	Discretionary	Fully flexible	4.38	4.50	2.77%	Increased cost of delivering the service
Laundry - Drying tokens	Discretionary	Fully flexible	0.88	0.95	7.95%	Increased cost of delivering the service

Environment & Leisure Department

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Transfer of Residents Licence. Current year's fee or 10% of selling price, whichever is higher.	Discretionary	Fully flexible	3,526.00	3,633.00	3.03%	Inflation - July19 ONS (rounded)	
Supply of Electricity							
Electricity - 13 amp Electrical supply in Boat yard - Per day (not metered 5% VAT)	Discretionary	Fully flexible	2.66	2.80	5.16%	Increased cost of delivering the service	
Electricity - 13 amp Electrical supply in Boat yard - 13 amp weekly meter hire	Discretionary	Fully flexible	3.87	4.00	3.36%	Inflation - July19 ONS (rounded)	
Electricity - Metered supply - pontoons and boat yard - Unit charge + (VAT 5%)	Discretionary	Fully flexible	0.11	0.11	0.00%		
Electricity - Metered supply - pontoons and boat yard - 16 amp Monthly Service Charge	Discretionary	Fully flexible	5.24	5.40	3.00%	Inflation - July19 ONS (rounded)	
Electricity - Metered supply - pontoons and boat yard - 32 amp Monthly Service Charge	Discretionary	Fully flexible	6.11	6.30	3.12%	Inflation - July19 ONS (rounded)	
LEISURE CENTRES							
Core Leisure Centre Fees and Charges – Cabinet to approve fees and charges increasing above CPI							
Swimming Prices							
All Sites	Adult Swim Peak Non Member	Discretionary	Fully flexible	4.90	5.00	2.04%	Inflation - July19 ONS (rounded)
All Sites	Adult Swim Peak Axess	Discretionary	Fully flexible	2.90	2.95	1.72%	Increased cost of delivering the service
All Sites	Adult Swim Off Peak Member	Discretionary	Fully flexible	4.55	4.65	2.20%	Inflation - July19 ONS (rounded)
All Sites	Adult Swim Off Peak Axess	Discretionary	Fully flexible	2.40	2.45	2.08%	Inflation - July19 ONS (rounded)
All Sites	Junior/60+ Non Member	Discretionary	Fully flexible	1.70	1.75	2.94%	Inflation - July19 ONS (rounded)
All Sites	Junior/60+ Axess	Discretionary	Fully flexible	0.70	0.70	0.00%	
All Sites	Family Swim(2 adults + 2 children) non member	Discretionary	Fully flexible	10.00	10.20	2.00%	Inflation - July19 ONS (rounded)
All Sites	Family Swim(2 adults + 2 children) axess	Discretionary	Fully flexible	5.10	5.20	1.96%	Increased cost of delivering the service
All Sites	Concessionary Swim Axess	Discretionary	Fully flexible	0.70	0.70	0.00%	
All Sites	Under 3 years Axess	Discretionary	Fully flexible	0.70	0.70	0.00%	
All Sites	Shower	Discretionary	Fully flexible	1.30	1.35	3.85%	Inflation - July19 ONS (rounded)
Swimming Sessions							
All Sites	Water Aerobics/Aqua Natal Non Member	Discretionary	Fully flexible	9.10	9.30	2.20%	Inflation - July19 ONS (rounded)
All Sites	Water Aerobics/Aqua Natal Non Axess	Discretionary	Fully flexible	7.00	7.15	2.14%	Inflation - July19 ONS (rounded)
All Sites	Water Aerobics Concession (Off Peak) Non Member			7.00	7.15	2.14%	Inflation - July19 ONS (rounded)
All Sites	Water Aerobics Concession (Off Peak) Axess	Discretionary	Fully flexible	3.25	3.30	1.54%	Increased cost of delivering the service
All Sites	Jelly Babies (Peak) 1 child & 1 adult Non Member			5.00	5.10	2.00%	Inflation - July19 ONS (rounded)
All Sites	Jelly Babies (Peak) 1 child & 1 adult Axess			2.70	2.75	1.85%	Increased cost of delivering the service
All Sites	Jelly Babies (Off Peak) 1 child & 1 adult Non Member			4.55	4.65	2.20%	Inflation - July19 ONS (rounded)
All Sites	Jelly Babies (Off Peak) 1 child & 1 adult Axess			2.15	2.20	2.33%	Inflation - July19 ONS (rounded)
All Sites	Rafts and Rascals (Peak) 1 child & 1 adult Non Member			5.00	5.10	2.00%	Inflation - July19 ONS (rounded)
All Sites	Rafts and Rascals (Peak) 1 child & 1 adult Axess			2.70	2.75	1.85%	Increased cost of delivering the service
All Sites	Rafts and Rascals (Off Peak) 1 child & 1 adult Non Member			4.35	4.45	2.30%	Inflation - July19 ONS (rounded)

Environment & Leisure Department

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All Sites	Rafts and Rascals (Off Peak) 1 child & 1 adult Axess			2.15	2.20	2.33%	Inflation - July19 ONS (rounded)
All Sites	Rafts and Rascals additional child Non Member			1.65	1.70	3.03%	Inflation - July19 ONS (rounded)
All Sites	Rafts and Rascals additional child Axess	Discretionary	Fully flexible	0.70	0.70	0.00%	
All Sites	Inflatables Non Member	Discretionary	Fully flexible	2.40	2.45	2.08%	Inflation - July19 ONS (rounded)
All Sites	Inflatables Non Axess			1.50	1.55	3.33%	Inflation - July19 ONS (rounded)
Gym and Fitness Classes							
All Sites	Gym and Fitness Classes Non Member	Discretionary	Fully flexible	9.10	9.30	2.20%	Inflation - July19 ONS (rounded)
All Sites	Gym and Fitness Classes Axess	Discretionary	Fully flexible	7.00	7.15	2.14%	Inflation - July19 ONS (rounded)
All Sites	Gym and Fitness Classes Concession (Off Peak) Non Member	Discretionary	Fully flexible	7.00	7.15	2.14%	Inflation - July19 ONS (rounded)
All Sites	Gym and Fitness Classes Concession (Off Peak) Axess	Discretionary	Fully flexible	3.10	3.15	1.61%	Increased cost of delivering the service
All Sites	Yoga 60 min Non Member	Discretionary	Fully flexible	9.10	9.30	2.20%	Inflation - July19 ONS (rounded)
All Sites	Yoga 60 min Axess	Discretionary	Fully flexible	7.00	7.15	2.14%	Inflation - July19 ONS (rounded)
All Sites	Yoga 60 min concession (off peak) Non Member	Discretionary	Fully flexible	7.00	7.15	2.14%	Inflation - July19 ONS (rounded)
All Sites	Yoga 60 min concession (off peak) Axess	Discretionary	Fully flexible	3.10	3.15	1.61%	Increased cost of delivering the service
All Sites	Yoga 90 min Non Member	Discretionary	Fully flexible	12.40	12.65	2.02%	Inflation - July19 ONS (rounded)
All Sites	Yoga 90 min Axess	Discretionary	Fully flexible	9.55	9.75	2.09%	Inflation - July19 ONS (rounded)
All Sites	Yoga 90 min concession (off peak) Non Member	Discretionary	Fully flexible	9.10	9.30	2.20%	Inflation - July19 ONS (rounded)
All Sites	Yoga 90 min concession (off peak) Axess	Discretionary	Fully flexible	5.60	5.70	1.79%	Increased cost of delivering the service
All Sites	Pilates Non Member	Discretionary	Fully flexible	11.00	11.20	1.82%	Increased cost of delivering the service
All Sites	Pilates Axess	Discretionary	Fully flexible	9.10	9.30	2.20%	Inflation - July19 ONS (rounded)
All Sites	Pilates concession (off peak) Non Member	Discretionary	Fully flexible	9.10	9.30	2.20%	Inflation - July19 ONS (rounded)
All Sites	Pilates concession (off peak) Axess	Discretionary	Fully flexible	5.30	5.40	1.89%	Increased cost of delivering the service
All Sites	Gym Induction Non Member	Discretionary	Fully flexible	42.40	43.30	2.12%	Inflation - July19 ONS (rounded)
All Sites	Gym Induction Axess	Discretionary	Fully flexible	31.95	32.60	2.03%	Inflation - July19 ONS (rounded)
All Sites	Gym Induction Axess Concession	Discretionary	Fully flexible	18.55	18.95	2.16%	Inflation - July19 ONS (rounded)
All Sites	Junior Gym Session non member			2.95	3.00	1.69%	Increased cost of delivering the service
All Sites	Junior Gym Session Axess	Discretionary	Fully flexible	2.30	2.35	2.17%	Inflation - July19 ONS (rounded)
All Sites	Junior Gym Induction non member			3.60	3.70	2.78%	Inflation - July19 ONS (rounded)
All Sites	Junior Gym Induction Axess			3.60	3.70	2.78%	Inflation - July19 ONS (rounded)
Leisure Axess Card							
All Sites	Adult LBS Residents	Discretionary	Fully flexible	57.20	58.40	2.10%	Inflation - July19 ONS (rounded)
All Sites	Adult Non LBS Residents	Discretionary	Fully flexible	82.40	84.15	2.12%	Inflation - July19 ONS (rounded)
All Sites	Unwaged LBS Residents	Discretionary	Fully flexible	3.50	3.60	2.86%	Inflation - July19 ONS (rounded)
All Sites	Unwaged Non LBS Residents	Discretionary	Fully flexible	12.90	13.15	1.94%	Inflation - July19 ONS (rounded)
All Sites	FT Student LBS Residents	Discretionary	Fully flexible	3.50	3.60	2.86%	Inflation - July19 ONS (rounded)
All Sites	FT Student Non LBS Residents	Discretionary	Fully flexible	12.90	13.15	1.94%	Increased cost of delivering the service
All Sites	60+ LBS Residents	Discretionary	Fully flexible	3.50	3.60	2.86%	Inflation - July19 ONS (rounded)

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All Sites	60+ Non LBS Residents	Discretionary	Fully flexible	12.90	13.15	1.94%	Increased cost of delivering the service		
All Sites	Disabled LBS Residents	Discretionary	Fully flexible	3.50	3.60	2.86%	Inflation - July19 ONS (rounded)		
All Sites	Disabled Non LBS Residents	Discretionary	Fully flexible	12.90	13.15	1.94%	Increased cost of delivering the service		
All Sites	LBS Residents (Under 19)	Discretionary	Fully flexible	3.50	3.60	2.86%	Inflation - July19 ONS (rounded)		
All Sites	Non Residents (Under 19)	Discretionary	Fully flexible	12.90	13.15	1.94%	Increased cost of delivering the service		
All Sites	Under 16 LBS Residents	Discretionary	Fully flexible	see above					
All Sites	Under 16 Non LBS Residents	Discretionary	Fully flexible	see above					
All Sites	Young Adult (16-19) LBS Residents	Discretionary	Fully flexible	see above					
All Sites	Young Adult (16-19) Non LBS Residents	Discretionary	Fully flexible	see above					
Site Specific Pricing									
Camberwell Leisure Centre	Half of the Main Pool Hire Axess	Discretionary	Fully flexible	57.20	58.40	2.10%	Inflation - July19 ONS (rounded)		
Camberwell Leisure Centre	Teaching Pool Hire Axess			57.20	58.40	2.10%	Inflation - July19 ONS (rounded)		
Camberwell Leisure Centre	Lane Hire Axess			23.70	24.20	2.11%	Inflation - July19 ONS (rounded)		
Camberwell Leisure Centre	Meeting Room Axess			16.17	16.50	2.04%	Inflation - July19 ONS (rounded)		
Dulwich Leisure Centre	Studio Hire Axess	Discretionary	Fully flexible	36.60	37.35	2.05%	Inflation - July19 ONS (rounded)		
Dulwich Leisure Centre	Studio Hire (Sat) Axess			36.60	37.35	2.05%	Inflation - July19 ONS (rounded)		
Dulwich Leisure Centre	New - Spin Studio Hire Axess			36.60	37.35	2.05%	Inflation - July19 ONS (rounded)		
Dulwich Leisure Centre	Pool Hire (60min) Axess			70.00	71.45	2.07%	Inflation - July19 ONS (rounded)		
Dulwich Leisure Centre	Pool Hire (60min with teacher - £15each) Axess			87.00	88.85	2.13%	Inflation - July19 ONS (rounded)		
Geraldine Mary Harmsworth	ATP 5 a-side (Peak) Community Groups/Preferred Partners/Juniors	Discretionary	Fully flexible	32.35	33.05	2.16%	Inflation - July19 ONS (rounded)		
Geraldine Mary Harmsworth	ATP 5 a-side (Peak) Local Schools and University			11.85	12.10	2.11%	Inflation - July19 ONS (rounded)		
Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak) Community Groups/Preferred Partners/Juniors			19.40	19.80	2.06%	Inflation - July19 ONS (rounded)		
Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak) Local Schools and University			18.35	18.75	2.18%	Inflation - July19 ONS (rounded)		
Geraldine Mary Harmsworth	Netball (Peak) Community Groups/Preferred Partners/Juniors			19.40	19.80	2.06%	Inflation - July19 ONS (rounded)		
Geraldine Mary Harmsworth	Netball (Peak) Local Schools and University			18.35	18.75	2.18%	Inflation - July19 ONS (rounded)		
Geraldine Mary Harmsworth	Netball (Off Peak) Community Groups/Preferred Partners/Juniors			11.85	12.10	2.11%	Inflation - July19 ONS (rounded)		
Geraldine Mary Harmsworth	Netball (Off Peak) Local Schools and University			18.35	18.75	2.18%	Inflation - July19 ONS (rounded)		
Geraldine Mary Harmsworth	Tennis (Peak) Community Groups/Preferred Partners/Juniors per hour			Discretionary	Fully flexible	4.95	5.05	2.02%	Inflation - July19 ONS (rounded)
Geraldine Mary Harmsworth	Tennis (Peak) Local Schools and University per hour					4.95	5.05	2.02%	Inflation - July19 ONS (rounded)
Geraldine Mary Harmsworth	Tennis (Off Peak) Community Groups/Preferred Partners/Juniors per hour	4.95	5.05			2.02%	Inflation - July19 ONS (rounded)		
Geraldine Mary Harmsworth	Tennis (Off Peak) Local Schools and University per hour	4.95	5.05			2.02%	Inflation - July19 ONS (rounded)		
Peckham Pulse	Room 2, 3, 5, 8 and 9 Hire Axess per hour	Discretionary	Fully flexible	7.10	7.25	2.11%	Inflation - July19 ONS (rounded)		
Peckham Pulse	Room 6 Hire Axess per hour			6.00	6.15	2.50%	Inflation - July19 ONS (rounded)		
Peckham Pulse	Room 4 Hire Axess per hour			12.95	13.20	1.93%	Increased cost of delivering the service		
Peckham Pulse	Crèche Axess per hour			12.95	13.20	1.93%	Increased cost of delivering the service		
Peckham Pulse	Studio 1 Axess per hour			37.60	38.40	2.13%	Inflation - July19 ONS (rounded)		

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Peckham Pulse	Studio 2 Access per hour			21.50	21.95	2.09%	Inflation - July19 ONS (rounded)
Peckham Pulse	Spin Studio Access per hour			22.55	23.00	2.00%	Inflation - July19 ONS (rounded)
Peckham Pulse	Hydro Pool Access per hour			111.25	113.60	2.11%	Inflation - July19 ONS (rounded)
Peckham Pulse	Main Pool Access per hour			129.30	132.00	2.09%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 1 Access	Discretionary	Fully flexible	159.15	162.50	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 2 Access			182.85	186.70	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 3 Access			182.85	186.70	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA- sailing with Spinnakers Access			172.55	176.15	2.09%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult Sail Clinics Access			41.20	42.05	2.06%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult Laser Clinic Access	Discretionary	Fully flexible	41.20	42.05	2.06%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult Race Series Access			59.25	60.50	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Start racing Access			59.25	60.50	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult River Trips Access			46.35	47.30	2.05%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Dinghy Instr Access			296.15	302.35	2.09%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Kayaking Adult BCU 1star Access	Discretionary	Fully flexible	88.10	89.95	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Kayaking Adult BCU 2star Access	Discretionary	Fully flexible	135.20	138.05	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Kayaking Adult Rolling Clinic Access	Discretionary	Fully flexible	46.35	47.30	2.05%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Kayaking Adult River Tips Access	Discretionary	Fully flexible	46.35	47.30	2.05%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Windsurfing Adult RYA Level1 Access	Discretionary	Fully flexible	159.15	162.50	2.10%	Inflation - July19 ONS (rounded)
Seven Islands Leisure Centre	Pool Hire Access	Discretionary	Fully flexible	96.45	98.50	2.13%	Inflation - July19 ONS (rounded)
Seven Islands Leisure Centre	Lane Hire Access	Discretionary	Fully flexible	24.95	25.45	2.00%	Inflation - July19 ONS (rounded)
Seven Islands Leisure Centre	Dance Studio / Main Hall Hire (Peak) Access	Discretionary	Fully flexible	35.50	36.25	2.11%	Inflation - July19 ONS (rounded)
Seven Islands Leisure Centre	Dance Studio / Main Hall Hire (Off Peak) Access	Discretionary	Fully flexible	19.35	19.75	2.07%	Inflation - July19 ONS (rounded)
The Castle Centre	Badminton (Peak) Access			9.20	9.40	2.17%	Inflation - July19 ONS (rounded)
The Castle Centre	Badminton (Off-Peak) Access			4.90	5.00	2.04%	Inflation - July19 ONS (rounded)
The Castle Centre	5-A-Side (Peak) Access			65.20	66.55	2.07%	Inflation - July19 ONS (rounded)
The Castle Centre	5-A-Side (Off Peak) Access	Discretionary	Fully flexible	32.35	33.05	2.16%	Inflation - July19 ONS (rounded)

Environment & Leisure Department

Fees and Charges 2020-21

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The Castle Centre	Basketball/Netball (Peak) Axess	Discretionary	Fully flexible	32.35	33.05	2.16%	Inflation - July19 ONS (rounded)
The Castle Centre	Basketball/Netball (Off-Peak) Axess	Discretionary	Fully flexible	21.65	22.10	2.08%	Inflation - July19 ONS (rounded)
The Castle Centre	Table Tennis (Peak) Axess	Discretionary	Fully flexible	5.90	6.00	1.69%	Increased cost of delivering the service
The Castle Centre	Table Tennis (Off-Peak) Axess	Discretionary	Fully flexible	5.40	5.50	1.85%	Increased cost of delivering the service
CABINET TO NOTE- Non-Core Leisure Centre Fees and Charges (Contractor discretion to charge)							
Cabinet to approve introduction and removal of new fees and charges							
Memberships							
All sites	Multisite Adult Direct Debit	Discretionary	Fully flexible	49.00	50.00	2.04%	Inflation - July19 ONS (rounded)
All sites	Multisite Adult Annual	Discretionary	Fully flexible	500.00	500.00	0.00%	
All sites	Multisite Add on Direct Debit	Discretionary	Fully flexible	38.00	38.80	2.11%	Inflation - July19 ONS (rounded)
All sites	Multisite Add on Annual	Discretionary	Fully flexible	380.00	388.00	2.11%	Inflation - July19 ONS (rounded)
All sites	Multisite Concession Direct Debit	Discretionary	Fully flexible	35.00	35.75	2.14%	Inflation - July19 ONS (rounded)
All sites	Multisite Student Direct debit	Discretionary	Fully flexible	35.00	35.75	2.14%	Inflation - July19 ONS (rounded)
All sites	Multisite Corporate Direct debit	Discretionary	Fully flexible	44.00	44.90	2.05%	Inflation - July19 ONS (rounded)
All sites	Multisite NHS/Council Direct Debit	Discretionary	Fully flexible	35.00	35.75	2.14%	Inflation - July19 ONS (rounded)
All sites	Multisite Family (child must be in swimming lessons) Direct Debit	Discretionary	Fully flexible	37.75	38.55	2.12%	Inflation - July19 ONS (rounded)
All sites	Multisite Family (child must be in swimming lessons) Annual	Discretionary	Fully flexible	377.50	385.50	2.12%	Inflation - July19 ONS (rounded)
All sites	Multisite Concession Off Peak Direct Debit	Discretionary	Fully flexible	24.00	24.50	2.08%	Inflation - July19 ONS (rounded)
All sites	Multisite Concession Off Peak Annual	Discretionary	Fully flexible	240.00	245.00	2.08%	Inflation - July19 ONS (rounded)
All sites	Multisite Senior Direct debit	Discretionary	Fully flexible	35.00	35.75	2.14%	Inflation - July19 ONS (rounded)
All sites	Multisite Senior Annual	Discretionary	Fully flexible	350.00	360.50	3.00%	Inflation - July19 ONS (rounded)
All sites	Multisite Junior Direct Debit	Discretionary	Fully flexible	20.99	21.45	2.19%	Inflation - July19 ONS (rounded)
All sites	Multisite Junior Annual	Discretionary	Fully flexible	210.00	214.50	2.14%	Inflation - July19 ONS (rounded)
The Castle Centre	Single Site Adult (Castle) Direct Debit	Discretionary	Fully flexible	40.00	40.85	2.13%	Inflation - July19 ONS (rounded)
The Castle Centre	Single Site Adult (Castle) Annual	Discretionary	Fully flexible	400.00	408.50	2.13%	Inflation - July19 ONS (rounded)
Peckham Pulse and Camberwell Leisure Centre	Gym Only (Peckham/Camberwell) Direct Debit	Discretionary	Fully flexible	35.00	35.75	2.14%	Inflation - July19 ONS (rounded)
Peckham Pulse and Camberwell Leisure Centre	Gym Only (Peckham/Camberwell) Annual	Discretionary	Fully flexible	350.00	357.50	2.14%	Inflation - July19 ONS (rounded)
All sites	Individual Admin Fee	Discretionary	Fully flexible	40.00	40.00	0.00%	
Children's Parties							
Camberwell Leisure Centre	CLC Pool Party	Discretionary	Fully flexible	118.45	121.00	2.15%	Inflation - July19 ONS (rounded)
Camberwell Leisure Centre	CLC additional child	Discretionary	Fully flexible	5.15	5.25	1.94%	Increased cost of delivering the service
Dulwich Leisure Centre	DLC Big Day Party+A26	Discretionary	Fully flexible	118.45	121.00	2.15%	Inflation - July19 ONS (rounded)
Dulwich Leisure Centre	DLC additional child	Discretionary	Fully flexible	5.15	5.25	1.94%	Increased cost of delivering the service
Peckham Pulse	PPP Big Day Soft Play Parties	Discretionary	Fully flexible	118.45	120.95	2.11%	Inflation - July19 ONS (rounded)
Peckham Pulse	PPP additional child (soft play)	Discretionary	Fully flexible	5.15	5.25	1.94%	Increased cost of delivering the service

Environment & Leisure Department

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Peckham Pulse	PPP Pool Party	Discretionary	Fully flexible	118.45	120.95	2.11%	Inflation - July19 ONS (rounded)
Peckham Pulse	PPP additional child (pool party)	Discretionary	Fully flexible	5.15	5.25	1.94%	Increased cost of delivering the service
Seven Islands Leisure Centre	SILC Pool Party	Discretionary	Fully flexible	118.45	120.95	2.11%	Inflation - July19 ONS (rounded)
Seven Islands Leisure Centre	SILC additional child (pool party)	Discretionary	Fully flexible	5.15	5.25	1.94%	Increased cost of delivering the service
Surrey Docks Fitness & Watersports Centre	SDX Big Day Party	Discretionary	Fully flexible	29.90	30.55	2.17%	Inflation - July19 ONS (rounded)
The Castle Centre	Castle Big Day Soft Play Parties	Discretionary	Fully flexible	118.45	120.95	2.11%	Inflation - July19 ONS (rounded)
The Castle Centre	Castle additional child (soft play)	Discretionary	Fully flexible	5.15	5.25	1.94%	Increased cost of delivering the service
The Castle Centre	Castle Pool Party	Discretionary	Fully flexible	118.45	120.95	2.11%	Inflation - July19 ONS (rounded)
The Castle Centre	Castle additional child (pool party)	Discretionary	Fully flexible	5.15	5.25	1.94%	Increased cost of delivering the service
Swim School							
Camberwell Leisure Centre	Squad	Discretionary	Fully flexible	5.85	7.35	25.64%	Increase includes the cost of badges and certificates as part of the lesson fee and cost of delivering the service.
Camberwell Leisure Centre	Adult	Discretionary	Fully flexible	7.20	8.00	11.11%	
Camberwell Leisure Centre	Child	Discretionary	Fully flexible	7.20	8.00	11.11%	
Camberwell Leisure Centre	Adult & Child	Discretionary	Fully flexible	7.20	8.00	11.11%	
Dulwich Leisure Centre	Squad	Discretionary	Fully flexible	5.85	7.35	25.64%	
Dulwich Leisure Centre	Adult	Discretionary	Fully flexible	7.20	8.00	11.11%	
Dulwich Leisure Centre	Child	Discretionary	Fully flexible	7.20	8.00	11.11%	
Dulwich Leisure Centre	Adult & Child	Discretionary	Fully flexible	7.20	8.00	11.11%	
Peckham Pulse	Squad	Discretionary	Fully flexible	5.85	7.35	25.64%	
Peckham Pulse	Adult	Discretionary	Fully flexible	7.20	8.00	11.11%	
Peckham Pulse	Child	Discretionary	Fully flexible	7.20	8.00	11.11%	
Peckham Pulse	Adult & Child	Discretionary	Fully flexible	7.20	8.00	11.11%	
Seven Islands Leisure Centre	Squad	Discretionary	Fully flexible	5.85	7.35	25.64%	
Seven Islands Leisure Centre	Adult	Discretionary	Fully flexible	7.20	8.00	11.11%	
Seven Islands Leisure Centre	Child	Discretionary	Fully flexible	7.20	8.00	11.11%	
Seven Islands Leisure Centre	Adult & Child	Discretionary	Fully flexible	7.20	8.00	11.11%	
The Castle Centre	Squad	Discretionary	Fully flexible	5.85	7.35	25.64%	
The Castle Centre	Adult	Discretionary	Fully flexible	7.20	8.00	11.11%	
The Castle Centre	Child	Discretionary	Fully flexible	7.20	8.00	11.11%	
The Castle Centre	Adult & Child	Discretionary	Fully flexible	7.20	8.00	11.11%	
All sites	Child- Direct Debit	Discretionary	Fully flexible	30.00	33.35	11.17%	
All sites	Admin fee	Discretionary	Fully flexible	15.45	20.00	29.45%	
Schools Swimming							
Camberwell Leisure Centre	Main Pool	Discretionary	Fully flexible	56.65	57.85	2.12%	Inflation - July19 ONS (rounded)
Dulwich Leisure Centre	Main Pool	Discretionary	Fully flexible	56.65	57.85	2.12%	Inflation - July19 ONS (rounded)
Peckham Pulse	Main Pool	Discretionary	Fully flexible	56.65	57.85	2.12%	Inflation - July19 ONS (rounded)

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Environment & Leisure Department

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Peckham Pulse	Hydro Pool	Discretionary	Fully flexible	41.40	42.25	2.05%	Inflation - July19 ONS (rounded)
Seven Islands Leisure Centre	Main Pool	Discretionary	Fully flexible	56.65	57.85	2.12%	Inflation - July19 ONS (rounded)
The Castle Centre	Main Pool	Discretionary	Fully flexible	56.65	57.85	2.12%	Inflation - July19 ONS (rounded)
1:1 Swimming Lessons							
Camberwell Leisure Centre	Non Member	Discretionary	Fully flexible	27.80	32.00	15.11%	Increased cost of delivering the service
Dulwich Leisure Centre	Non Member	Discretionary	Fully flexible	27.80	32.00	15.11%	Increased cost of delivering the service
Peckham Pulse	Non Member	Discretionary	Fully flexible	27.80	32.00	15.11%	Increased cost of delivering the service
Seven Islands Leisure Centre	Non Member	Discretionary	Fully flexible	27.80	32.00	15.11%	Increased cost of delivering the service
The Castle Centre	Non Member	Discretionary	Fully flexible	27.80	32.00	15.11%	Increased cost of delivering the service
All Sites	Admissions			1.25	1.30	4.00%	Increased cost of delivering the service
All Sites	Replacement Card Fee	Discretionary	Fully flexible	5.15	5.25	1.94%	Increased cost of delivering the service
Site Specific Non Core Pricing							
Camberwell Leisure Centre	Half of the Main Pool Hire	Discretionary	Fully flexible	58.70	59.95	2.13%	Inflation - July19 ONS (rounded)
Camberwell Leisure Centre	Teaching Pool Hire	Discretionary	Fully flexible	58.70	59.95	2.13%	Inflation - July19 ONS (rounded)
Camberwell Leisure Centre	Lane Hire	Discretionary	Fully flexible	24.70	25.20	2.02%	Inflation - July19 ONS (rounded)
Camberwell Leisure Centre	Meeting Room	Discretionary	Fully flexible	17.00	17.35	2.06%	Inflation - July19 ONS (rounded)
Camberwell Leisure Centre	Warwick Hall	Discretionary	Fully flexible	57.70	58.90	2.08%	Inflation - July19 ONS (rounded)
Dulwich Leisure Centre	Studio Hire	Discretionary	Fully flexible	24.00	24.50	2.08%	Inflation - July19 ONS (rounded)
Dulwich Leisure Centre	Studio Hire (Sat)	Discretionary	Fully flexible	37.00	37.80	2.16%	Inflation - July19 ONS (rounded)
Dulwich Leisure Centre	New - Spin studio	Discretionary	Fully flexible	38.00	38.80	2.11%	Inflation - July19 ONS (rounded)
Dulwich Leisure Centre	Pool Hire (60min)	Discretionary	Fully flexible	78.00	79.65	2.12%	Inflation - July19 ONS (rounded)
Dulwich Leisure Centre	Pool Hire (60min with teacher - £15each)	Discretionary	Fully flexible	113.00	115.35	2.08%	Inflation - July19 ONS (rounded)
Geraldine Mary Harmsworth	ATP 5 a-side (Peak)	Discretionary	Fully flexible	66.00	67.40	2.12%	Inflation - July19 ONS (rounded)
Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak)	Discretionary	Fully flexible	38.00	38.80	2.11%	Inflation - July19 ONS (rounded)
Geraldine Mary Harmsworth	Netball (Peak)	Discretionary	Fully flexible	38.00	38.80	2.11%	Inflation - July19 ONS (rounded)
Geraldine Mary Harmsworth	Netball (Off Peak)	Discretionary	Fully flexible	38.00	38.80	2.11%	Inflation - July19 ONS (rounded)
Geraldine Mary Harmsworth	Tennis (Peak)	Discretionary	Fully flexible	7.60	7.75	1.97%	Inflation - July19 ONS (rounded)
Geraldine Mary Harmsworth	Tennis (Off Peak)	Discretionary	Fully flexible	5.45	5.55	1.83%	Increased cost of delivering the service
Geraldine Mary Harmsworth	16+ Drop In Football Session	Discretionary	Fully flexible	3.70	3.80	2.70%	Inflation - July19 ONS (rounded)
Geraldine Mary Harmsworth	16+ Drop In Basketball Session	Discretionary	Fully flexible	1.35	1.40	3.70%	Inflation - July19 ONS (rounded)
Peckham Pulse	Soft Play	Discretionary	Fully flexible	2.60	2.65	1.92%	Inflation - July19 ONS (rounded)
Peckham Pulse	Spa (single session)	Discretionary	Fully flexible	7.40	7.55	2.03%	Inflation - July19 ONS (rounded)
Peckham Pulse	Spa Off Peak Concession (single session)	Discretionary	Fully flexible	4.30	4.40	2.33%	Inflation - July19 ONS (rounded)
Peckham Pulse	Room 2, 3, 5, 8 and 9 Hire	Discretionary	Fully flexible	7.00	7.15	2.14%	Inflation - July19 ONS (rounded)
Peckham Pulse	Room 6 and 7 Hire	Discretionary	Fully flexible	5.90	6.00	1.69%	Increased cost of delivering the service
Peckham Pulse	Room 4 Hire	Discretionary	Fully flexible	12.70	12.95	1.97%	Increased cost of delivering the service

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Peckham Pulse	Crèche	Discretionary	Fully flexible	12.70	12.95	1.97%	Increased cost of delivering the service
Peckham Pulse	Studio 1	Discretionary	Fully flexible	37.00	37.80	2.16%	Inflation - July19 ONS (rounded)
Peckham Pulse	Studio 2	Discretionary	Fully flexible	22.25	22.70	2.02%	Inflation - July19 ONS (rounded)
Peckham Pulse	Spin Studio	Discretionary	Fully flexible	22.25	22.70	2.02%	Inflation - July19 ONS (rounded)
Peckham Pulse	Hydro Pool	Discretionary	Fully flexible	111.00	113.35	2.12%	Inflation - July19 ONS (rounded)
Peckham Pulse	Main Pool	Discretionary	Fully flexible	128.75	131.45	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Watersports (Family) Membership Annual	Discretionary	Fully flexible	319.30	326.00	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Watersports (Adult) Membership Annual	Discretionary	Fully flexible	154.50	157.75	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Watersports (Junior) Membership Annual	Discretionary	Fully flexible	70.00	71.45	2.07%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Watersports (Sibling) Membership Annual	Discretionary	Fully flexible	58.70	59.95	2.13%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 1 Non Member	Discretionary	Fully flexible	190.55	194.55	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 1 Member	Discretionary	Fully flexible	140.00	142.95	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 2 Non Member	Discretionary	Fully flexible	211.00	215.45	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 2 Member	Discretionary	Fully flexible	165.00	168.45	2.09%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Regatta Junior	Discretionary	Fully flexible	11.10	11.35	2.25%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Regatta Junior & Adult	Discretionary	Fully flexible	22.70	23.20	2.20%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Regatta Adult	Discretionary	Fully flexible	34.00	34.70	2.06%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	RYA Level 3 Non Member	Discretionary	Fully flexible	211.00	215.45	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	RYA Level 3 Member	Discretionary	Fully flexible	150.00	153.15	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA with Spinnakers Non Member	Discretionary	Fully flexible	211.00	215.45	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA with Spinnakers Member	Discretionary	Fully flexible	165.00	168.45	2.09%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Sail Clinics Non Member	Discretionary	Fully flexible	44.80	45.75	2.12%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Sail Clinics Member	Discretionary	Fully flexible	34.00	34.70	2.06%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Laser Clinic Non Member	Discretionary	Fully flexible	44.80	45.75	2.12%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Laser Clinic Member	Discretionary	Fully flexible	34.00	34.70	2.06%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Race Series Non Member	Discretionary	Fully flexible	73.00	74.55	2.12%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Race Series Member	Discretionary	Fully flexible	56.00	57.20	2.14%	Inflation - July19 ONS (rounded)

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Surrey Docks Fitness & Watersports Centre	Sailing Adult- RYA Start Racing Non Member	Discretionary	Fully flexible	178.00	181.75	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult- RYA Start Racing Member	Discretionary	Fully flexible	134.00	136.80	2.09%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult- River Trips Non Member	Discretionary	Fully flexible	56.00	57.20	2.14%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult- River Trips Member	Discretionary	Fully flexible	44.80	45.75	2.12%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult-RYA Dinghy Instr Non Member	Discretionary	Fully flexible	334.75	341.80	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Adult-RYA Dinghy Instr Member	Discretionary	Fully flexible	280.00	285.90	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 1star Non Member	Discretionary	Fully flexible	113.00	115.35	2.08%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 1star Member	Discretionary	Fully flexible	85.00	86.80	2.12%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 2star Non Member	Discretionary	Fully flexible	167.00	170.50	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 2star Member	Discretionary	Fully flexible	128.00	130.70	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- Rolling Clinic Non Member	Discretionary	Fully flexible	56.00	57.20	2.14%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- Rolling Clinic Member	Discretionary	Fully flexible	34.00	34.70	2.06%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- River tips Non Member	Discretionary	Fully flexible	56.00	57.20	2.14%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- River tips Member	Discretionary	Fully flexible	44.00	44.90	2.05%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Windsurfing Adult RYA Level 1 Non Member	Discretionary	Fully flexible	190.00	193.99	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Windsurfing Adult RYA Level 1 Member	Discretionary	Fully flexible	139.00	141.90	2.09%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Powerboat Level 2 Non Member	Discretionary	Fully flexible	334.75	341.80	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Powerboat Level 2 Member	Discretionary	Fully flexible	257.50	262.90	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Safety Boat Non Member	Discretionary	Fully flexible	334.75	341.80	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Safety Boat Member	Discretionary	Fully flexible	256.50	261.90	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 Non Member	Discretionary	Fully flexible	96.80	98.85	2.12%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 Member	Discretionary	Fully flexible	73.00	74.55	2.12%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 2 Non Member	Discretionary	Fully flexible	146.00	149.05	2.09%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 2 Member	Discretionary	Fully flexible	110.00	112.30	2.09%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 3 Non Member	Discretionary	Fully flexible	205.00	209.30	2.10%	Inflation - July19 ONS (rounded)

Environment & Leisure Department

Fees and Charges 2020-21

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Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 3 Member	Discretionary	Fully flexible	156.50	159.80	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 3 Non Member	Discretionary	Fully flexible	205.00	209.30	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 4 Member	Discretionary	Fully flexible	156.50	159.80	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 and 2 Non Member	Discretionary	Fully flexible	205.00	209.30	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 and 2 Member	Discretionary	Fully flexible	156.50	159.80	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Kayaking Junior- BCU 1star Non Member	Discretionary	Fully flexible	146.00	149.05	2.09%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Kayaking Junior- BCU 1star Member	Discretionary	Fully flexible	112.00	114.35	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Windsurfing Junior- RYA Start Windsurfing Non Member	Discretionary	Fully flexible	170.00	173.55	2.09%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Windsurfing Junior- RYA Start Windsurfing Member	Discretionary	Fully flexible	133.00	135.80	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Assistant Instructors Non Member	Discretionary	Fully flexible	211.00	215.45	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Assistant Instructors Member	Discretionary	Fully flexible	167.00	170.50	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing with Spinnakers Non Member	Discretionary	Fully flexible	211.00	215.45	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Sailing with Spinnakers Member	Discretionary	Fully flexible	167.00	170.50	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 1 Non Member	Discretionary	Fully flexible	112.00	114.35	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 1 Member	Discretionary	Fully flexible	112.00	114.35	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 2 Non Member	Discretionary	Fully flexible	277.00	282.80	2.09%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 2 Member	Discretionary	Fully flexible	178.00	181.75	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Club Room Hire Non Member	Discretionary	Fully flexible	57.00	58.20	2.11%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Club Room Hire Member	Discretionary	Fully flexible	45.80	46.75	2.07%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Studio Hire	Discretionary	Fully flexible	41.20	42.05	2.06%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	School Groups One off sessions (price per child/adult)	Discretionary	Fully flexible	34.00	34.70	2.06%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	School Groups All Day (price per child/adult)	Discretionary	Fully flexible	49.95	51.00	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	School Groups 6 or more booked sessions	Discretionary	Fully flexible	17.50	17.85	2.00%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	School Groups All Day (price per child/adult)	Discretionary	Fully flexible	30.90	31.55	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre	Launch fee	Discretionary	Fully flexible	51.00	52.05	2.06%	Inflation - July19 ONS (rounded)

Environment & Leisure Department

Fees and Charges 2020-21

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Surrey Docks Fitness & Watersports Centre Greenland Dock day hire	Discretionary	Fully flexible	1,854.00	1,892.95	2.10%	Inflation - July19 ONS (rounded)
Surrey Docks Fitness & Watersports Centre Greenland Dock half day hire	Discretionary	Fully flexible	978.50	999.05	2.10%	Inflation - July19 ONS (rounded)
Seven Islands Leisure Centre Pool Hire	Discretionary	Fully flexible	99.90	102.00	2.10%	Inflation - July19 ONS (rounded)
Seven Islands Leisure Centre Pool Hire	Discretionary	Fully flexible	94.70	96.70	2.11%	Inflation - July19 ONS (rounded)
Seven Islands Leisure Centre Lane Hire	Discretionary	Fully flexible	25.75	26.30	2.14%	Inflation - July19 ONS (rounded)
Seven Islands Leisure Centre Dance Studio / Main Hall Hire (Peak)	Discretionary	Fully flexible	42.25	43.15	2.13%	Inflation - July19 ONS (rounded)
Seven Islands Leisure Centre Dance Studio / Main Hall Hire (Off Peak)	Discretionary	Fully flexible	29.90	30.55	2.17%	Inflation - July19 ONS (rounded)
Seven Islands Leisure Centre Sauna	Discretionary	Fully flexible	6.20	6.35	2.42%	Inflation - July19 ONS (rounded)
The Castle Centre Sauna and Steam	Discretionary	Fully flexible	6.20	6.35	2.42%	Inflation - July19 ONS (rounded)
The Castle Centre Main Pool Hire	Discretionary	Fully flexible	99.90	102.00	2.10%	Inflation - July19 ONS (rounded)
The Castle Centre Main Pool Lane	Discretionary	Fully flexible	25.75	26.30	2.14%	Inflation - July19 ONS (rounded)
The Castle Centre Dance Studio (Peak)	Discretionary	Fully flexible	36.05	36.80	2.08%	Inflation - July19 ONS (rounded)
The Castle Centre Dance Studio (Off Peak)	Discretionary	Fully flexible	20.60	21.05	2.18%	Inflation - July19 ONS (rounded)
The Castle Centre Badminton (Peak)	Discretionary	Fully flexible	10.80	11.05	2.31%	Inflation - July19 ONS (rounded)
The Castle Centre Badminton (Off-Peak)	Discretionary	Fully flexible	6.60	6.75	2.27%	Inflation - July19 ONS (rounded)
The Castle Centre 5-A-Side (Peak)	Discretionary	Fully flexible	106.00	108.25	2.12%	Inflation - July19 ONS (rounded)
The Castle Centre 5-A-Side (Off Peak)	Discretionary	Fully flexible	43.50	44.40	2.07%	Inflation - July19 ONS (rounded)
The Castle Centre Basketball/Netball (Peak)	Discretionary	Fully flexible	43.50	44.40	2.07%	Inflation - July19 ONS (rounded)
The Castle Centre Basketball/Netball (Off-Peak)	Discretionary	Fully flexible	32.85	33.35	1.52%	Increased cost of delivering the service
The Castle Centre Table Tennis (Peak)	Discretionary	Fully flexible	7.00	7.15	2.14%	Inflation - July19 ONS (rounded)
The Castle Centre Table Tennis (Off-Peak)	Discretionary	Fully flexible	6.55	6.70	2.29%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre Track hire Club Booking exclusive use (per hour)	Discretionary	Fully flexible	79.50	81.15	2.08%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre Track hire Club Track Meeting exclusive use (per hour)	Discretionary	Fully flexible	127.00	129.65	2.09%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre Track Hire Southwark school shared use (per hour)	Discretionary	Fully flexible	31.95	32.60	2.03%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre Track Hire Southwark school exclusive use (per hour)	Discretionary	Fully flexible	63.85	65.20	2.11%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre Track Hire non-Southwark school shared use (per hour)	Discretionary	Fully flexible	39.65	40.50	2.14%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre Track Hire non-Southwark school exclusive use (per hour)	Discretionary	Fully flexible	82.40	84.15	2.12%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre Athletics track session Adult	Discretionary	Fully flexible	4.80	4.90	2.08%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre Athletics track session Junior	Discretionary	Fully flexible	2.70	2.75	1.85%	Increased cost of delivering the service
Southwark Athletics Centre Athletics track session Axxess Adult	Discretionary	Fully flexible	2.70	2.75	1.85%	Increased cost of delivering the service
Southwark Athletics Centre Athletics track session Axxess Junior	Discretionary	Fully flexible	1.05	1.05	0.00%	
Southwark Athletics Centre Athletics Membership Adult Direct Debit	Discretionary	Fully flexible	20.60	21.05	2.18%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre Athletics Membership Adult Annual	Discretionary	Fully flexible	206.00	210.35	2.11%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre Athletics Membership Junior Direct Debit	Discretionary	Fully flexible	11.65	11.90	2.15%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre Athletics Membership Junior Annual	Discretionary	Fully flexible	116.40	118.85	2.10%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre Athletics Membership Axxess Direct Debit	Discretionary	Fully flexible	11.65	11.90	2.15%	Inflation - July19 ONS (rounded)

Environment & Leisure Department

Fees and Charges 2020-21

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Southwark Athletics Centre	Athletics Membership Axess Annual	Discretionary	Fully flexible	116.40	118.85	2.10%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre	Athletics and gym membership single site Adult Direct Debit	Discretionary	Fully flexible	36.05	36.80	2.08%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre	Athletics and gym membership single site Adult Annual	Discretionary	Fully flexible	360.50	368.05	2.09%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre	Athletics and gym membership single site Axess Direct Debit	Discretionary	Fully flexible	26.80	27.35	2.05%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre	Athletics and gym membership single site Axess Annual	Discretionary	Fully flexible	267.80	273.40	2.09%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre	Athletics and gym membership single site Student Direct Debit	Discretionary	Fully flexible	26.80	27.35	2.05%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre	Athletics and gym membership single site Student Annual	Discretionary	Fully flexible	267.80	273.45	2.11%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre	Athletics and gym membership single site Senior Direct Debit	Discretionary	Fully flexible	26.80	27.35	2.05%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre	Athletics and gym membership single site Senior Annual	Discretionary	Fully flexible	267.80	273.40	2.09%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre	Table Tennis Peak Axess	Discretionary	Fully flexible	5.95	6.10	2.52%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre	Table Tennis Off Non Member	Discretionary	Fully flexible	7.00	7.15	2.14%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre	Table Tennis Off Peak Axess	Discretionary	Fully flexible	5.40	5.50	1.85%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre	Table Tennis Off Peak Non Member	Discretionary	Fully flexible	6.50	6.65	2.31%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre	Club Room Hire per hour Non Member	Discretionary	Fully flexible	37.00	37.80	2.16%	Inflation - July19 ONS (rounded)
Southwark Athletics Centre	Club Room Hire per hour Member	Discretionary	Fully flexible	31.95	32.60	2.03%	Inflation - July19 ONS (rounded)
Library Service							
Fees items (exempt - out of scope VAT)							
	Adult Books (late returns) - per day (max £15)	Discretionary	Fully flexible	0.30	0.30	0%	
	Talking books (late returns) - per day (max £15)	Discretionary	Fully flexible	0.30	0.30	0%	
	Spoken word (late returns) - per day (max £15)	Discretionary	Fully flexible	0.30	0.30	0%	
	Language courses (late returns) - per day (max £15)	Discretionary	Fully flexible	0.30	0.30	0%	
	CDs & CD sets (late returns) - per day (max £15)	Discretionary	Fully flexible	0.30	0.30	0%	
	DVD's (late returns) - per day (max £15)	Discretionary	Fully flexible	1.00	1.00	0%	
	Late returns on books, talking books and spoken word for library users under 17 years of age, registered disabled and housebound	Discretionary	Fully flexible	N/A	Free	N/A	
Fees items for Libraries- VTABLE							
	Stock requests (stock items)	Discretionary	Fully flexible	0.50	0.50	0%	
	Stock requests (non-stock items)	Discretionary	Fully flexible	3.00	3.00	0%	No Increase - member of the SELMS consortium fee agreement
	Special stock requests (British Library, special/academic libraries, stock from abroad) (£3 for non-stock plus £10 additional fee)	Discretionary	Fully flexible	13.50	13.50	0%	
	Music scores sets - interloans	Discretionary	Fully flexible	0.30	£20 (up to 40); £25 (over 40 parts)	N/A	In line with benchmarking
	Language courses hire charges - (three weeks)	Discretionary	Fully flexible	1.10	1.10	0%	
	DVD/Blu Ray hire charges - (old DVDs/Blu Rays (6 months+) per week)	Discretionary	Fully flexible	1.10	1.10	0%	
	DVD/Blu Ray hire charges - (new DVDs/Blu Rays per week)	Discretionary	Fully flexible	2.70	2.70	0%	

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CDs & CD sets hire charges	Discretionary	Fully flexible	1.00	1.00	0%	
Photocopying: A4 (b&w) - per sheet	Discretionary	Fully flexible	0.20	0.20	0%	
Photocopying: A3 (b&w) - per sheet	Discretionary	Fully flexible	0.30	0.30	0%	
Photocopying: A4 (colour) - per sheet	Discretionary	Fully flexible	1.00	1.00	0%	
Photocopying: A3 (colour) - per sheet	Discretionary	Fully flexible	2.00	2.00	0%	
Printing from PC's: A4 (b&w) - per sheet	Discretionary	Fully flexible	0.20	0.20	0%	
Printing from PC's: A4 (colour)	Discretionary	Fully flexible	1.00	1.00	0%	
Printing from PC's: A3 (b&w) - per sheet	Discretionary	Fully flexible	0.30	0.30	0%	
Library notice boards - three weeks	Discretionary	Fully flexible	3.60	4.00	11%	In line with benchmarking
Replacement library card fee - (Adults)	Discretionary	Fully flexible	2.00	2.00	0%	
Replacement library card fee - (Children)	Discretionary	Fully flexible	Free	Free	0%	
Coffee vending machine	Discretionary	Fully flexible	1.00	1.00	0%	
Library, Archives and heritage author events/talks/performance (where charged)	Discretionary	Fully flexible	4.00	4.00	0%	
Library Archives and heritage author events/talks/performance (where charged): Southwark Presents card holders	Discretionary	Fully flexible	2.00	2.00	0%	
Hall Hire- No comparator data for hall hires. VAT charged as appropriate for commercial hire						
Hall Hire Tier 1 Commercial rate per hour (Dulwich, Peckham, John Harvard, Camberwell room 3)	Discretionary	Fully flexible	50.00	50.00	0%	
Hall Hire Tier 1 Community rate per hour (Dulwich, Peckham, John Harvard, Camberwell room 3)	Discretionary	Fully flexible	26.00	26.00	0%	
Hall Hire Tier 3 Commercial rate per hour (Camberwell Meeting rooms 1&2)	Discretionary	Fully flexible	25.00	25.00	0%	
Hall Hire Tier 3 Community rate per hour (Camberwell Meeting rooms 1&2)	Discretionary	Fully flexible	12.00	12.00	0%	
Hall Hire - per hour (Peckham second floor)	Discretionary	Fully flexible	60.00	60.00	0%	
Hall Hire - per day (Peckham second floor)	Discretionary	Fully flexible	300.00	300.00	0%	
Hall Hire Tier 2 Commercial rate per hour (East Street, Grove Vale)	Discretionary	Fully flexible	30.00	30.00	0%	
Hall Hire Tier 2 Community rate per hour (East Street, Grove Vale)	Discretionary	Fully flexible	15.00	15.00	0%	
Out of hours hire of full library- half day	Discretionary	Fully flexible	250.00	250.00	0%	
Out of hours hire of full library- full day	Discretionary	Fully flexible	400.00	400.00	0%	
Hall hire out of hours security and staffing charge- per hour	Discretionary	Fully flexible	20.00	25.00	25%	Increased cost of delivering the service
Hall hire out of hours security and staffing charge- per hour	Discretionary	Fully flexible	20.00	25.00	25%	Increased cost of delivering the service
Hall Hire loan of laptop and projector	Discretionary	Fully flexible	£5 per booking for laptop and projector; £5 per booking for each additional laptop	£5 per booking for laptop and projector; £5 per booking for each additional laptop		

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Kingswood House - Billiard Room (community) half day	Discretionary	Fully flexible	80.00	80.00	0%	
Kingswood House - Billiard Room (community) full day	Discretionary	Fully flexible	130.00	130.00	0%	
Kingswood House - Billiard Room (community) per hour	Discretionary	Fully flexible	35.00	35.00	0%	
Kingswood House - Billiard Room (commercial) half day	Discretionary	Fully flexible	120.00	120.00	0%	
Kingswood House - Billiard Room (commercial) full day	Discretionary	Fully flexible	180.00	180.00	0%	
Kingswood House - Billiard Room (commercial) per hour	Discretionary	Fully flexible	50.00	50.00	0%	
Kingswood House - Vestey Room (commercial) half day	Discretionary	Fully flexible	145.00	145.00	0%	
Kingswood House - Vestey Room (commercial) full day	Discretionary	Fully flexible	230.00	230.00	0%	
Kingswood House - Vestey Room (commercial) per hour	Discretionary	Fully flexible	75.00	75.00	0%	
Kingswood House - Jacobean/Golden Room (commercial) half day	Discretionary	Fully flexible	230.00	230.00	0%	
Kingswood House - Jacobean/Golden Room (commercial) full day	Discretionary	Fully flexible	335.00	335.00	0%	
Kingswood House - Jacobean/Golden Room (events/ceremonies) Mon-Thurs 9am-11pm (Hourly)	Discretionary	Fully flexible	90.00	90.00	0%	No change as in line with benchmarking - 10% discount for College Ward residents
Kingswood House - Jacobean/Golden Room (events/ceremonies) Mon-Thurs 9am-Midnight (All day including kitchen)	Discretionary	Fully flexible	1,250.00	1,250.00	0%	No change as in line with benchmarking - 10% discount for College Ward residents
Kingswood House - Jacobean/Golden Room (events/ceremonies) Fri, Sat, Sun 9am-Midnight (Hourly)	Discretionary	Fully flexible	100.00	100.00	0%	No change as in line with benchmarking - 10% discount for College Ward residents
Kingswood House - Jacobean/Golden Room (events/ceremonies) Fri, Sat, Sun 9am-Midnight (All day including kitchen)	Discretionary	Fully flexible	1,400.00	1,400.00	0%	No change as in line with benchmarking - 10% discount for College Ward residents
Kingswood House - marriage ceremonies	Discretionary	Fully flexible	35.00	35.00	0%	
Kingswood House - kitchen hire	Discretionary	Fully flexible	70.00	100.00	43%	Increased to reflect fully refurbished facilities
Fees items for Archive and Heritage - Vatable						
Provision of images or audio visual footage will be at management discretion.	Discretionary	Fully flexible				
Postal rates- small sized item (UK)			1.50	1.50	0%	
Postal rates- medium sized item (UK)	Discretionary	Fully flexible	3.00	3.00	0%	
Postal rates- large sized item (UK)			4.50	4.50	0%	
Postal rates- international	Discretionary	Fully flexible	cost recovery	cost recovery		
Microfilm / microfiche copies A4	Discretionary	Fully flexible	0.50	0.50	0%	
JPEG images (mailed to requestors) - per image for those scanned for the first time	Discretionary	Fully flexible	20.00	20.00	0%	
JPEG images (mailed to requestors) - per image for those already scanned	Discretionary	Fully flexible	10.00	10.00	0%	
Stills, images & info provided for books, journals & partworks (per image; management discretion)	Discretionary	Fully flexible	70.00	70.00	0%	
Stills, images & info provided for book jackets & record sleeves	Discretionary	Fully flexible	130.00	130.00	0%	
Stills, images & info provided for other (post cards, greeting cards, giftware, posters, etc.)	Discretionary	Fully flexible	100.00	100.00	0%	
Digital photographing of the collection (per day)	Discretionary	Fully flexible	7.00	10.00	43%	Proposed increase in line with Benchmarking
Broadcasting audio visual usage (in multiples of 30 seconds) - single use	Discretionary	Fully flexible	70.00	70.00	0%	
Broadcasting audio visual usage (in multiples of 30 seconds) - unlimited use for 5 year period	Discretionary	Fully flexible	300.00	300.00	0%	
Web per image (copyrighted)	Discretionary	Fully flexible	50.00	50.00	0%	

Environment & Leisure Department

Fees and Charges 2020-21

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Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
	Research charge (for officer time spent on researching in response to specific requests) - First 15min free of charge; then charged in half hour increments	Discretionary	Fully flexible	25.00	25.00	0%	
Youth Service							
	Admission charges made to young people at youth centres	Discretionary	Fully flexible	Zero	Zero	N/A	It is proposed not to introduce a charge for this.
Hire of Damilola Taylor Centre Private Hire rates							
	Football Pitch/hr- commercial rate	Discretionary	Fully flexible	80.00	80.00	0%	
	Football Pitch/hr- community rate	Discretionary	Fully flexible	45.00	45.00	0%	
	Dance Studio/hr- commercial rate	Discretionary	Fully flexible	35.00	35.00	0%	
	Dance Studio/hr- community rate	Discretionary	Fully flexible	20.00	20.00	0%	
	Main Hall / hour- commercial rate	Discretionary	Fully flexible	52.00	52.00	0%	
	Main Hall / hour- community rate	Discretionary	Fully flexible	30.00	30.00	0%	
	Gym Hire/hr	Discretionary	Fully flexible	35.00	35.00	0%	
	Whole building hire- half day (excluding staffing charges)	Discretionary	Fully flexible	300.00	300.00	0%	
	Whole building hire- full day (excluding staffing charges)	Discretionary	Fully flexible	500.00	500.00	0%	
	Hall hire out of hours staff charge- per hour	Discretionary	Fully flexible	20.00	25.00	25%	Increased cost of delivering the service
	Common Room	Discretionary	Discretionary	N/A	12.00		New Fee - cost of delivering the service
All other Youth Centres							
	Commercial Organisations during opening hours/hour	Discretionary	Discretionary	40.00	40.00	0%	
	Commercial Organisations out of hours/ hour (excluding staffing charges)	Discretionary	Discretionary	40.00	40.00	0%	
	Non Commercial & Charities during opening hours/hour	Discretionary	Discretionary	22.00	22.00	0%	
	Non Commercial & Charities out of hours/ hour (excluding staffing charges)	Discretionary	Discretionary	22.00	22.00	0%	
Event hires							
	Commercial event admin fee - VAT standard Rate	Discretionary	Fully flexible	200.00	200.00	0%	
	Commercial events - officer fees above standard service provision - per hour - VAT standard Rate	Discretionary	Fully flexible	60.00	60.00	0%	
	Community events - officer fees above standard service provision - per hour - VAT standard Rate	Discretionary	Fully flexible	25.00	25.00	0%	
	Commercial event admin fee - VAT standard Rate	Discretionary	Fully flexible	70.00	70.00	0%	

Environment & Leisure Department

Fees and Charges 2020-21

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Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
	Small event Up to 499 capacity	Discretionary	Fully flexible	£1,600 - Additional event day(s) - 30% of basic hire fee - Additional Rig/de-rig day(s) - 15% of basic hire fee - Up to 90% discount for community and local charity events - VAT Exempt	£1,600 - Additional event day(s) - 30% of basic hire fee - Additional Rig/de-rig day(s) - 15% of basic hire fee - Up to 90% discount for community and local charity events - VAT Exempt	0%	
	Medium event From 500 to 1999 capacity	Discretionary	Fully flexible	£6,000 - Additional event day(s) - 30% of basic hire fee - Additional Rig/de-rig day(s) - 15% of basic hire fee - Up to 90% discount for community and local charity events - VAT Exempt	£6,000 - Additional event day(s) - 30% of basic hire fee - Additional Rig/de-rig day(s) - 15% of basic hire fee - Up to 90% discount for community and local charity events - VAT Exempt	0%	
	Large event 2000 to 7999 capacity	Discretionary	Fully flexible	£11,200 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	By negotiation	0%	
	Major event - More than 8,000	Discretionary	Fully flexible	By negotiation	By negotiation	0%	

Environment & Leisure Department

Fees and Charges 2020-21

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Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
	Small funfairs & circuses up to 499 capacity	Discretionary	Fully flexible	£2,100; 30% of basic per event day, 15% per non event day	£2,100 - Additional event day(s) - 30% of basic hire fee - Additional Rig/de-rig day(s) - 15% of basic hire fee - VAT Exempt	0%	
	Large funfairs & circuses up to 999 capacity - VAT Exempt	Discretionary	Fully flexible	£3,500; 30% of basic per event day, 15% per non event day	£3,500 - Additional event day(s) - 30% of basic hire fee - Additional Rig/de-rig day(s) - 15% of basic hire fee - VAT Exempt	0%	
	Major circus over 1000 seats - VAT Exempt	Discretionary	Fully flexible	By negotiation	By negotiation	0%	
	Private events with exclusive use of a space	Discretionary	Fully flexible		By negotiation		New Fee - cost of delivering the service
	Events Damage deposit	Discretionary	Fully flexible	£500 or 20% of hire fee whichever is the greater	£500 or 20% of hire fee whichever is the greater - VAT Exempt	0%	
	Fireworks - Southwark residents	Discretionary	Fully flexible	Free	Free	0%	
	Fireworks - non resident adult	Discretionary	Fully flexible	8.50	8.50	0%	
	Fireworks - non resident children	Discretionary	Fully flexible	2.50	2.50	0%	
	Fireworks - non resident family	Discretionary	Fully flexible	20.00	20.00	0%	
	Environmental impact fee	Discretionary	Fully flexible		The EIF is 10% of the site hire fee and is payable in addition to the site hire fee.		New Fee - cost of delivering the service
Events - Trade space							
	Commercial market stall - VAT standard Rate	Discretionary	Fully flexible	90.00	90.00	0%	
	Commercial trade space (up to 3m) - VAT Exempt	Discretionary	Fully flexible	110.00	110.00	0%	
	Commercial trade space (3m - 6m) - VAT Exempt	Discretionary	Fully flexible	200.00	200.00	0%	
	Non profit market stall - VAT standard Rate	Discretionary	Fully flexible	30.00	30.00	0%	
	Non profit trade space (3m) - VAT Exempt	Discretionary	Fully flexible	40.00	40.00	0%	
	Non profit trade space (3m - 6m) - VAT Exempt	Discretionary	Fully flexible	70.00	70.00	0%	

Environment & Leisure Department

Fees and Charges 2020-21

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Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
	Supply of electricity - VAT standard Rate	Discretionary	Fully flexible	80.00	80.00	0%	
Film Service (Fees shown below are exclusive of VAT. Appropriate VAT will be added at the time of invoicing/charging.)							
Location Fee	Charity - Low budget	Discretionary	Fully flexible	Free	Free	0%	
	Small/Med crew (fee per hour)	Discretionary	Fully flexible	175.00	£175	0%	
	Small/Med crew (fee per half day)	Discretionary	Fully flexible	350 - 700	450 - 900	29% - 29%	
	Small/Med crew (fee per full day)	Discretionary	Fully flexible	600 - 1,500	750 - 2,500	25% - 67%	
	Large crew (fee per half day)	Discretionary	Fully flexible	750 - 3,000	1,000 - 3,500	33% - 17%	
	Large crew (fee per full day)	Discretionary	Fully flexible	1,500 - 6,000	2,500-7,500	67% - 25%	
	Very Large crew (fee per half day)	Discretionary	Fully flexible	900 - 6,000	2,000 - 8,000	122% - 33%	
	Very large crew (fee per full day)	Discretionary	Fully flexible	2,000 - 12,000	3,500 - 12,000	75% - 0%	Increased cost of delivering the service
Stills photography	Fee per hour	Discretionary	Fully flexible	50-120	60-300	20% - 150%	
Permission for Temporary Structure/s	Fee per half day	Discretionary	Fully flexible	250.00	350	40%	
	Fee per full day	Discretionary	Fully flexible	500.00	600	20%	
Admin Fees (one off)	Charity - low budget	Discretionary	Fully flexible	30.00	30	0%	
	Small Crew	Discretionary	Fully flexible	75.00	75.00	0%	
	Medium Crew	Discretionary	Fully flexible	175.00	175.00	0%	
	Large Crew	Discretionary	Fully flexible	230.00	230.00	0%	
	Very Large Crew	Discretionary	Fully flexible	340.00	340.00	0%	
Admin Fees (officer time, by hour)							
	Charity - low budget	Discretionary	Fully flexible	N/A	N/A	0%	
	Small Crew	Discretionary	Fully flexible	160.00	160.00	0%	
	Medium Crew	Discretionary	Fully flexible	160.00	160.00	0%	
	Large Crew	Discretionary	Fully flexible	200.00	200.00	0%	
	Very Large Crew	Discretionary	Fully flexible	300.00	300.00	0%	
Unit Base Fee - High Impact only							
	Per Filming Day	Discretionary	Fully flexible	£1,200-£3,000	1,500-3,500	25% - 17%	Increased cost of delivering the service
Parking Fees							
	Admin Fee (per application)	Discretionary	Fully flexible	70.00	70.00	0%	
	Parking bay suspensions (per bay suspension)	Discretionary	Fully flexible	50.00	60.00	20%	Increased cost of delivering the service
	Parking pay and display bay suspension (per bay suspension)	Discretionary	Fully flexible	50.00	50.00	0%	
	Diesel generator fee (less than 20KW generator)	Discretionary	Fully flexible		25.00		New Fee - cost of delivering the service
	Diesel generator fee (up to 80KW generator)	Discretionary	Fully flexible		50.00		New Fee - cost of delivering the service
	Diesel generator fee (over 80KW generator)	Discretionary	Fully flexible		100.00		New Fee - cost of delivering the service

Environment & Leisure Department

Fees and Charges 2020-21

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Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	Proposed 2019-20 Fee £	Proposed 2020-21 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2019-20, Inflation factor used (where from, source etc.,) and other comments
Culture team (Fees shown below are exclusive of VAT. Appropriate VAT will be added at the time of invoicing/charging.)						
	Internal project management fees. Project under £20,000.	Discretionary	Fully flexible	Minimum 10% of overall project budget	Minimum 10% of overall project budget	0%
	External project management fees. Project under £20,000.	Discretionary	Fully flexible	Minimum 15% of overall project budget	Minimum 15% of overall project budget	0%
	Internal and external project management fees. Project over £20,000.	Discretionary	Fully flexible	By negotiation	By negotiation	0%

Table 1 – Resident Services

Item	2019-20 Fee	2020-21 Fee	2019-20 to 2020-21 fee Increase	HRA/ GF	Mandatory/ Discretionary	V A T	Ref
Assa keys	£22.50	£23.00	2.22%	HRA	Discretionary	Y	
Entry fobs	£21.50	£22.00	2.33%	HRA	Discretionary	Y	
Lock changes	Variable	Variable	N/A	HRA	Discretionary	Y	1
General works – people on a means tested benefit	£20.00	£20.00	0.00%	HRA	Discretionary	Y	2
General works – not on a benefit	£40 – 1st hour £30 – additional	£40 – 1st hour £30 – additional	0.00%	HRA	Discretionary	Y	2
Initial appointments to survey/check etc.	£0.00	£10.00	0.00%	HRA	Discretionary	Y	2
Replacing light bulbs	£10.00	£10.00	0.00%	HRA	Discretionary	Y	2
Installation of key safes	£40.00	£40.00	0.00%	HRA	Discretionary	Y	2
Installation of smoke alarms	£20.00	£20.00	0.00%	HRA	Discretionary	Y	2
Plumbing in washer machine	£40.00	£40.00	0.00%	HRA	Discretionary	Y	2
Galvanised rails	£40 – 1st hour £30 – additional	£40 – 1st hour £30 – additional	0.00%	HRA	Discretionary	Y	2
Disconnect and plumb in washer machine at new property	£60.00	£60.00	0.00%	HRA	Discretionary	Y	2
Carpentry work (hanging doors etc.)	£60 minimum charge or hourly rate will apply	£60 minimum charge or hourly rate will apply	0.00%	HRA	Discretionary	Y	2
Energy efficiency work – draught proofing/insulation etc.	£20.00/ £40.00	£20.00/ £40.00	0.00%	HRA	Discretionary	Y	2
New homes development team	£50 per hour	£50 per hour	0.00%	HRA	Discretionary	Y	2
Mark up on materials purchased through the HP	20% on all materials	20% on all materials	0.00%	HRA	Discretionary	Y	2
Decorating- <ul style="list-style-type: none"> • Painting/refreshing of one room • Painting a door 	£200 per day plus materials £60 minimum charge or hourly rate will apply	£200 per day plus materials £60 minimum charge or hourly rate will apply	0.00%	HRA	Discretionary	Y	2
Visitor parking permits – ten visits	£16.50	£17.00	3.03%	HRA	Discretionary	N	3
Visitor parking permits – sixty visits	£82.50	£85.00	3.03%	HRA	Discretionary	N	3
Replacement of lost permit	£10.00	£10.00	0.00%	HRA	Discretionary	N	
Second bay parking	£82.50	£85.00	3.03%	HRA	Discretionary	N	3

Area-wide permit (contractors and employees)	£130.00	£134.00	3.08%	HRA	Discretionary	N	3
Southwark-wide permit (contractors and employees)	£130.00	£134.00	3.08%	HRA	Discretionary	N	3
Business permits	£130.00	£134.00	3.08%	HRA	Discretionary	N	3
Carers permits	£36.00	£37.00	2.78%	HRA	Discretionary	N	3
Removal of illegally parked vehicle	£200.00	£200.00	0.00%	HRA	Not LBS	N	4
Daily storage charge – removed vehicle	£40.00	£40.00	0.00%	HRA	Not LBS	N	4
Travellers sites – single pitch	£92.27	£93.84	1.70%	GF	Mandatory	N	5
Travellers site- double pitch	£125.24	£127.37	1.70%	GF	Mandatory	N	5
Concierge/ Castlemead – standard	Max. £10.95	Max. £11.25	2.74%	HRA	Discretionary	N	6
Maydew House concierge charge	£10.95	£11.25	2.74%	HRA	Discretionary	N	6
Blackfriars - concierge charge	£9.27	£9.52	2.70%	HRA	Discretionary	N	6
Churchyard Row- concierge charge	£6.34	£6.51	2.68%	HRA	Discretionary	N	6
Hostels:							
Northcott House service charge	£14.24	£14.62	2.67%	HRA	Discretionary	N	7
Hostel laundry charge	£2.93	£3.01	2.73%	HRA	Discretionary	N	7
Hostels part-board charge	£18.44	£18.94	2.71%	HRA	Discretionary	N	7
Nightly Paid Temporary Accommodation:							
Weekly rate	£190.38	£190.38	0.00%	GF	Mandatory	N	8
Daily rate	£27.20	£27.20	0.00%	GF	Mandatory	N	8
Private Sector Leasing/Self-Contained:							
One bedroom	£171.34	£171.34	0.00%	GF	Mandatory	N	8
Two bedrooms	£228.47	£228.47	0.00%	GF	Mandatory	N	8
Three bedrooms	£270.00	£270.00	0.00%	GF	Mandatory	N	8
Four bedrooms	£373.84	£373.84	0.00%	GF	Mandatory	N	8
Five bedrooms	£373.84	£373.84	0.00%	GF	Mandatory	N	8

Notes to Table 1

1	The cost of lock changes vary depending on the type of lock – therefore the cost of the work will be agreed with the resident based on the actual cost to the Council plus an administration fee and charged through the rechargeable repairs process.
2	Handypersons service has reviewed the framework for charging residents for services, benchmarked against similar services provided by other London Boroughs. Revised fees agreed by CHM September 2019. VAT will be applicable unless the client qualifies as Exempt according to the HMRC Guidance.
3	Charges for estate parking permits have not increased since 2016-17. For 2020-21, the proposed fee increases are in line with CPI plus 1% (1.7% as at September 2019 and rounded where appropriate to the nearest 50p/£1).
4	Removal of illegally parked vehicles and the daily storage charge thereof is a contracted-out service managed by the environment and leisure department. The fees associated with this service are now set by London Councils on behalf of all 33 London Boroughs. London Councils reserves the right to vary these charges, but there are no proposals to do so at this time.
5	Travellers' site pitch fee will increase by CPI as at September 2019 in accordance with the review provisions in the pitch agreement.
6	In 2016 the Cabinet Member for Housing agreed a new charging regime to increase charges incrementally over a period of some years until the charges met the full cost of the service, with the caveat that the increase be limited £1 per week. From 2020/21 rents will once again increase by CPI+1% therefore it is proposed that concierge charges are also increased by CPI+1%.
7	<i>For 2020-21, the proposed fee increases are in line with CPI (1.7% as at August 2019). Increasing the charge higher than CPI plus 1% will likely result in increased begging, arrears and eviction.</i>
8	<i>The council has statutory powers and duties to provide temporary accommodation to homeless applicants under Part VII of the 1996 Housing Act and Homeless Prevention Duty under the Homeless Reduction Act 2018. Southwark Council uses a variety of accommodation to discharge these duties, including nightly paid accommodation, hostels, estate voids and private sector leased properties. Charge is set at 90% of the appropriate January 2011 LHA rate for the property.</i>

Table 2 – Homeowner Services

	2019-20 Fee	2020-21 Fee	2019-20 to 2020- 21 fee Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
Discretionary service charge loan application	£583.50	£625.00	7.11%	HRA	Discretionary	N	1
Mandatory service charge loan application	£100.00	£100.00	0.00%	HRA	Mandatory	N	
Voluntary charge application fee	£583.50	£625.00	7.11%	HRA	Discretionary	N	1
Additional discretionary loan application fee	£355.50	£367.00	3.23%	HRA	Discretionary	N	2
Notices of assignment and notices of charge	£10.00/ £30.00	£10.00/ £30.00	0.00%	HRA	Discretionary	N	
Pre-assignment pack	£220.00	£226.50	2.95%	HRA	Discretionary	N	2
Pre-assignment pack – expedited 48 hours	£303.50	£310.00	2.14%	HRA	Discretionary	N	4
Postponement of charge for home improvement	£157.50	£162.00	2.86%	HRA	Discretionary	N	2
Postponement of charge for all other reasons	£220.50	£227.00	2.95%	HRA	Discretionary	N	2
Remortgage	£105.50	£108.50	2.84%	HRA	Discretionary	N	2
Retrospective letter of postponement	£322.00	£331.50	2.95%	HRA	Discretionary	N	2
Gas servicing administration fee	£37.00	£38.00	2.70%	HRA	Discretionary	N	2
Expedition fee for remortgage	£81.00	£83.50	3.09%	HRA	Discretionary	N	2
Expedition fee for pre-assignment	£81.00	£83.50	3.09%	HRA	Discretionary	N	2
Other Administration:							
Section 146 notice fee	£315.00	£324.50	3.02%	HRA	Discretionary	N	2
Document Copies:							
Reproduction copy of lease/leasehold transfer	£43.00	£44.00	2.33%	HRA	Discretionary	N	2
Certified copy of lease/leasehold transfer	£72.00	£74.00	2.78%	HRA	Discretionary	N	2
Reproduction copy of section 125 notice	£30.00	£31.00	3.33%	HRA	Discretionary	N	2
Duplicate right-to-buy documentation	£67.00	£69.00	2.99%	HRA	Discretionary	N	2

Additional completion statement fee	£82.00	£84.00	2.44%	HRA	Discretionary	N	2
Reproduction copy of specification	£27.00	£27.50	1.85%	HRA	Discretionary	N	2
Copies of any other relevant documentation	£0.10	£0.10	0.00%	HRA	Discretionary	N	
Disposals:							
Ad-hoc or voluntary disposals of property or land	£294.00	£300.00	2.04%	HRA	Discretionary	N	2
Purchase of properties freehold on short leases	£287.00	£300.00	4.53%	HRA	Discretionary	N	2
Lease extensions	£294.00	£300.00	2.04%	HRA	Discretionary	N	2
Enfranchisement:							
Collective Enfranchisement – standard charge	£294.00	£300.00	2.04%	HRA	Discretionary	N	2
Lease-back of tenanted properties	£686.00	£700.00	2.04%	HRA	Discretionary	N	2
Individual enfranchisement	£294.00	£300.00	2.04%	HRA	Discretionary	N	2
Sale of freehold reversionary interest	£294.00	£300.00	2.04%	HRA	Discretionary	N	2
Landlords Consent for Alterations Permissions:							
Like-for-like replacements of kitchens/bathrooms	£43.00	£45.00	4.65%	HRA	Discretionary	N	2
Change of boilers/radiators	£84.00	£88.00	4.76%	HRA	Discretionary	N	2
Minor structural alterations	£105.00	£110.00	4.76%	HRA	Discretionary	N	2
Major structural alterations	£294.00	£300.00	2.04%	HRA	Discretionary	N	2
Retrospective permission for any alteration type	£437.00	£450.00	2.97%	HRA	Discretionary	N	2
Legal Discharge of Charge:							
<i>RTB natural redemption fee</i>	<i>£56.00</i>	<i>£115.00</i>	<i>105.36%</i>	<i>HRA</i>	<i>Discretionary</i>	<i>N</i>	<i>3</i>
RTB premature; vol. SCL, discr. SCL	£111.50	£115.00	3.14%	HRA	Discretionary	N	2
Right of first refusal – pre-emption requests	£111.00	£114.00	2.7%	HRA	Discretionary	N	2
Equity Share:							
Administration fee	£111.00	£114.00	2.7%	HRA	Discretionary	N	2

Valuation fee	£175.00	£180.00	2.86%	HRA	Discretionary	N	2
Equity Loan:							
Administration fee	£111.00	£114.00	2.70%	HRA	Discretionary	N	2
Valuation fee	£175.00	£180.00	2.86%	HRA	Discretionary	N	2
Other Administration:							
Deed of covenant	£165.00	£170.00	3.03%	HRA	Discretionary	N	2
Rent references	£50.00	£52.00	4.00%	HRA	Discretionary	N	2

Notes to Table 2

1	Increase by CPI plus £24 additional disbursements for valuation and affordability checks.
2	For 2020-21, the proposed fee increases are in line with CPI plus 1% (1.7% as at September 2019 and rounded where appropriate to the nearest 50p/£1).
3	Increase to align with the service charge loan redemption fee.
4	Pre- assessment queries fee plus expedition fee.

Table 3 - Other Services

	2019-20 Fee	2020-21 Fee	2019-20 to 2020-21 fee Increase	HRA/ GF	Mandatory/ Discretionary	V A T	Notes
Barrow Store – Annual Rents:							
Bournemouth Road	£862.00	£888.00	3.02%	HRA	Discretionary	Y	1
Southwark Park Road - small	£342.50	£353.00	3.07%	HRA	Discretionary	Y	1
Southwark Park Road - large	£862.00	£888.00	3.02%	HRA	Discretionary	Y	1
Portland Street	£1,374.50	£1,416.00	3.02%	HRA	Discretionary	Y	1
Kingston Mews - small	£687.00	£707.50	2.98%	HRA	Discretionary	Y	1
Kingston Mews - large	£1,374.50	£1,416.00	3.02%	HRA	Discretionary	Y	1
Northchurch	£1,241.00	£1,278.00	2.98%	HRA	Discretionary	Y	1
Garages and Non-Residential Weekly Charges							
Concessionary (Blue Badge & Elderly)	£15.70	£16.30	3.82%	HRA	Discretionary	N	1,2
Standard	£20.70	£21.30	2.90%	HRA	Discretionary	N	1,2
Private	£34.50	£35.50	2.90%	HRA	Discretionary	Y	1,2
Small sites rate	£11.00	£11.30	2.73%	HRA	Discretionary	N	1,2
Larger than average	£5.30	£5.30	0.00%	HRA	Discretionary	N	
Additional parking	£5.30	£5.30	0.00%	HRA	Discretionary	N	
Water	£0.50	£0.50	0.00%	HRA	Discretionary	N	
Additional security	£1.00	£1.00	0.00%	HRA	Discretionary	N	
Stores	£3.47	£3.56	2.6%	HRA	Discretionary	N	1
Parking site	£3.47	£3.56	2.6%	HRA	Discretionary	N	1
Pram Sheds	£0.50	£0.50	0.00%	HRA	Discretionary	N	
Private Sector Housing							
Private Sector Housing - DFG charges (owner / occupiers)	17.5% cost of work	17.5% cost of work	0.00%	GF	Discretionary	N	3
Private Sector Housing - DFG charges (housing associations)	20% of cost of work	20% of cost of work	0.00%	GF	Discretionary	N	3
Repair Grants and Loans for home owners and private tenants	15% of cost of work	15% of cost of work	0.00%	GF	Discretionary	N	4
Private Sector Housing team – production of schedule	£79.00	£79.00	0.00%	GF	Discretionary	N	4
Private Sector Housing team administration fee – Landlord Grant	£102.00	£102.00	0.00%	GF	Discretionary	N	4
Private Sector Housing administration fee – for private landlord energy saving grants	£27.00	£27.00	0.00%	GF	Discretionary	N	4

<i>Private Sector Housing administration fee – empty homes grant</i>	£102.00	£102.00	0.0%	GF	Discretionary	N	4
Registrars:							
Marriage Ceremonies Mon to Thu Approved Premises before 5pm	£610.00	£624.00	2.30%	GF	Discretionary	Y	5
Marriage Ceremonies Fri/ Sat Approved Premises before 5pm	£720.00	£741.00	2.92%	GF	Discretionary	Y	5
Marriage Ceremonies BH Sun Approved Premises	£780.00	£800.00	2.56%	GF	Discretionary	Y	5
Marriage Ceremonies Mon to Thu Approved Premises after 5pm	£800.00	£824.00	3.00%	GF	Discretionary	Y	5
Marriage Ceremonies Fri/ Sat Approved Premises after 5pm	£870.00	£894.00	2.76%	GF	Discretionary	Y	5
Garden Room Enhanced Ceremonies	£310.00	£319.00	2.90%	GF	Discretionary	Y	5
Garden Room Basic Ceremony	NEW	£150.00	N/A	GF	Discretionary	Y	5
Citizenship:							
Private citizenship Single individual family	£310.00	£315.00	1.61%	GF	Discretionary	Y	6
Private citizenship 2-3 individuals family	£230.00	£235.00	2.17%	GF	Discretionary	Y	6
Private citizenship 4-5 individuals family	£185.00	£190.00	2.70%	GF	Discretionary	Y	6
Registrars Other:							
EU Settlement ID verification non-residents (free for Southwark residents)	NEW	£14.00	N/A	GF	Discretionary	Y	7

* For mandatory fees see Appendix A set by the Registrar General

Notes to Table 3

1	For 2020-21, the proposed fee increases are in line with CPI (1.7% as at September 2019 and rounded where appropriate to the nearest 50p/£1). Benchmarking has been carried out which shows that Southwark's garage rents are very competitive in the market place, and while higher than many other local authorities do offer excellent value for money when comparing condition and security.
2	<p>Parking facilities will normally be standard-rated VAT unless the letting of garages in conjunction with the letting of dwellings for permanent residential use.</p> <p>Land and property (VAT Notice 742)</p>
3	<p>The private sector housing and adaptations service provides a service to a vulnerable group of homeowners and private tenants who may have a disability and/or are aged 60 plus. This service enables clients to remain in their own homes in a safe, comfortable environment. They offer support and advice during the grant application processing. They also provide a professional surveying and contract administration service. This is from initial inspection through to completed works within the home. The types of works undertaken can be from minor 'staying put' works to complete renovations or adaptations such as a stair lift or extension for a wheelchair user.</p> <p>Fees are based on a percentage of the capital grants that it dispenses. All clients who receive a grant or loan pay a fee for the work undertaken; this is an allowable expense and is taken into account when assessing the grant due to the client. These fees are comparable with other Councils. This report proposes that the fees charged should stay at current rates.</p>
4	<p>The private sector housing team assists non vulnerable homeowners and private landlords who are eligible for grant or loan assistance. The team charges a fee for the schedule of work it produces that will attract grant aid. These fees have remained the same for a number of years and will not be increased.</p> <p>The Private Sector Homes team also works with landlords and homeowners to bring long term empty properties back into use. The team offers a range of grants in order to deliver Southwark's Empty Homes Initiative. The team charges a fee to cover the administration of these discretionary grants.</p>
5	<p>Southwark Registration and Nationality Service (SRNS) provides a range of services relating to births, deaths, marriages, civil partnerships, private citizenship ceremonies. Many of the fees charged for these services are prescribed by statute and are updated periodically by the government. However fees for certain services are discretionary and the council can set its own level.</p> <p>Discretionary registrar's fees were ranked against the fees charged by the twelve Inner London local authorities. Where appropriate, fees have been increased to bring them into the upper quartile</p> <p>Discretionary services are not deemed to be price sensitive and basic marriage and civil partnership ceremonies are available at the statutory fee of £46.00 plus £11.00 certificate fee. Table 3 reflect the discretionary component only rounded to the nearest £1 to allow for the addition of the £11.00 statutory certificate fee.</p> <p>Immigration advice services are no longer provided due to Home Office application changes.</p> <p>A Garden Room basic ceremony package has been introduced to provide a wider choice to couples.</p>
6	Individuals can request a private citizenship ceremony and this is what the fees quoted in

	Table 3 relate to. However, private citizenship ceremonies are not encouraged by government and relatively few of them take place. This is charged at the Garden Room rate.
7	The EU Settlement ID verification service provides an alternative option for EU nationals applying for pre-settled or settled status to have their identity verified. On 22 January, cabinet approved a recommendation that the service should be available free of charge to Southwark residents. Non residents are charged a cost recovery fee under the well being powers of the Local Government Act 2000.

APPENDIX A – STATUTORY FEES PAYABLE

Summary of fees payable to Registration Authorities in England and Wales from 16 February 2019

Statutory Power	Fee payable for	Amount of fee	Fee Payable to
1. General Search <i>S.31(2), B&D Regn Act 1953;</i> <i>S.64(2), Mge Act 1949</i>	A general search in indexes in his/her office not exceeding 6 successive hours	£18.00	Superintendent Registrar
2. Certificates <i>S.31(2), S.32 and S31(1) B&D Regn Act 1953;</i> <i>S.63 & S.64(2), Mge Act 1949</i>	Issue of a certificate of birth, death or marriage at time of registration, or if requested later then processed within 15 working days	£11.00 (Standard service)	Superintendent Registrar / Registrar
Issue of a certificate of birth, death or marriage, on or before next working day (orders up to 3pm)		£35.00 (Priority service)	Superintendent Registrar / Registrar
3. Marriages <i>S.27(4), Mge Act 1949</i>	Entry in marriage notice book: a) where both parties to the marriage are exempt persons within the meaning of section 49 of the Immigration Act 2014 b) in any other case	£35.00 £47.00	Superintendent Registrar
<i>S.26(1)(dd), Mge Act 1949</i>	Attending outside his/her office to be given notice of marriage of a house-bound or detained person	£47.00 (Housebound) £68.00 (Detained)	Superintendent Registrar
<i>S.31(5A), Mge Act 1949</i>	Application to reduce the 28 day waiting period	£60.00	Superintendent Registrar
<i>S.2(2), Marriage (Registrar General's Licence) Act 1970</i>	Entry in marriage notice book of notice of marriage by Registrar General's Licence	£3.00†	Superintendent Registrar
<i>S.7, Marriage (Registrar General's Licence) Act 1970</i>	Issue of Registrar General's licence for marriage to be solemnized on the authority of that licence	£15.00	The Registrar General
<i>S.45A(3), Mge Act 1949</i>	Attending a marriage at the residence of a house-bound or detained person	£84.00 (Housebound) £94.00 (Detained)	Superintendent Registrar
<i>S.10(2), Marriage (Registrar General's Licence) Act 1970</i>	Attending a marriage by Registrar General's licence	£2.00†	Superintendent Registrar

S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Attending with a registrar a marriage on approved premises	As set by the local authority
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¹ [as modified by reg 10 of the Marriage of Same Sex Couples (Registration of Buildings and Appointment of Authorised Persons) Regulations 2014

² Other than a correction relating to an error caused by the registrar

³ Other than a correction relating to an error caused by the registrar

Mge Act 1949 = Marriage Act 1949, as amended

B&D Regn Act 1953 = Births and Deaths Registration Act 1953, as amended

RSA 1953 = Registration Service Act 1953, as amended

†Fee payable under Marriage (Registrar General's Licence) Act 1970 by the Registrar General; to be retained by registration officer and not paid to Council

Statutory Power	Fee payable for	Amount of fee	Fee Payable to
1. Certificates <i>Reg 14(2) Civil Partnership (Registration Provisions) Regulations 2005</i>	Issue of a certified copy or certified extract of an entry in the civil partnership register issued by a registration authority at time of registration, or if requested later then processed within 15 working days	£11.00 (Standard service)	The registration authority
	Issue of a certified copy or certified extract of an entry in the civil partnership register issued by a registration authority, on or before next working day (orders up to 3pm)	£35.00 (Priority service)	The registration authority
2. Notice <i>S.8(3) CPA 2004</i>	Attestation by an authorised person of the necessary declaration at a place provided by the registration authority - a) where both parties to the civil partnership are exempt persons within the meaning of section 49 of the Immigration Act 2014 b) in any other case	£35.00 £47.00	The registration authority to which a notice of proposed civil partnership is given
<i>S.8(3) and S.18(3) CPA 2004</i> <i>S.8(3) and S.19(3) CPA 2004</i>	Attendance of an authorised person at a place other than the one provided by the registration authority, for the purpose of attesting the necessary declaration in accordance with the procedures for housebound and detained persons	£47.00 (Housebound) £68.00 (Detained)	The registration authority to which the notice is given

<i>Article 17(1) and (2) Civil Partnership (Registration Abroad and Certificates) Order 2005</i>	On giving the required notice to a registration authority for an application for a certificate of no impediment	£35.00	The registration authority
<i>S.12(1) CPA 2004</i>	Application to reduce the 28 day waiting period	£60.00	The registration authority to which the notice is given

CPA 2004 = Civil Partnership Act 2004, as amended

RSA 1953 = Registration Service Act 1953

†Fee payable by the Registrar General; to be retained by registration officer and not paid to Council

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